

PUBLIC SAFETY COMMITTEE AGENDA

SHERIFF'S OFFICE

December 3, 2024

2:30 PM

- **APPROVAL OF MINUTES — October 8, 2024, November 5, 2024**
- **FINANCIAL**
 - **November YTD Report**
- **OLD BUSINESS**
 - **Electric installed in new garage building**
- **NEW BUSINESS**
 - **Jail camera project**
 - **Vesta Next Gen 911 planning**
 - **LPR**
- **PERSONNEL**
 - **Update on Vacancies**
- **RESOLUTIONS**
 - **Authorize Position Reclassification Sheriff's Office.**
- **ADJOURNMENT**

PUBLIC SAFETY MEETING

October 8, 2024

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, October 8, 2024, which started at 2:30 PM and ended at 3:11 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member} Arrived @3:05 PM
Barb Roberts	Legislator {Committee Member}
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Corinne Cornelius	Director, Office of Emergency Services

GUESTS: Peter DeWind, County Attorney {Arrived @ 2:33 PM}
Cathy Haskell, Legislative Clerk
Jackson Bailey, County Administrator
Bob Williams, Asst. Coordinator, Office of Emergency Services
Rich Hallett, Undersheriff, Sheriff's Office
William Ellis, Deputy Director, Office of Emergency Services

ABSENT: Marte Sauerbrey Chair of the Legislator

APPROVAL OF MINUTES:

The *September 3, 2024* minutes was accepted with no corrections or changes

Motion by: Barb Roberts to accept the September 3, 2024 Minutes.

Second: William Standinger III

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- September YTD Report – Budget within

OLD BUSINESS:

- Radio Project – Final construction drawings being reviewed and permitting will be completed shortly. Equipment has been staged at existing tower locations.

Installing cables and antennas on the existing towers shortly. Both Carmichael and Popple Towers failed the structural assessments. Motorola is accessing what will need to be done to bring them into compliance. County Highway creating RFP to be completed at the Prospect Tower site, including a driveway, a new roof, and tree work; Corinne will get ahold of Gary Hammond regarding this.

- CAD Project – CAD is working well. Other fire departments are working to join, as well as more EMS agencies.
- EMS – no significant changes in county EMS coverage. The same issues continue to exist regarding manpower shortages.
- Emergency Management – They are beginning to have virtual meetings on Winter storms, as well as election security from NYS DHSES.
- Threat Assessment Team: Corinne completed and applied for the Master Trainer certification for the Threat Evaluation course. She was issued Master Trainer status and will host classes in the future to ensure all Tioga TAM team members have access to the training. Co. Legislator Keith Flesher stated we should do a press release for Corinne's accomplishment completing this.
- FIRE – Fire Departments continue to be very busy. October is fire preventive month.
- Personnel – William Ellis began as Deputy Director on 9/23/2024. Corinne Corneluis, William Ellis, Bob Williams, and Deb Stubecki will all have access to work remotely as needed. If they do not work remotely on any set schedule, but can remote in if there is an emergency, or required.
- Strategic Plan – Corinne gave her quarterly update.

RESOLUTIONS:

- None

PROBATION – Brian Cain:

FINANCIAL:

- Budget on track for 2024

NEW BUSINESS:

- Staffing/Training – received the results of the June Civil Services exam. Three (3) people were on the list and only one of them is interested in the position, Jeremiah Warnimont, that was hired provisionally in July. He is currently at Probation Officer Fundamentals in Erie County and will be going to Peace Officer training in December/January.
- Discussed with Gary Hammond about Probation ordering another Dodge Durango to replace the aging 2028 Ford Escape. We will reach out for assistance from the Sheriff's Office in completing this order.
- Probation has received an influx of methamphetamine involved individuals to supervise which has resulted in an increase in the number of Probation warrants and

increase in the use of Electronic Monitoring. There are currently two Officers out for the next couple of months.

