



## Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | [ph.tiogacountyny.gov](http://ph.tiogacountyny.gov)  
Heather Vroman, MSEd., Public Health Director



### HEALTH & HUMAN SERVICES COMMITTEE – PUBLIC HEALTH

TUESDAY, NOVEMBER 5, 2024

8:30 A.M.

#### FINANCIAL:

- 2024 Updates

#### OLD BUSINESS:

- None

#### NEW BUSINESS:

- Agency Report October 2024

#### PERSONNEL:

- None

#### RESOLUTIONS:

- Adopt Local Law No. 2 of 2024 (EH Fees)
- Abolish (1) Full-Time Unfunded Administrative Secretary, Create (1) Full-Time Office Specialist III, and Unfund (1) Full-Time Office Specialist I

#### PROCLAMATIONS:

- Great American Smokeout Day

#### ADJOURNMENT:



**Tioga County Public Health Department**  
Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | [ph.tiogacountyny.gov](http://ph.tiogacountyny.gov)  
Heather Vroman, MEd., Public Health Director



## INTERNAL MEMO

---

**TO:** William H. Standinger, III; Chair, HHS Committee  
**FROM:** Heather Vroman, MEd.; Public Health Director  
**CC:** Marte Sauerbrey; Chair, Tioga County Legislature  
**DATE:** November 5, 2024  
**RE:** Health & Human Services Meeting November 5, 2024

Attached are Public Health's materials for the Health & Human Services Committee meeting.

- Financial:
  - 2024 Updates
- Agency Report October 2024
- Resolutions:
  - Adopt Local Law No. 2 of 2024 (EH Fees)
  - Abolish (1) Full-Time Unfunded Administrative Secretary, Create (1) Full-Time Office Specialist III, and Unfund (1) Full-Time Office Specialist I
- Proclamation:
  - Great American Smokeout Day



