



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Wednesday, August 8, 2024
9:00 am

• **ATTENDANCE**

➤ **Legislators**

- Marté Sauerbrey, Legislative Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Barbara Roberts, Public Works Committee

➤ **Staff**

- Gary Hammond, Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ **Guests**

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator
- Laura Schurter, Accountant
- Katie Chandler, Deputy Treasurer
- Abigail Fahey

➤ **Absent**

- Peter DeWind, County Attorney
- Justin Ruggiero, Deputy Commissioner

• **APPROVAL OF MINUTES**

- A motion to approve the minutes as submitted for the July 3, 2024 meeting was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion carried.

• **FINANCIAL**

- YTD Budget Summary was shared with the committee.
➤ 2025 Operating and Capital Budgets were shared with the committee.

• **OLD BUSINESS**

• **NEW BUSINESS**

- Mr. Hammond reported on Buildings and Grounds.
- Concrete and the asphalt ramp into the new garage were finished at the PSB Building.
 - Mowing operations are ongoing.
 - LED light bulbs were changed at the Court House. They are only lasting 1 ½ to 2 years.

Department of Public Works

477 State Route 96 Owego, NY 13827

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Gary Hammond, P.E. Commissioner Justin Ruggiero Deputy Commissioner



- Moved offices out and back in for the new heating and cooling install at the Court Annex.
 - We had air conditioning problems in all buildings.
 - Roof leaks from heavy rain at HHS Building and Court Annex.
 - Large holes have been discovered in the Courthouse rubber roof. Some emergency repairs will need to be done and are looking to replace the roof next year.
- Mr. Hammond reported on the Highway Department.
- The parking lot was paved, and work was done around the PSB Building.
 - The employee parking lot was paved at the new Waverly Mental Health.
 - Ditching operations were done on Pennsylvania Avenue.
 - A major culvert was replaced on Gaskill Road.
 - Tree cleanup was done at various locations.
 - Mowing operations are ongoing.
- Mr. Hammond reported on the Capital Projects.
- Buildings and Grounds
 - Court Annex/Clerks roof is in preliminary design phase with C&S Engineers.
 - Court Annex HVAC Project is under construction phase. Currently waiting for the rooftop unit.
 - The Chiller at the Public Safety Building still needs some control work done. Doc ran the wires and IT made the connections. We are now waiting for P&J to finish up.
 - The Public Safety Building boiler has not been installed yet. We have received a quote for 2 additional boilers and installation on all 3 boilers for next year.
 - Ronald E. Dougherty County Office Building South Wing HVAC project- Construction has not started yet.
 - Court Annex Probation HVAC Controls Project Construction has not started yet. Also waiting for new rooftop unit.
 - Highway
 - Harnick Road Bridge is in final design phase. Funding Supplemental Agreement #2 has been sent to NYSDOT for execution. We have not received it back yet.
 - Glenmary Drive Culvert construction began July 9th. The culvert is in place. Poured downstream wingwalls and started backfilling yesterday. The rain that is expected on Friday is a concern.
 - Day Hollow Road Culvert is under preliminary design.
 - East Spencer Road Bridge is under preliminary design.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Wilson Creek Road Paving Overlay contracts are in progress.

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- Construction
 - Waverly Mental Health offices are on schedule.
- Bids
 - Bridge Preventative Maintenance Phase 10 REBID is out to bid. Bids will be opened August 9th.
 - Tandem Truck bids were opened July 8th. A resolution to award the bid is included.
 - Hamilton Valley and Coddington Road Pavement Overlay bids were opened July 9th. A resolution to award the bids are included.
 - Taylor and Bodle Hill Roads and Day Hollow Spur Paving bids were opened July 15th. A resolution to award the bid is included.
- MISCELLANEOUS
 - Gary Hammond will be on vacation for the next 2 weeks.
 - Elections has submitted a plan for renovations for their space in the A-Frame due to privacy concerns. It will be more cost effective to move the nurses out of the mezzanine. Mrs. Sauerbrey stated that this move needs to be done before early elections in October.
 - Cleaning of the Waverly Mental Health offices was discussed. They would like the offices cleaned twice a week. Mr. Hammond stated that we would send a county cleaner down twice a week.
 - Moving vehicles to other departments and the need for asset transfer was discussed.
- PERSONNEL
 - None
- RESOLUTIONS
 - Amend 2024 Capital Budget and Transfer Funds for Day Hollow Rd., Taylor Rd., and Bodle Hill Rd. Paving Rehabilitation
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Amend 2024 Capital Budget and Transfer Funds for Tandem Trucks
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Tandem Trucks
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Hamilton Valley Road Pavement Overlay
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Coddington Road Pavement Overlay
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)
 - Award Bid for Day Hollow Rd., Taylor Rd., and Bodle Hill Rd. Paving Rehabilitation
 - Mr. Standinger (aye) Mrs. Roberts (aye) Mr. Ciotoli (aye)

TIoga COUNTY, NEW YORK

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Gary Hammond, P.E. [Commissioner](#) Justin Ruggiero [Deputy Commissioner](#)

- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - None
- ADJOURNMENT
 - The meeting was adjourned at 10:16 am.

Respectfully submitted,

Barbara Cushman

Barbara Cushman
Secretary to the Commissioner of Public Works