- Probation participated in the Veteran's Office Ruck Run activities in Waverly Glen Park. We will be participating in the Halloween festivities at the end of October in downtown Owego.
- Decision Points – working on getting this into the schools.
- Juvenile Delinquency Services – There were five (5) JD Appearance Tickets. Two (2) for Petit Larceny; two (2) for Assault, and one (1) for Threat of Mass Harm. YTD 31 plus additional 3 making the total 33 JD Appearance Tickets.
- ATI Programs – Electronic Monitoring – seven (7) individuals being monitored via Alco Tag and GPS electronic monitoring system. Pre-Trial Release (PTR) – 33 people being supervised via the PTR.
- Court Ordered Investigations – 42 actives; Supervision – 176 cases; and Violation of Probation petitions – 14 defendants/respondents.
- Strategic Plan – Brian gave his quarterly update.

PERSONNEL:

- One vacant Probation Officer 1 position
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Resolution to accept the STSJP Reimbursement from the State for Services provided to youth in Tioga County

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$396,131.62, which is 74% of the budget. Expenditures are \$9,487,445.98 which is 81% of the budget. Inmate boarders are at \$138,828.08 which is 93% of the budget.

OLD BUSINESS:

- Update on Labor Issues – TCLEA (Law Enforcement Union) Contracts language being finalized.
- Update on litigation issues – still on going.

NEW BUSINESS:

- Average daily inmate population for the month of September 2024 was 48. Average of 5 Federal inmates (136 days) and 8 board-ins (251 days) for the month.
- Jail camera replacement project – still ongoing

- Next Gen 911 – planning phase
- E911 dispatch center upgrades completed
- New Building/garage project – roof completed; siding started. 99% of this project is completed
- No Shave November - \$25.00 to participate – union to match. If they want to continue after the end of November until January 1st, they need to pay an extra \$15.00.
- Undersheriff Hallett stated that Campville Fire Department is going to start to charge the inmate transportation to the hospital. The Sheriff's Office did not budget for this as part of the Jail Account. The first quarter of 2025 looks like when this will start.
- Overtime – with the trial going, hospital duties for inmates, and being in the court with the inmate on trial, looking for ways to ease up personnel with overtime to allow management to help. It was mentioned that Legislators need to do this change. It was discussed that Sheriff's Office bring this up at the full legislature workshop this Thursday.

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 5 open Correction Officers position; 1 open part-time cook; no Correction Officer on light duty; 1 Corrections Officer is on military deployment; Road Patrol – 2 open Deputies positions; no Deputies on light duty; E911 Emergency Communications Center – 2 open full-time; hired 1 E911 persons today; and all positions filled for Records and Administration.

RESOLUTION:

- Authorize Contract with Lexis Nexis – Public Safety
- Authorize 2024-2025 Contracts with SADD School Associates - STOP DWI
- Authorize the Submission of the 2024-2025 NYS STOP DWI High Visibility Engagement Campaign Application - STOP DWI
- Resolution Recognizing Shawn Kemmerly's 27 Years of Dedicated Service to Tioga County

***Committee agreed to move this resolution forward*

Respectfully submitted,

Kristen Kallin

Secretary to the Director of Probation—October 8, 2024

PUBLIC SAFETY MEETING

November 5, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, November 5, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Marte Sauerbrey	Chair, Legislator
Bob Williams	Coroner
William Standinger	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
William Ellis	Deputy Director, Emergency Services
Sheriff Gary Howard	Sheriff's Office

Guest:

Jackson Bailey	County Administrator
Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk

Absent:

Barb Roberts	Legislator
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APPROVAL OF MINUTES:

Approval of October 8, 2024 minutes: *Minutes will be carried over to the December 3rd meeting due to lack of quorum.*

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are at 72.5% of the budget.

NEW BUSINESS:

- Staffing – one unfilled Probation Officer position.
- Training – newest officer completed Fundamentals of Probation training in October. Probation Departments in the Southern Tier are being encouraged to develop their own training academy. Two officers are volunteering to do this. Once a Probation Officer is hired, they must be trained in 6 months. SOGIE training has been completed so we can turn on new features.
- SUV – hope to purchase by the end of November.
- Atlas digital platform – is an evidenced based program. We used this in paper form for years. Would like to propose a 3-year contract. Can get reimbursement thru raise the age.
- Village of Owego Halloween – staff participated in and had a blast.
- Clean Slate Act – 11/16/24 the law goes into effect. Office of Court Administration has 3 years from 11/16 to figure out how they are going to do it. Will be meeting with the County Attorney to discuss further. This will affect thousands of records.
- Waverly Office Space – Mental Hygiene is getting ready to move into their new building. Probation currently uses office space at Waverly Police Department. Would like to find some professional space in the new building, however, there may be no space available now as others are utilizing it.

