



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, January 9, 2025
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standing, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Peter DeWind, County Attorney
- Matthew Weber, Cleaning Supervisor

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the December 5, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- none

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Items were moved to the new Waverly Mental Hygiene offices
 - Two 75" televisions were installed for Waverly Mental Hygiene.
 - Nine end tables were assembled for Waverly Mental Hygiene.



- A proposal for cleaning the entire Waverly Village Hall building was presented to the committee. This could help offset the cost of rent. A few concerns need to be researched. Public Works will report back on these concerns in February.
- Work is continuing in the basement of the Clerk's office for ILS.
- The 2nd floor offices were moved back at 56 Main Street.
- The 1st floor offices were moved into the basement at 56 Main Street.
- The large wooden doors to the court room at the court house were repaired.
- A large amount of work orders at the PSB Building were completed.
- A large amount of work orders at the HHS Building were completed.
- We've received a proposal from LCP Group, Inc. for the demolition of the red barn on the Delphine Street property. A resolution to award this proposal will be brought to our February meeting.
- The Walgreens building in Owego is for sale. The county has space needs. After some discussion the committee agreed that this is worth exploring further.
- Mr. Hammond reported on the Highway Department.
 - Tree trimming was done on Glenmary Drive and Glen Road.
 - Cold patching was done on various roads.
 - Hauling sand.
 - Plowing and sanding operations are ongoing.
 - Washing trucks at the new truck wash is working out well.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
 - Buildings and Grounds
 - Court Annex/Clerks roof stamped drawings have been received and are being reviewed.
 - Court Annex HVAC Project Carrier unit is in storage at P&J's facility.
 - Court Annex Probation HVAC Controls Project Carrier unit is expected to be received in early February.
 - The crane lift for both units is expected on Monday, February 17th, 2025, Presidents Day. Both RTU's will be replaced and placed into production the same day. Control work will then last approximately two weeks. Both projects are expected to be completed by late March.
 - Ronald E. Dougherty County Office Building South Wing HVAC project construction is more than halfway complete. Everyone should be moved back on the 1st floor by February 3rd.
 - The Chiller at the Public Safety Building still has trouble shooting measures being done. The troubleshooting will need to be done during the cooling season.



- Mr. Hammond reported on the Highway Capital Projects.
 - Highway
 - Harnick Road Bridge is in final design phase. Construction will begin later this year.
 - Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is under preliminary design.
 - Straits Corners Road over Pipe Creek contracts are in process.
 - Brown Road Bridge over East Branch Owego Creek contracts are in process.
 - Halsey Valley Road Culvert contracts are in process.

- MISCELLANEOUS
 - A photo was taken of the Foundry Street clean-up. A small brush hog was rented which aided in the clean-up efforts.

- PERSONNEL
 - We are currently working on an appeal for a position duties statement that was submitted.

- RESOLUTIONS
 - Amend 2025 Capital Budget and Award Design to C&S Engineers for Courthouse Exterior Improvements
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Design Services to C&S Engineers for New Vehicle Wash Facility – Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Design Services to C&S Engineers for New Vehicle Storage Facility – Public Works
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Design Services to Barton & Loguidice for Straits Corners Rd Bridge Rehabilitation BIN 3335070
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)

- PROCLAMATIONS
 - None

- EXECUTIVE SESSION
 - None

- ADJOURNMENT
 - The meeting was adjourned at 10:09 am.

TIOGA COUNTY, NEW YORK

Department of Public Works

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Gary Hammond, P.E. Commissioner **Justin Ruggiero** Deputy Commissioner

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond P.E.
Commissioner of Public Works