



# TEAM Tioga Phase 2 Businesses Reopening

Zoom call: Friday, May 29 | 8:00 AM



# MEET TODAY'S TEAM



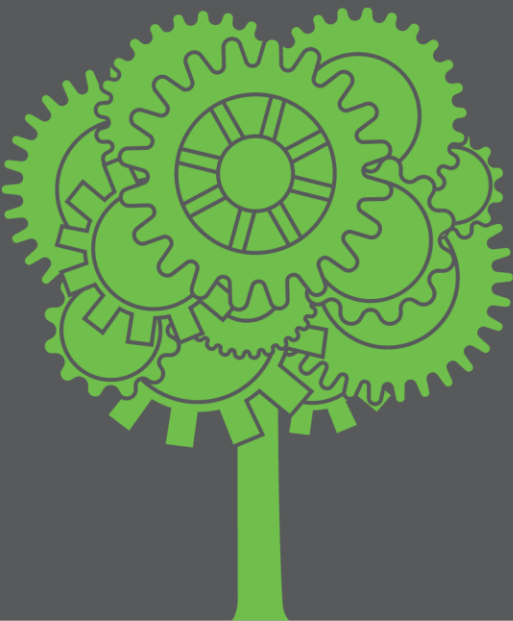
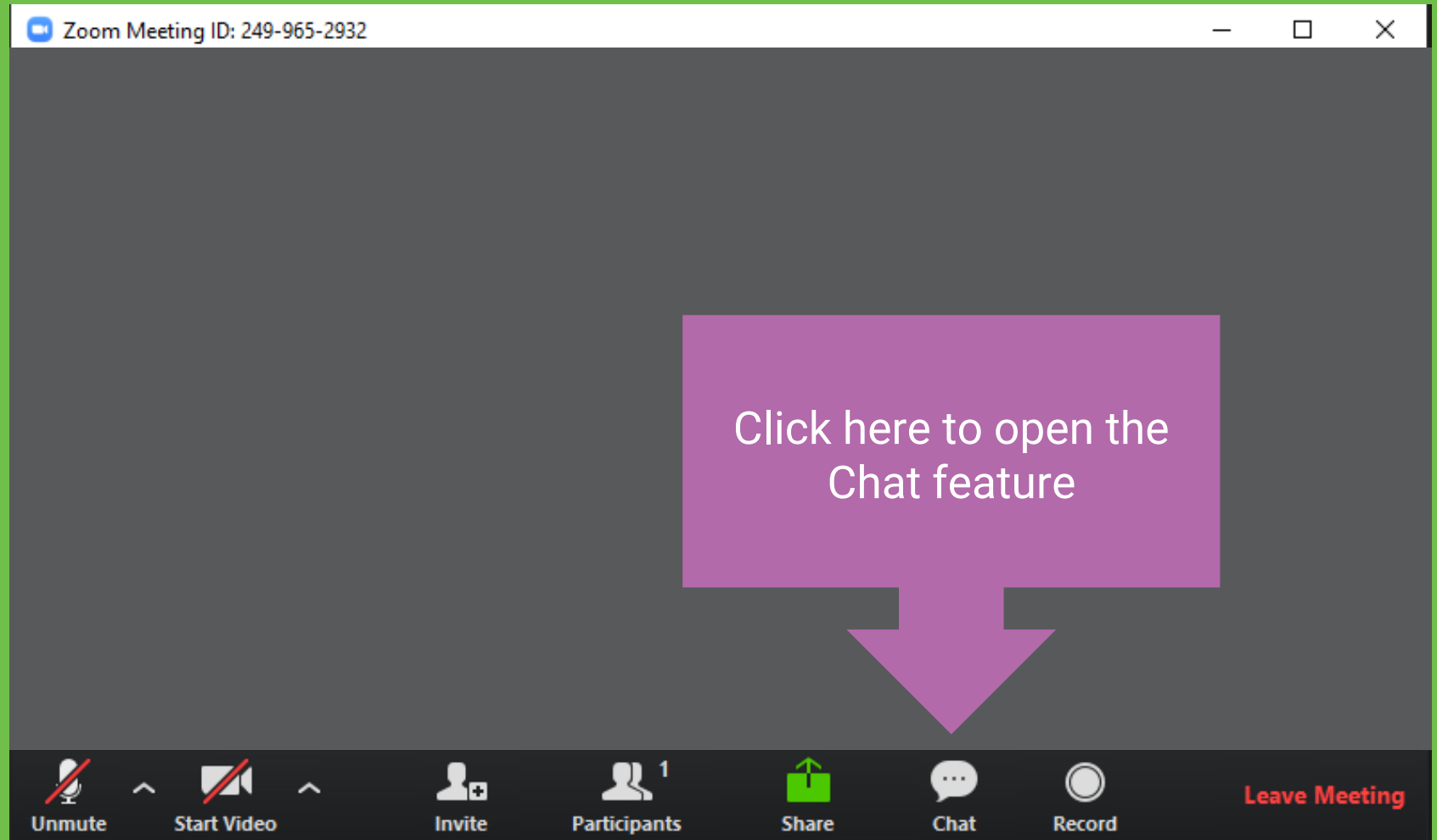
**Lee Ann Tinney**, Tioga County Economic Development & Planning