- Juveniles – there were 2 in October; 34 as of today.
- Electronic Monitoring – continues to remain steady. Weekend Work Program (WWP) is dwindling.
- 30 People at Pre-Trial; Court Ordered Investigations were 47; Supervision 177 cases; Violation of Probation 17 petitions.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

- **Resolution To Approve a Contract between the Tioga Co. Probation Dept. and the Family & Children’s Counseling Services to Provide Adult & Juvenile Sexual Offender Assessment and Treatment Services in the Journey Project**
A resolution was presented to contract with the Family and Children’s Society at \$123,840 annually.
- **Resolution To Contract with National Test Systems for Instant Urine Tests and Lab Testing**
A resolution was presented to contract with National Test Systems from November 1, 2024 through October 31, 2027.

(Resolutions will be discussed at Workshop as there is no quorum)

OFFICE of EMERGENCY SERVICES – Corinne Cornelius:

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Radio Project – gave update on the project. Motorola is looking at breaking ground in December.
- Carmichael & Popple failed structural assessments.
- RFP with Prospect Tower – Highway is assisting with creating an RFP for a driveway, new roof and tree work.
- PA State Police had a shelter we could use at Roundtop which is a tremendous cost savings. We cancelled the order for the Ballou Rd. shelter.
- Motorola was onsite October 30th. Pre-construction meeting will be scheduled.
- CAD is working well. Other fire departments are joining, as well as EMS agencies.

EMERGENCY MANAGEMENT:

- Grants workshop – Will and Corinne both attended the workshop in Syracuse on October 10th.
- Attended Regional Onondaga Fire Coordinators meeting on October 25th. An all-terrain rescue vehicle (Sherp) demo was given. It is available for a demo if we are interested.
- TAM team is beginning to meet more. Bob Williams and Jordan Zelesnikar attended the summit.

FIRE:

- Fire Depts have been very busy. Small brush fires – 23 acres in Berkshire; 6.3 acres in Halsey Valley yesterday. A burn ban was issued last week. Tompkins had a huge fire.
- Will & Corinne will be attending regional fire meeting Wednesday thru Friday.
- Looking at having a training at PSB on caring for the Amish.
- Open House in Spring – would like to do one for responders and families. There would be some vendors, NYSEG and the Health Department could attend, as well as have food trucks. This way responders could see what we do and bring their families. Would like to do this on a Saturday in the

Spring. Director Cornelius asked if that would be permissible; Chair Sauerbrey didn't see a reason why it could not be done.

PERSONNEL:

- William Ellis is doing well at learning his new duties and is proving to be an asset to the department.

RESOLUTIONS:

- **Acceptance of the Application for Kenneth Coleman to the Tioga County Haz-Mat Team**
A resolution was presented requesting authorization to add Kenneth Coleman to the Haz-Mat Team.
- **Appropriation of Funds Authorize Acceptance of the FY2023 Domestic Terrorism Prevention Grant**
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of Emergency Management Planning Grant (EMP24) and Appropriation of Funds**
A resolution was presented requesting authorization to accept this award and appropriate funds.
- **Authorize Acceptance of 2024 Homeland Security Grant (SHS24) and Appropriation of Funds**
A resolution was presented requesting authorization to accept this award and appropriate funds.

(Resolutions will be discussed at Workshop as there is no quorum)

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are at \$428,420.12 which is 80% of the budget. Expenditures are at \$10,434,062.78 which is 83% of budget. Inmate boarders are at \$155,795.07 which is 104% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position.
 - Corrections:
 - 3 Corrections Officer positions.
 - 1 part-time Cook position
 - 1 Corrections Officer is on light duty
 - 1 Corrections Officer is on military deployment (probably until May)
 - Road Patrol:
 - 2 vacant Deputy positions
 - No Deputies are on light duty
 - Communications:
 - 2 vacant E911 Dispatcher positions.
 - Records:
 - All positions are filled.
 - Administration:
 - All positions are filled.

NEW BUSINESS:

- Inmate population is 47.
- No contract with Road Patrol
- Garage is done – Buildings & Grounds did a great job.
- License Plate Reader – contract has been signed.

