

## **PUBLIC SAFETY MEETING**

**December 2, 2025**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, December 2, 2025 at 2:30 PM.

**Present:**

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
William Standinger	Legislator
Jake Brown	Legislator
Brian Cain	Director, Probation
Undersheriff Richard Hallett	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator

**Guest:**

Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator

**Absent:**

Sheriff Gary Howard	Sheriff's Office
Marte Sauerbrey	Chair, Legislator
William Ellis	Deputy Director, Emergency Services

**APPROVAL OF MINUTES:**

**Approval of November 4, 2025 minutes:**

Legislator Jake Brown made the motion, seconded by Legislator Standinger to approve the November 4, 2025 Public Safety minutes, as written. Motion carried.

**OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:**

**FINANCIAL:**

- 2025 Budget Looking Good.

**OLD BUSINESS:**

- Radio Project: Consultant Frank Yoder is still working to coordinate the utility connection for the tower sites. Nichols site is being scheduled for an electrical inspection. Once they are connected we can stand that tower and that site will be done. Stood the tower in Spencer on Veterans Day. There is a temporary driveway construction on South Apalachin Road. Planning to pour the concrete to the foundation on December 20<sup>th</sup>, waiting for an update. There is an RFP out for the Prospect site driveway. Structural modifications that were required were completed at the Carmichael site mid November. A lot of the microwave equipment and antennas that could be installed have been

moved out to the existing, powered sites. Getting closer to channel layouts and the radio subscriber unit's order.

- CAD Project: No changes.
- EMS: did some interviews for the EMS Coordinator position.
- Threat Assessment Team: Meeting regularly. Reporting app is still available for download.
- Emergency Management: Corinne completed two more courses to work toward finishing her FEMA Basic Academy.
- Fire: Fire Departments have had a very busy season so far.
- Strategic Plan: Updated reports.

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- None.

**RESOLUTIONS:**

- Authorize the Submission of ESINET Grant Application
- Authorize a Five-Year Agreement with Motorola Solutions For Radio System Maintenance and Lifecycle Support Services

*\*\*Committee agreed to move these resolutions forward*

**SHERIFF – Undersheriff Richard Hallett:**

**FINANCIAL:**

- 2025 Budget is on track: Revenues are \$368,938.23 which is 72% of the budget. Expenditures are at \$11,427,828.99 which is 85% of the budget. Inmate Boarders are \$157,133.95 which is 105% of the budget, (Adj from NG911 Grant).

**OLD BUSINESS:**

- Jail Camera replacement project ongoing.
- Average daily population for inmates for November 2025 was 51.

**NEW BUSINESS:**

- Vesta NEXTGEN: Citizen Input; next phase.
- Building Projects: Jail HVAC overhead door to upper mezzanine.

**PERSONNEL:**

- Update of Vacancies:
  - Civil – all Positions are filled.
  - Corrections –
    - One Vacant Corrections Officer Position.
    - One Vacant Part Time Cook Position.
    - One Corrections Officer on Light Duty.

- One Corrections Officer on Worker's Comp.
- One Corrections Officer on Military Deployment.
- Road Patrol –
  - Six Open Deputy Positions. Working on getting three hired.
  - No Deputies on comp or Light Duty.
- E911 – Two Vacant E911 Dispatcher Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

**RESOLUTIONS:**

- Approve Agreement with Trinity Services Group, Inc. for Jail Food Supply Services
- Authorize the Re-Establishment of Prior Year Capital Funds in the 2026 Budget for the Sheriff's Office
- Modify 2025 Budget and Transfer Funds

*\*\*Committee agreed to move these resolutions forward*

**PROBATION – Brian Cain:**

**FINANCIAL:**

- 2025 Budget on Track.

**OLD BUSINESS:**

- Staffing: Appointed Probation Assistant provisionally.
- Training: Newly hired PO going to fundamentals of Probation Practice and Basic Course for Peace Office in March & April of 2026. All Probation Officers completed the first training session for our new Electronic Monitoring System.
- ATI Grant: \$100,000 received. Other counties got significant increases.
- Succession Planning: Continues to evolve.
- Floyd Hooker Foundation Grant: Received \$7,500 four years ago and expended it at the beginning of this year. Applied for additional \$10,000.

**NEW BUSINESS:**

- Met with Magistrates Association Meeting in November.
- Participated with Veteran's Services at a Food Giveaway in November.
- Strategic Plan Owner Status Report Update.
- Multi-Systemic Therapy Program: Joint Meeting with staff to better collaborate on the provision of services to the youth referred to that program by Probation; talked about the incentives.
- Decision Points: Ongoing. Trying to expand to more schools: Tioga Center, Spencer Van Etten & looking to get in to Waverly.

**PERSONNEL:**

- Appointed provisionally new Probation Assistant.
- Part time Accounting Associate started December 1<sup>st</sup>.

**RESOLUTIONS:**

- Authorize Acceptance of the Floyd Hooker Foundation Grant and Modify 2025 Budget
- Resolution to Approve a Grant Award from NYS Division of Criminal Justice for Pre-Trial Services

*\*\*Committee agreed to move these resolutions forward*

**CORONERS – Bob Williams:**

**RESOLUTIONS:**

- Sole Source Procurement and Budget Transfer for Cohero Case Management System for the Coroner's Office

*\*\*Committee agreed to move these resolutions forward*

**EXECUTIVE SESSION**

Legislator Flesher asked for a motion to go into executive session at 3:06 PM to discuss Personnel Issues related to the Probation Department. In attendance was Legislator Brown, Flesher, Roberts, Standinger, Legislative Clerk Cathy Haskell; Legislative Chair Sauerbrey; and County Administrator Jackson Bailey.

Legislator Brown motioned to adjourn Executive Session at 3:50 PM, seconded by Legislator Standinger.

Respectfully Submitted,

*Donna Gilligan*

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

12/02/25