**Bob Griffin**, NY Small Business Development Center

## **TEAM TIOGA**

**Tioga County Chamber of Commerce**  
**Tioga County Public Health**

Please use the chat feature to ask questions.



# NYS Phases of Reopening



## **OPEN: May 15**

- Essential businesses/organizations
- Construction
- Agriculture, Forestry, Fishing and Hunting
- Retail - (Limited to curbside or in-store pickup or drop off)
- Manufacturing
- Wholesale Trade

1



## **NOT OPEN. Estimated start date: May 29**

- All Office-Based Jobs
- Real Estate Services and Commercial Building Management
- Retail - In-Store Shopping
- Vehicle Sales, Leases & Rentals
- Retail Rental, Repair & Cleaning
- Limited Barbershop and Hair Salon Services

2



## **NOT OPEN. Estimated start date: June 12**

- Restaurants / Food Services

3



## **NOT OPEN. Estimated start date: June 26**

- Arts / Entertainment / Recreation
- Education

4



# Financial Assistance Update

Bob Griffin, SBDC



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## Economic Injury Disaster Loans

Currently, only agriculture businesses may still apply.

The cap has been reduced to \$150k, term of 30 years at 3.75%/2.75% (NPOs)

Businesses receiving denial letters may appeal.

Wide reports that the loan documents are now being sent to small businesses are finally getting approvals and processed applications.

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## Paycheck Protection Program (PPP)

Forgiveness guidelines have now been released.

Banks are not allowed to help clients complete applications for forgiveness.

Process will be challenging without proper record-keeping.

Stongly recommend that all businesses fully rehire staff by June 30.

Employees who refuse to return to work/dismissed with cause will not be counted against safe harbor provisions provided there is proper documentation.

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## USDA

- Guaranteed Loan Program for Rural Businesses and Ag producers - \$1b for working capital expenses
- USDA Ag Marketing Service - program for direct payments for losses for specialty crop producers - \$2.1b



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## New York Forward Loan Fund

PRE-APPLICATIONS are now OPEN ONLINE  
at: [www.nyloanfund.com](http://www.nyloanfund.com).

- For small businesses: Lesser of (a) \$100,000 or (b) up to 100% of average monthly revenues for a 3-month period prior to the COVID-19 outbreak.
- The 3-month period can be any 3-month period from 2019 or January to March 2020.
- For small businesses, the fixed annual interest rate on the loan will be 3%.
- Repayment: Term: 5 years (60 months).
- For months 1 - 12: Interest only payments, paid monthly.
- For months 13 - 60: Interest and principal payments, paid monthly.
- Max of ~\$4m allocated for Southern Tier small businesses
- Preference for MWBE
- **NO PREVIOUS FEDERAL LOAN SUPPORT (PPP or EIDL)**





My Contact Information:

Bob Griffin

Certified Small Business Advisor

Koffman Southern Tier Incubator

120 Hawley Street, Binghamton, NY 13901

[rgriffin@binghamton.edu](mailto:rgriffin@binghamton.edu)

o 607.777.4025

c 607.341.7339

[linkedin.com/in/robertdgriffin](https://www.linkedin.com/in/robertdgriffin)

# Essential businesses/organizations



## Essential Businesses/Organizations:

- A detailed list is available here: <https://esd.ny.gov/guidance-executive-order-2026>
- If your business was previously deemed to be essential, and you have been operating even before the launch of Phase 1. please be aware that you are also required to complete the affirmation and provide a plan.  
<https://forward.ny.gov/phase-two-industries>



# NAICS Code

A new tool is now available to help companies determine whether or not a business is eligible to reopen, and the public health and safety standards with which a business must comply. This tool uses information about the company, County, and NAICS code.