RESOLUTIONS:

- **Authorize Acceptance of 2025 NYS PTS Grant and Appropriation of Funds & Modify 2024 Budget**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

- **Authorize Acceptance of 2024-2025 NYS TOP-DWI High Visibility Engagement Grant and Appropriation of Funds**

A resolution was presented requesting authorization to accept the above grant and appropriate funds.

(Resolutions will be discussed at Workshop as there is no quorum)

ADJOURNMENT: Meeting was adjourned at 3:05 PM

Respectfully Submitted,

Diane Rockwell

Diane Rockwell
Secretary to the Sheriff
11/5/24



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3020 Public Safety Communication E							
A3020 411400 Emergency Telephon	-185,000	0	-185,000	-132,412.98	.00	-52,587.02	71.6%*
A3020 433310 State Aid-Enhanced	0	0	0	.00	.00	.00	.0%
A3020 510010 Full Time	607,647	-36,749	570,898	452,720.86	.00	118,176.67	79.3%
A3020 510020 Part Time/Temporar	6,800	0	6,800	1,072.98	.00	5,727.02	15.8%
A3020 510030 Overtime Pay Only	44,084	36,749	80,833	75,417.14	.00	5,415.85	93.3%
A3020 510050 All Other(On call,	21,812	0	21,812	12,274.18	.00	9,538.02	56.3%
A3020 520090 Computer	500	0	500	.00	.00	500.00	.0%
A3020 520130 Equipment (Not Car	450	0	450	234.98	.00	215.02	52.2%
A3020 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3020 540350 Office Equip Maint	300	0	300	260.52	.00	39.48	86.8%
A3020 540510 Radio Repairs	0	0	0	.00	.00	.00	.0%
A3020 540620 Software Expense	5,300	0	5,300	.00	.00	5,300.00	.0%
A3020 540660 Telephone	39,821	0	39,821	37,669.81	.00	2,151.19	94.6%
A3020 581088 State Retirement F	21,249	59,200	80,449	70,406.45	.00	10,042.49	87.5%
A3020 583088 Social Security Fr	0	39,365	39,365	41,409.55	.00	-2,044.56	105.2%*
A3020 584088 Workers Compensati	0	13,199	13,199	12,179.40	.00	1,019.54	92.3%
A3020 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3020 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3020 585588 Disability Insuran	0	687	687	662.94	.00	24.04	96.5%
A3020 586088 Health Insurance F	23,303	117,913	141,216	127,571.84	.00	13,643.73	90.3%
A3020 588988 Eap Fringe	0	174	174	161.65	.00	11.93	93.1%
A3110 Sheriff							
A3110 412703 Shared Services Sh	-20,000	0	-20,000	-18,000.00	.00	-2,000.00	90.0%*
A3110 415100 Sheriff Fees	-80,000	0	-80,000	-62,007.04	.00	-17,992.96	77.5%*
A3110 425450 Licenses	-35,000	0	-35,000	-17,968.00	.00	-17,032.00	51.3%*
A3110 425950 Patrol Income	-1,000	0	-1,000	-820.00	.00	-180.00	82.0%*
A3110 426250 Forfeiture Of Crim	0	-40,933	-40,933	-40,932.93	.00	.00	100.0%
A3110 426260 Forfeiture Of Crim	0	-5,666	-5,666	-5,665.66	.00	.00	100.0%
A3110 426650 Sale Of Equipment	0	0	0	-1,074.00	.00	1,074.00	100.0%
A3110 427010 Refunds Of Prior Y	0	0	0	-24,147.96	.00	24,147.96	100.0%
A3110 427050 PLS01 Gifts And Don	0	0	0	-50.00	.00	50.00	100.0%
A3110 427700 Other Unclassified	0	0	0	.00	.00	.00	.0%
A3110 433190 State Aid- Bullet	0	0	0	-1,304.24	.00	1,304.24	100.0%
A3110 433470 State Aid-SLETPP G	0	0	0	.00	.00	.00	.0%
A3110 433480 State Aid-16 SLETP	0	0	0	.00	.00	.00	.0%
A3110 433890 State Aid-Sheriff	0	0	0	.00	.00	.00	.0%
