



Information Technology – Legislative Committee Meeting

11.05.24

- APPROVAL OF MINUTES
 - 10.08.24 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - VESTA Fiber Circuit Update
 - CAC Relocation Update
- NEW BUSINESS
 - IT Climate Survey Plan
 - Strategic Plan Update Schedule
- PERSONNEL
 - Nothing to Report
- RESOLUTIONS
 - K13 – AUTHORIZE AGREEMENT ADDENDUM WITH NEW YORK STATE INFORMATION TECHNOLOGY SERVICES FOR ENDPOINT DETECTION AND RESPONSE SOFTWARE
- PROCLAMATIONS
 - Nothing to Report
- ADJOURNMENT



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

October 8th, 2024, at 9:30 am

ATTENDANCE:

- Legislators: Jake Brown, Tracy Monell, Dennis Mullen, Ron Ciotoli, William Standinger.
- Staff: Jeremy Loveland, CIO; Brandon Clark, Deputy Director of ITCS; Ray Culliton, Network Administrator
- Guests: Cathy Haskell, Peter DeWind, Jackson Bailey

- APPROVAL OF MINUTES: Approval of September 3rd, 2024, Information Technology Committee Minutes: Legislator Tracy Monell made the motion, seconded by Legislator Jake Brown to approve the September 3rd, 2024, Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL
 - Review of budget status and financial news

- OLD BUSINESS
 - Waverly Mental Hygiene Relocation
 - The ITCS Department has been working in coordination with the Tioga County Mental Hygiene Department on preparing for the relocation of staff into the newly renovated office location in Waverly, NY. All equipment has been procured. The ITCS Department will install the network and access control equipment as a next step.
 - FirstNet Update
 - The ITCS Department is continuing its effort in optimizing its wireless broadband services through the implementation of AT&T's FirstNet.
 - Wireless Infrastructure Update
 - The ITCS Department has completed 85% of the Wireless Infrastructure upgrade. Currently less than ten access points remain that need replaced.

- NEW BUSINESS

- CAC Relocation

- The ITCS Department has been working in coordination with the Tioga County Department of Social Services in the relocation of office spaces for the Children's Advocacy Center. All network equipment

- PERSONNEL

- Nothing to Report

- RESOLUTIONS/PROCLAMATIONS

- J03 – AMEND EMPLOYEE HANDBOOK; SECTION VIII: COMPREHENSIVE INFORMATION SECURITY POLICY

- J04 – RENEW SOFTWARE LICENSE AGREEMENT WITH NTS DATA SERVICES FOR FIVE YEARS

- J18 – AUTHORIZATION FOR TWO DARK FIBER CIRCUITS BETWEEN THE COUNTY OFFICE BUILDING AND PUBLIC SAFETY AND HEALTH AND HUMAN SERVICES BUILDINGS

- J52 – AUTHORIZATION FOR AGREEMENT WITH FRESHWORKS, INC.

- ADJOURNMENT

- Legislator Monell motioned to adjourn at 9:50 a.m., seconded by Legislator Brown.