To access it, please visit: [www.businessexpress.ny.gov/app/nyforward](http://www.businessexpress.ny.gov/app/nyforward)

## How to find the correct NAICS Code

You can use the search feature at [www.census.gov/naics](http://www.census.gov/naics). In the "2017 NAICS Search" box on the left side of that page, enter a keyword that describes your kind of business. A list of primary business activities containing that keyword and the corresponding NAICS codes will appear. Choose the one that most closely corresponds to your primary business activity, or refine your search to obtain other choices.

Rather than searching through a list of primary business activities, you may also view the complete 2017 NAICS structure with codes and titles by clicking on "2017 NAICS" on the left-hand column from the NAICS main Web page. Then click on the 2-digit Sector code to see all the NAICS codes under that Sector. Then choose the 6-digit code of your interest to see the corresponding definition, as well as cross-references and index items, when available.

NEW YORK STATE  
BUSINESS REOPENING  
SECTORS

# STEPS

1

**Make a Plan**

2

**Submit Affirmation**



QUESTIONS?

Call (607) 687-8255





# Business Reopening Safety Plan Template

- Fillable plan available here:  
[https://www.tiogacountyny.com/media/7885/nys\\_businessreopeningsafetyplantemplate-fillable.pdf](https://www.tiogacountyny.com/media/7885/nys_businessreopeningsafetyplantemplate-fillable.pdf)
- No approval needed, but must be available in case of an inspection



Department  
of Health

## NY FORWARD SAFETY PLAN TEMPLATE

Each business or entity, including those that have been designated as essential under Empire State Development's Essential Business Guidance, must develop a written Safety Plan outlining how its workplace will prevent the spread of COVID-19. A business may fill out this template to fulfill the requirement, or may develop its own Safety Plan. **This plan does not need to be submitted to a state agency for approval** but must be retained on the premises of the business and must be made available to the New York State Department of Health (DOH) or local health or safety authorities in the event of an inspection.

Business owners should refer to the State's industry-specific guidance for more information on how to safely operate. For a list of regions and sectors that are authorized to re-open, as well as detailed guidance for each sector, please visit: [forward.ny.gov](https://www.forward.ny.gov). If your industry is not included in the posted guidance but your business has been operating as essential, please refer to ESD's [Essential Business Guidance](#) and adhere to the guidelines within this Safety Plan. Please continue to regularly check the New York Forward site for guidance that is applicable to your business or certain parts of your business functions, and consult the state and federal resources listed below.

### COVID-19 Reopening Safety Plan

Name of Business:

Industry:

Address:

Contact Information:

Owner/Manager of Business:

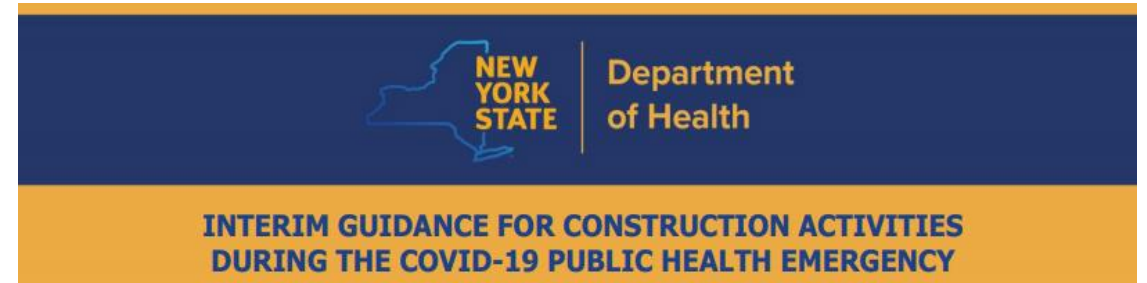
Human Resources Representative and Contact Information, if applicable:

# Affirming Your Plan



Affirm through NY Forward website

- <https://forms.ny.gov/s3/ny-forward-affirmation>
- Industry-specific
- Essential businesses/organizations



**When you have read this document, you can affirm at the bottom.**

As of May 13, 2020

**Purpose**

This Interim Guidance for Construction Activities during the COVID-19 Public Health Emergency ("Interim COVID-19 Guidance for Construction") was created to provide owners/operators of construction projects and their employees and contractors with precautions to help protect against the spread of COVID-19 as indoor and outdoor construction sites reopen.

Sample affirmation form.





# COVID-19

## DAILY SCREENING QUESTIONNAIRE

**Please review the following questions at the beginning of every shift!**

- Recent COVID-19 Exposure:**
- Have you knowingly been in close contact in the past 14 days with anyone who has tested positive for COVID-19 or who has or had symptoms of COVID-19?
  - Have you tested positive for COVID-19 in the past 14 days?
  - Have you experienced any symptoms of COVID-19 in the past 14 days?

- Are you currently experiencing any of the following symptoms?**
- Cough
  - Shortness of breath or difficulty breathing
  - Fever
  - Chills
  - Muscle pain
  - Sore throat
  - New loss of taste or smell

**If you answered "YES" to any of these questions, please do not continue into the building. Please go home and contact your health care provider immediately!**

**If you have questions, please contact Tioga County Public Health at 607-687-8623!**





NEW YORK STATE  **CONTACT TRACING**

You're a part of the solution...  
now answer the phone!



You've stayed home!



You're wearing masks!



Now, answer the phone!

As we battle coronavirus together, tracing exposures to COVID is important to stop the spread.

The NYS Contact Tracing Program works with confirmed positive COVID-19 people to determine who they have been in contact with. Trained specialists reach out to those contacts about possible exposure. If you have been identified as a contact you will get a call from **"NYS Contact Tracing"** (518-387-9993).

Because the disease can be transmitted without symptoms, notifying people about a possible exposure is critical to stop the spread.

So, if you get a call from **"NYS Contact Tracing"** (518-387-9993) please answer. It is confidential and private.

**Please Answer the Phone**  
so we can keep NY moving forward  
and stop the spread of COVID-19.

[health.ny.gov/coronavirus](https://health.ny.gov/coronavirus)



# Where Can Tioga County Residents Get Tested for COVID-19?

## Ithaca Mall

(through Cayuga Medical Center)  
40 Catherwood Road  
Ithaca, NY 14850

Monday - Friday  
10:00 AM - 3:00 PM

Pre-Register at  
[cayugahealthsystem.org](http://cayugahealthsystem.org)  
or by  
calling 607-319-5708

## Binghamton University

(in front of the Events Center)  
4400 Vestal Parkway East  
Vestal, NY 13850

Monday - Sunday  
8:00 AM - 6:00 PM

Pre-Register at  
[coronavirus.health.ny.gov/covid-19-testing](http://coronavirus.health.ny.gov/covid-19-testing)  
or by calling 888-364-3065

## Testing is Available For:

- An individual is symptomatic or has a history of symptoms of COVID-19 (e.g. fever, cough, and/or trouble breathing), particularly if the individual is 70 years of age or older, the individual has a compromised immune system, or the individual has an underlying health condition
- An individual has had close (i.e. within six feet) or proximate contact with a person known to be positive with COVID-19
- An individual is subject to a precautionary or mandatory quarantine
- An individual is employed as a health care worker, first responder, or other essential worker who directly interacts with the public while working

Please continue to seek proper medical care when needed and contact your provider if you have urgent healthcare needs. There are many measures in place for individuals who are not dealing with COVID-19 to safely see their provider. Regular check-ups are important, and you should still attend those appointments.



If you have other questions, please contact  
Tioga County Public Health at 607-687-8623.



# QUESTIONS?

Please use the chat feature

TinneyL@co.tioga.ny.us  
(607) 687-8255

**For more information:**

[www.tiogacountyny.com/programs-agencies/covid19/](http://www.tiogacountyny.com/programs-agencies/covid19/)  
<https://www.facebook.com/teamtioga/>