A3110 433890 BWC22 State Aid-She	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 433900	State Aid-Police T	0	0	0	-11,546.22	.00	11,546.22	100.0%
A3110 433950	State Aid-Buckle U	0	0	0	.00	.00	.00	.0%
A3110 433952	NYS Legislative Gr	0	0	0	.00	.00	.00	.0%
A3110 433960	St Aid- Child Pass	0	0	0	.00	.00	.00	.0%
A3110 443190	Fed Aid Bullet Pro	0	0	0	-3,059.67	.00	3,059.67	100.0%
A3110 445890	Federal Aid-Other	0	-25,740	-25,740	.00	.00	-25,740.00	.0%*
A3110 510010	Full Time	3,239,304	-98,398	3,140,906	2,586,646.79	.00	554,259.14	82.4%
A3110 510020	Part Time/Temporar	60,000	-37,309	22,691	22,093.55	.00	597.91	97.4%
A3110 510030	Overtime Pay Only	150,095	160,251	310,346	284,272.56	.00	26,073.81	91.6%
A3110 510040	Workers Compensati	0	9,622	9,622	4,410.43	.00	5,211.97	45.8%
A3110 510050	All Other(On Call,	75,000	-4,427	70,573	70,579.17	.00	-6.33	100.0%*
A3110 520130	Equipment (Not Car	10,000	0	10,000	4,921.85	1,944.70	3,133.45	68.7%
A3110 520130	BWC22 Equipment (No	0	15,043	15,043	15,043.29	.00	.00	100.0%
A3110 520191	Emergency Equipmen	5,000	0	5,000	1,302.11	1,865.85	1,832.04	63.4%
A3110 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3110 530300	Legal	0	0	0	.00	.00	.00	.0%
A3110 530330	Shared Services	0	0	0	.00	.00	.00	.0%
A3110 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3110 540020	Ammunition	14,000	300	14,300	13,029.04	1,184.75	86.21	99.4%
A3110 540070	Car Maintenance	49,540	0	49,540	36,892.83	2,758.82	9,888.35	80.0%
A3110 540090	Clothing	30,200	0	30,200	21,164.34	7,667.51	1,368.15	95.5%
A3110 540093	Building Maint & R	14,666	0	14,666	12,338.62	432.79	1,894.21	87.1%
A3110 540220	Automobile Fuel	120,000	-300	119,700	80,564.44	25,566.19	13,569.37	88.7%
A3110 540280	Investigations	11,084	0	11,084	9,606.71	1,324.52	153.05	98.6%
A3110 540330	Legal Fees	7,500	0	7,500	19.00	.00	7,481.00	.3%
A3110 540335	Asset Forfeiture E	0	40,933	40,933	.00	.00	40,932.93	.0%
A3110 540336	Asset Forf: Exp-Re	0	5,666	5,666	.00	.00	5,665.66	.0%
A3110 540350	Office Equip Maint	1,600	0	1,600	697.48	685.52	217.00	86.4%
A3110 540420	Office Supplies	16,000	0	16,000	9,552.17	2,632.09	3,815.74	76.2%
A3110 540444	Permits, Fees, Ins	26,000	0	26,000	10,667.00	.00	15,333.00	41.0%
A3110 540470	Physicals	12,000	0	12,000	6,204.00	3,300.00	2,496.00	79.2%
A3110 540480	Postage	10,000	0	10,000	8,467.47	435.16	1,097.37	89.0%
A3110 540485	Printing/Paper	9,000	0	9,000	2,781.43	243.11	5,975.46	33.6%
A3110 540510	Radio Repairs	0	0	0	.00	.00	.00	.0%
A3110 540560	Repairs	2,000	0	2,000	450.00	785.00	765.00	61.8%
A3110 540620	Software Expense	37,904	0	37,904	35,375.22	2,100.00	429.27	98.9%
A3110 540640	Supplies (Not Offi	3,000	0	3,000	729.21	269.89	2,000.90	33.3%
A3110 540640	PLS01 Supplies -PLS	1,250	0	1,250	160.68	.00	1,089.32	12.9%
A3110 540660	Telephone	12,500	0	12,500	6,613.50	3,345.46	2,541.04	79.7%
A3110 540680	Tires	11,924	0	11,924	10,510.23	.00	1,413.77	88.1%
A3110 540731	Training/State Req	5,000	200	5,200	5,200.00	.00	.00	100.0%
A3110 540733	Training/All Other	15,000	-200	14,800	13,356.88	.00	1,443.12	90.2%
A3110 581088	State Retirement F	460,090	256,740	716,830	634,455.57	.00	82,374.18	88.5%
