

**Personnel Committee Agenda**  
**March 6, 2025**  
**10:30 A.M.**

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- APPROVAL OF MINUTES FOR February 6, 2025, COMMITTEE MEETING
  
- FINANCIAL
  - Benefits & Workers' Compensation – Camille Corneby
  - Monthly Departmental Budget Tracking – Linda Parke
  
- OLD BUSINESS
  - None
  
- NEW BUSINESS
  - Completed the Annual Report for Civil Service
  - Completed the 2024 Municipal Examination Fee Billing for Civil Service
  - On 03/19/25, Linda, Kelly, and Karen are attending the Tioga County Chamber of Commerce Human Resources Round Table Discussion on Workforce Recruitment and Retention
  
- PERSONNEL
  - Head Count & Monthly Exam Reports – Kelly Quick
  
- RESOLUTIONS
  - Appointment of Republican Election Clerk (P/T) (Board of Elections)
  - Create and Fill Temporary, Full-Time Public Health Educator (Seasonal) Position (Public Health)
  - Authorize Two (2) Position Reclassifications (Department of Social Services)
  - Create and Fill Full-Time Senior Clinical Social Worker Position (Mental Hygiene)
  - Create and Fill One (1) Full-Time Public Health Project Coordinator and Abolish One (1) Local Coordinator and Authorize Salary Above CSEA Base (Public Health)
  - Abolish Medical Director Transfer Funds and Modify Budget (Mental Hygiene)
  
- PROCLAMATIONS – None
  
- ADJOURNMENT