Review of 2024 Budget and Financial News

A1680 – Year-to-Date Budget Report

FOR 2024 11								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/ ADJSTMTS	REVISED	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A	APPROP		BUDGET				BUDGET	USE/COL
General Fund								
A1680 Information Technology								
A1680 412702	Shared Services- I	-210,072	0	-210,072	-212,490.06	.00	2,418.06	101.2%
A1680 412707	Shared Services- E	-90,000	0	-90,000	- .07	.00	-89,999.93	.0%*
A1680 422280	Data Processing/Pr	0	0	0	-2,181.23	.00	2,181.23	100.0%
A1680 424100	Rental Of County O	-5,000	0	-5,000	-6,550.08	.00	1,550.08	131.0%
A1680 427010	Refunds Of Prior Y	0	0	0	-1,590.00	.00	1,590.00	100.0%
A1680 510010	Full Time	562,076	0	562,076	436,559.86	.00	125,516.14	77.7%
A1680 540070	Car Maintenance	500	0	500	362.99	.00	137.01	72.6%
A1680 540140	Contracting Servic	28,880	-200	28,680	17,320.09	.00	11,359.91	60.4%
A1680 540140	M7674 Contracting S	0	141,723	141,723	96,005.44	.00	45,717.48	67.7%
A1680 540180	Dues	50	0	50	50.00	.00	.00	100.0%
A1680 540220	Automobile Fuel	800	0	800	490.38	.00	309.62	61.3%
A1680 540320	Leased/Service Equ	5,500	5,000	10,500	-699.61	.00	11,199.61	-6.7%
A1680 540350	Office Equip Maint	25,000	-5,000	20,000	19,553.08	.00	446.92	97.8%
A1680 540420	office Supplies	1,500	0	1,500	345.58	.00	1,154.42	23.0%
A1680 540480	Postage	0	200	200	1.28	.00	198.72	.6%
A1680 540485	Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A1680 540620	Software Expense	207,340	0	207,340	66,329.20	.00	141,011.29	32.0%
A1680 540640	Supplies (Not Offi	4,500	0	4,500	3,773.70	.00	726.30	83.9%
A1680 540640	SSG21 supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%
A1680 540660	Telephone	72,500	0	72,500	49,094.63	134.00	23,271.37	67.9%
A1680 540661	Telephone Maintena	24,500	0	24,500	22,923.69	.00	1,576.31	93.6%
A1680 540733	Training/All Other	5,000	0	5,000	2,705.29	.00	2,294.71	54.1%
A1680 581088	State Retirement F	15,932	41,210	57,142	48,786.49	.00	8,355.28	85.4%
A1680 583088	Social Security Fr	39,959	-6,962	32,997	33,548.78	.00	-551.67	101.7%*
A1680 584088	Workers Compensati	0	8,673	8,673	8,272.80	.00	400.68	95.4%
A1680 585588	Disability Insuran	0	460	460	469.80	.00	-10.14	102.2%*
A1680 586088	Health Insurance F	22,536	105,536	128,072	112,483.72	.00	15,588.22	87.8%
A1680 588988	Eap Fringe	0	114	114	109.80	.00	4.26	96.3%
TOTAL Information Technology		715,001	290,754	1,005,755	695,675.55	134.00	309,945.88	69.2%
TOTAL General Fund		715,001	290,754	1,005,755	695,675.55	134.00	309,945.88	69.2%
TOTAL REVENUES		-305,072	0	-305,072	-222,811.44	.00	-82,260.56	
TOTAL EXPENSES		1,020,073	290,754	1,310,827	918,486.99	134.00	392,206.44	

FOR 2024 11								
	ORIGINAL	TRANFRS/ ADJSTMTS	REVISED	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
	APPROP		BUDGET				BUDGET	USE/COL
GRAND TOTAL								
	715,001	290,754	1,005,755	695,675.55		134.00	309,945.88	69.2%

H1680 – Year-to-Date Capital Budget Report

FOR 2024 11								
ACCOUNTS FOR: #	Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
H1680 Information Technology								
H1680 520620	Software Expense	142,313	175,309	317,621	158,793.65	63,037.50	95,789.98	69.8%
H1680 520620 M7674	Software Expe	0	39,251	39,251	.00	.00	39,250.67	.0%
H1680 521090	Computer	102,000	0	102,000	62,089.94	1,164.00	38,746.06	62.0%
TOTAL Information Technology		244,313	214,559	458,872	220,883.59	64,201.50	173,786.71	62.1%
TOTAL Capital Fund		244,313	214,559	458,872	220,883.59	64,201.50	173,786.71	62.1%
TOTAL EXPENSES		244,313	214,559	458,872	220,883.59	64,201.50	173,786.71	

FOR 2024 11								
		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL		244,313	214,559	458,872	220,883.59	64,201.50	173,786.71	62.1%

REFERRED TO: ITCS COMMITTEE

RESOLUTION NO. -24 AUTHORIZE AGREEMENT ADDENDUM WITH NEW YORK STATE INFORMATION TECHNOLOGY SERVICES FOR ENDPOINT DETECTION AND RESPONSE SOFTWARE

WHEREAS: New York State Information Technology Services has partnered with the New York State Division of Homeland Security and Emergency Services and the City of New York Joint Security Operations Center (JSOC) in a JSOC Initiative; and

WHEREAS: This initiative provides for Participating Entities to receive Endpoint Detection and Response software at no cost; and

WHEREAS: The initial term of this agreement shall be for a period of (3) years and will be automatically renewed for additional (12) month terms based upon approval of funding in the NYS budget and approval of the NYS Office of the State Comptroller; and

WHEREAS: the Endpoint Detection and Response software vendor provided in the initiative is CrowdStrike; and

WHEREAS: The CrowdStrike Endpoint Detection and Response software can be run in parallel with existing cyber security software employed by Tioga County; and

WHEREAS: The Tioga County Legislature authorized the agreement with New York State Information Technology Services for this endpoint detection and response software via resolution 66-23; and

WHEREAS: New York State Information Technology Services as provided an addendum which presents the dollar value associated with the provisioned EDR software to Tioga County which is \$93,125.28 which is provided at no cost to the County; therefore be it

RESOLVED: That the Chair of the County Legislature is authorized to execute the Intergovernmental Agreement for the Provision of Endpoint Protection Response Services Addendum Number 1 between Tioga County and New York State Information Technology Services and New York State Division of Homeland Security and Emergency Services upon review by the County Attorney.