A3110 583088	Social Security Fr	212,822	16,627	229,449	226,368.55	.00	3,080.27	98.7%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3110 584088 Workers Compensati	0	46,441	46,441	45,178.68	.00	1,262.21	97.3%
A3110 584588 Life Insurance Fri	920	0	920	735.05	184.95	.00	100.0%
A3110 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3110 585588 Disability Insuran	0	529	529	527.22	.00	2.18	99.6%
A3110 586088 Health Insurance F	157,242	597,791	755,033	793,708.84	.00	-38,675.69	105.1%*
A3110 588988 Eap Fringe	0	611	611	599.63	.00	11.07	98.2%
A3150 Jail							
A3150 422640 Jail - For Other G	-150,000	0	-150,000	-167,439.07	.00	17,439.07	111.6%
A3150 422650 Jail - Inmate Forf	-1,000	0	-1,000	-527.48	.00	-472.52	52.7%*
A3150 427010 Refunds Of Prior Y	0	0	0	.00	.00	.00	.0%
A3150 427720 Misc Jail Revenue	-5,000	0	-5,000	-1,295.00	.00	-3,705.00	25.9%*
A3150 433920 State Aid-Jail/Bre	0	0	0	.00	.00	.00	.0%
A3150 443920 Federal Aid-Jail/B	0	0	0	.00	.00	.00	.0%
A3150 510010 Full Time	2,879,095	-325,173	2,553,922	2,137,715.60	.00	416,205.93	83.7%
A3150 510020 Part Time/Temporar	18,000	-18,000	0	.00	.00	.00	.0%
A3150 510030 Overtime Pay Only	140,000	327,865	467,865	455,894.54	.00	11,970.64	97.4%
A3150 510040 Workers Compensati	0	1,851	1,851	173.47	.00	1,677.31	9.4%
A3150 510050 All other(On call,	20,375	13,458	33,833	34,450.69	.00	-618.18	101.8%*
A3150 520191 Emergency Equipmen	500	0	500	340.98	.00	159.02	68.2%
A3150 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3150 540040 Books	0	0	0	.00	.00	.00	.0%
A3150 540090 Clothing	8,000	-92	7,908	3,887.01	294.62	3,726.42	52.9%
A3150 540091 Bedding	1,000	92	1,092	1,091.95	.00	.00	100.0%
A3150 540093 Building Maint & R	21,000	0	21,000	8,819.66	8,567.13	3,613.21	82.8%
A3150 540140 Contracting Servic	1,100	1,000	2,100	1,154.90	.00	945.10	55.0%
A3150 540140 HPCC Contracting Se	0	18,600	18,600	5,500.00	.00	13,100.00	29.6%
A3150 540210 Garbage Disposal	5,500	0	5,500	4,492.60	1,007.40	.00	100.0%
A3150 540350 Office Equip Maint	0	0	0	.00	.00	.00	.0%
A3150 540360 Meals/Food	200,864	-1,000	199,864	148,008.07	46,060.24	5,795.69	97.1%
A3150 540370 Medical Expense	921,936	0	921,936	678,855.07	153,415.38	89,665.75	90.3%
A3150 540370 HPCC Medical Expens	0	6,000	6,000	3,705.24	.00	2,294.76	61.8%
A3150 540620 Software Expense	74,080	0	74,080	65,516.77	5,934.27	2,628.96	96.5%
A3150 540640 Supplies (Not Offi	26,000	0	26,000	20,359.73	628.34	5,011.93	80.7%
A3150 540640 COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3150 581088 State Retirement F	462,857	-40,978	421,879	373,765.75	.00	48,113.16	88.6%
A3150 583088 Social Security Fr	182,142	8,325	190,466	198,731.78	.00	-8,265.51	104.3%*
A3150 584088 Workers Compensati	2,546	46,597	49,143	46,899.85	.00	2,242.78	95.4%
A3150 584588 Life Insurance Fri	2,100	0	2,100	1,276.10	448.90	375.00	82.1%
A3150 585088 Unemployment Insur	0	26,208	26,208	26,208.00	.00	.00	100.0%
A3150 585588 Disability Insuran	0	3	3	.00	.00	2.51	.0%
A3150 586088 Health Insurance F	112,630	591,179	703,809	736,454.34	.00	-32,645.70	104.6%*



