



ADMINISTRATIVE SERVICES COMMITTEE – BOARD OF ELECTIONS

Tuesday, September 3, 2024

10:30 a.m.

MINUTES

ATTENDEES

Legislators Dennis Mullen, Ron Ciotoli, and Bill Standinger.

Commissioners Kelly Johnson and James Wahls.

Guests: Legislative Chair Martha Sauerbrey, Legislative Clerk Cathy Haskell,
County Administrator Jackson Bailey.

Absent: Legislator Jake Brown.

APPROVAL OF AUGUST MINUTES

Motion by Legislator Standinger. Seconded by Legislator Ciotoli. All in favor.
Carried.

FINANCIAL

YTD Budget Report was presented.

OLD BUSINESS

See August Minutes attached.

Commissioners attended NYS Election Commissioners Association Summer Conference August 6-9, which presented important information to help prepare for the 2024 General Election.

Commissioners and Deputy Hoover participated in the National Tabletop the Vote virtual exercise for election security on August 26. On the topic of election security, Legislator Sauerbrey informed the committee that she and Administrator Bailey will be meeting with BOE, DSS, and DPW commissioners regarding security of the election offices.

NEW BUSINESS

NYSBOE to certify ballots on 9/11 and county BOE certifies on 9/12.

Military/UOCAVA/Overseas ballots to go out by 9/20. Absentee and Early Vote by Mail to go out the following week. Currently around 1,100 applications on file.

The Early Vote by Mail law was upheld after litigation.

BOE is posting on social media more frequently; one to two times per week to get pertinent deadlines and information to the public and debunk some myths. Also sharing on various village/town pages. Commissioner Wahls noted that the Board would like to add a social media account, such as Instagram, to reach a broader audience. Legislator Ciotoli advised the Board should not use X.

BOE staff have reviewed our Incident Response Plan and discussed responses to various scenarios. Election security is a top priority.

The commissioners are working with our ePollbook vendor and IT to bring connectivity to poll sites for real time data sharing, which would allow us to redirect some staff resources post-election. The commissioners assured the legislators that this is strictly to gather voter check-in data in real time and has nothing to do with voting machines or reporting results. For security reasons, our voting machines have no capacity for internet connectivity.

PERSONNEL

Election Inspector Update: 3 classes remaining; we currently have 199* trained or registered for training (*erroneously reported as 217 at the meeting).

Commissioner Johnson will be off 9/5-9/11.

RESOLUTIONS / PROCLAMATIONS - None

Meeting adjourned.