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3150 586089 Health Insurance C	0	0	0	.00	.00	.00	.0%
A3150 588988 Eap Fringe	32	614	646	622.44	.00	23.72	96.3%
A3151 Jail - Alternatives Program							
A3151 510010 Full Time	41,639	0	41,639	37,275.88	.00	4,363.12	89.5%
A3151 510030 Overtime Pay Only	0	0	0	.00	.00	.00	.0%
A3151 510050 All other(On call,	0	0	0	.00	.00	.00	.0%
A3151 581088 State Retirement F	0	6,876	6,876	6,156.61	.00	719.40	89.5%
A3151 583088 Social Security Fr	0	3,660	3,660	3,108.45	.00	551.69	84.9%
A3151 584088 Workers Compensati	0	524	524	576.83	.00	-52.56	110.0%*
A3151 584588 Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3151 585088 Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3151 585588 Disability Insuran	0	0	0	.00	.00	.00	.0%
A3151 586088 Health Insurance F	0	16,932	16,932	15,160.81	.00	1,771.55	89.5%
A3151 588988 Eap Fringe	0	7	7	7.69	.00	-.75	110.8%*



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 12

Table with columns: ACCOUNTS FOR: H, Capital Fund, ORIGINAL APPROP, TRANFRS/ADJSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL. Rows include H3110 Sheriff and H3115 Jail categories with various sub-items like NYS Legislative Gr, Equipment, Software Expense, and Car/Truck.



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	10,412,133	1,852,865	12,264,998	10,501,046.40	273,082.59	1,490,869.16	87.8%
** END OF REPORT - Generated by Rockwell, Diane **							

Tioga County Sheriff's Office



DATE: November 27, 2024
TO: Sheriff Howard
RE: December 3, 2024 Public Safety - Reference Notes

Personnel Issues:

1. **Civil Office**
 - a) There is currently (1) open part-time Civil Deputy position.
2. **Corrections Division**
 - a) There are currently (3) open Corrections Officer positions.
 - b) There is currently (1) open part-time Cook position.
 - c) There is (1) Corrections Officer on light duty.
 - d) There is (1) Corrections Officer on military deployment.
3. **Road Patrol**
 - a) There are (3) open Deputy positions.
 - b) There are no Deputies on light duty.
4. **E911 Emergency Communications Center**
 - a) There are (3) open E911 Dispatcher position.
5. **Records**
 - a) All positions are filled.
6. **Administration**
 - a) All positions are filled.

Labor Issues:

1. T.C.L.E.A. contract language being finalized.

Litigation Issues:

1. Litigation with a former employee ongoing.

Budget:

1. Revenues are \$488,250.25 which is 89% of the budget. Expenditures are \$10,989,418.85 which is 88% of the budget. Inmate Boarders are \$167,439.07 which is 112% of the budget.

Current Projects:

1. Jail camera replacement project ongoing.
2. In the planning phase for the VESTA Next Gen 911 system.
3. New building / garage project – electric installed.
4. New LPR has been ordered.

Miscellaneous:

1. The average daily inmate population for the month of November 2024 was 48.
There was an average of 3 Federal inmates (91 days) and 4 board-ins (116 days) for the month.

Resolutions:

1. Authorize Position Reclassification Sheriff's Office.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -24 AUTHORIZE POSITION RECLASSIFICATION
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required for any position reclassification;
and

WHEREAS: On June 26, 2024, the Personnel Department received a position description questionnaire from Shannon Schweiger, Office Specialist II who works within the Sheriff's Office, Records Division; and

WHEREAS: A desk audit resulted and involved the review of work tasks performed by this employee within the Records Division; and

WHEREAS: The Personnel Officer has determined that the appropriate classification reflective of the work performed and responsibility assigned to Ms. Schweiger, within the Records Division, is consistent with Office Specialist III; therefore be it

RESOLVED: That Shannon Schweiger's position, Office Specialist II (CSEA SG IV, \$31,131), shall be reclassified to Office Specialist III (CSEA SG VII, \$40,212), appointed from an appropriate civil service eligible list, and receive an annual salary adjustment of \$9,081 effective retroactive to June 26, 2024.