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A General Fund</b>							
<b>A2960 Handicapped Education</b>							
A2960 416050 Fees - Handicapped	-605,000	0	-605,000	-285,882.40	.00	-319,117.60	47.3%*
A2960 434600 State Aid-Handicap	-2,018,000	0	-2,018,000	-1,180,954.06	.00	-837,045.94	58.5%*
A2960 540590 Services Rendered	3,200,000	0	3,200,000	2,010,375.28	312,516.72	877,108.00	72.6%
A2960 540620 Software Expense	6,300	901	7,201	6,900.54	.00	300.00	95.8%
A2960 540710 Transport/Handicap	850,000	-901	849,099	534,210.19	46,911.01	267,978.26	68.4%
<b>TOTAL Handicapped Education</b>	<b>1,433,300</b>	<b>0</b>	<b>1,433,300</b>	<b>1,084,649.55</b>	<b>359,427.73</b>	<b>-10,777.28</b>	<b>100.8%</b>
<b>A4011 Public Health Administration</b>							
A4011 427010 Refunds of Prior Y	0	0	0	-10,144.60	.00	10,144.60	100.0%
A4011 434010 State Aid-Public H	-821,197	-11,579	-832,776	-396,330.10	.00	-436,445.90	47.6%*
A4011 434890 HWB1 State Aid- Oth	0	-10,385	-10,385	-1,614.75	.00	-8,770.50	15.5%*
A4011 444010 MRC Federal Aid-Pub	0	-12,100	-12,100	-5,500.00	.00	-6,600.00	45.5%*
A4011 444010 SPHIW Federal Aid-P	0	-114,114	-114,114	6.00	.00	-114,120.26	.0%*
A4011 510010 Full Time	1,509,285	0	1,509,285	1,038,954.92	.00	470,330.08	68.8%
A4011 510020 Part Time/Temporar	177,920	0	177,920	65,339.51	.00	112,580.64	36.7%
A4011 510030 overtime Pay Only	0	0	0	834.30	.00	-834.30	100.0%*
A4011 510050 All Other(On call,	22,810	0	22,810	20,795.59	.00	2,014.41	91.2%
A4011 510050 HWB1 All Other-On C	0	4,500	4,500	1,500.00	.00	3,000.00	33.3%
A4011 510050 SPHIW All Other-SPH	0	88,351	88,351	81,860.00	.00	6,491.00	92.7%
A4011 520090 Computer	15,000	0	15,000	8,576.43	37.50	6,386.07	57.4%
A4011 520130 Equipment (Not Car	3,000	0	3,000	1,054.65	.00	1,945.35	35.2%
A4011 520130 SPHIW Equipment (No	0	2,000	2,000	.00	.00	2,000.00	.0%
A4011 520200 Office Equipment	2,000	0	2,000	458.00	.00	1,542.00	22.9%
A4011 530100 Data Processing	85,984	0	85,984	69,843.90	.00	16,140.10	81.2%
A4011 530300 Legal	12,557	0	12,557	10,221.96	.00	2,335.04	81.4%
A4011 530551 Maintenance in Lie	88,380	0	88,380	67,252.50	.00	21,127.50	76.1%
A4011 540010 Advertising	15,000	0	15,000	2,016.61	.00	12,983.39	13.4%
A4011 540040 Books	1,500	0	1,500	885.12	.00	614.88	59.0%
A4011 540070 Car Maintenance	4,458	0	4,458	3,894.58	10.00	553.42	87.6%
A4011 540120 Consulting Fees	17,000	0	17,000	4,050.00	.00	12,950.00	23.8%
A4011 540180 Dues	3,405	300	3,705	3,672.14	.00	32.86	99.1%
A4011 540190 Education Reimburs	3,000	0	3,000	1,413.00	706.50	880.50	70.7%
A4011 540210 Garbage Disposal	1,200	0	1,200	482.41	117.59	600.00	50.0%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4011 540220 Automobile Fuel	1,500	-300	1,200	296.42	.00	903.58	24.7%
A4011 540270 Insurance-Liabilit	30,013	8,128	38,141	38,141.04	.00	.00	100.0%
A4011 540320 Leased/Service Equ	5,000	0	5,000	2,194.26	1,112.29	1,693.45	66.1%
A4011 540330 Legal Fees	50	0	50	.00	.00	50.00	.0%
A4011 540340 Literature	50	0	50	.00	.00	50.00	.0%
A4011 540360 Meals/Food	1,800	450	2,250	1,734.66	.00	515.34	77.1%
A4011 540390 Mileage Expense	15	0	15	.00	.00	15.00	.0%
A4011 540420 Office Supplies	7,232	0	7,232	4,225.40	.00	3,006.60	58.4%
A4011 540480 Postage	1,200	0	1,200	1,059.44	.00	140.56	88.3%
A4011 540485 Printing/Paper	3,000	-450	2,550	1,300.25	.00	1,249.75	51.0%
A4011 540487 Program Expense	16,000	11,579	27,579	9,486.10	159.65	17,933.25	35.0%
A4011 540487 MRC Program Expense	0	12,100	12,100	.00	.00	12,100.00	.0%
A4011 540487 SPHIW Program Expen	0	17,501	17,501	4,305.67	.00	13,195.59	24.6%
A4011 540540 Reimbursements	250	0	250	.00	.00	250.00	.0%
A4011 540581 Security Systems &	25,000	0	25,000	19,814.80	.00	5,185.20	79.3%
A4011 540620 Software Expense	10,552	0	10,552	5,945.10	900.00	3,706.90	64.9%
A4011 540660 Telephone	7,505	0	7,505	2,610.06	63.07	4,831.87	35.6%
A4011 540733 Training/All other	5,000	0	5,000	2,020.28	.00	2,979.72	40.4%
A4011 581088 State Retirement F	170,652	42,599	213,251	140,812.12	.00	72,438.58	66.0%
A4011 583088 Social Security Fr	127,948	3,364	131,313	83,849.56	.00	47,463.16	63.9%
A4011 583088 HWB1 Social Securit	0	574	574	114.75	.00	459.00	20.0%
A4011 583088 SPHIW Social Secur	0	8,141	8,141	6,262.29	.00	1,878.69	76.9%
A4011 584088 Workers Compensati	0	38,243	38,243	25,262.37	.00	12,980.19	66.1%
A4011 585088 Unemployment Insur	0	2,835	2,835	2,835.00	.00	.00	100.0%
A4011 585588 Disability Insuran	0	2,170	2,170	1,310.22	.00	859.38	60.4%
A4011 586088 Health Insurance F	121,772	479,207	600,979	415,380.85	.00	185,598.49	69.1%
A4011 588988 EAP Fringe	459	48	507	332.86	.00	174.02	65.7%
<b>TOTAL Public Health Administration</b>	<b>1,676,300</b>	<b>573,161</b>	<b>2,249,461</b>	<b>1,738,815.67</b>	<b>3,106.60</b>	<b>507,539.20</b>	<b>77.4%</b>
<b>A4044 Early Intervention</b>							
A4044 416107 Early Intervention	-60,000	0	-60,000	-14,900.00	.00	-45,100.00	24.8%*
A4044 434023 State Aid- Early I	-139,540	0	-139,540	-76,785.06	.00	-62,754.94	55.0%*
A4044 434601 State Aid- Handica	-16,800	0	-16,800	-17,400.00	.00	600.00	103.6%
A4044 520090 Computer	0	3,000	3,000	2,342.00	658.00	.00	100.0%
A4044 520130 Equipment (Not Car	3,000	-3,000	0	.00	.00	.00	.0%
A4044 540010 Advertising	100	0	100	.00	.00	100.00	.0%
A4044 540180 Dues	4,300	0	4,300	2,362.50	.00	1,937.50	54.9%
A4044 540190 Education Reimburs	10	0	10	.00	.00	10.00	.0%
A4044 540220 Automobile Fuel	1,500	0	1,500	509.16	.00	990.84	33.9%
A4044 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%





# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4044 540480 Postage	1,400	0	1,400	651.16	.00	748.84	46.5%
A4044 540485 Printing/Paper	1,000	0	1,000	260.75	.00	739.25	26.1%
A4044 540487 Program Expense	208,000	0	208,000	100,024.81	.00	107,975.19	48.1%
A4044 540590 Services Rendered	4,000	0	4,000	1,600.00	2,200.00	200.00	95.0%
A4044 540620 Software Expense	8,000	0	8,000	5,498.90	998.00	1,503.10	81.2%
A4044 540640 Supplies (Not Offi	7,500	0	7,500	1,480.90	.00	6,019.10	19.7%
A4044 540660 Telephone	1,717	0	1,717	818.76	.00	898.24	47.7%
A4044 540670 Therapeutic	4,000	0	4,000	.00	.00	4,000.00	.0%
A4044 540710 Transport/Handicap	2,200	0	2,200	.00	.00	2,200.00	.0%
A4044 540733 Training/All Other	2,500	0	2,500	756.72	92.00	1,651.28	33.9%
<b>TOTAL Early Intervention</b>	<b>33,440</b>	<b>0</b>	<b>33,440</b>	<b>7,220.60</b>	<b>3,948.00</b>	<b>22,271.40</b>	<b>33.4%</b>
<b>A4053 Community Health</b>							
A4053 416101 Community Health C	-1,200	0	-1,200	-180.00	.00	-1,020.00	15.0%*
A4053 422800 Grants -Non State	0	-208,365	-208,365	-67,182.22	.00	-141,182.58	32.2%*
A4053 422800 ASAP Health Service	0	-50,000	-50,000	-58,110.92	.00	8,110.92	116.2%
A4053 422800 CFCS Health Service	0	-2,253	-2,253	.00	.00	-2,253.21	.0%*
A4053 422800 CHSC Health Service	0	-71,400	-71,400	.00	.00	-71,400.00	.0%*
A4053 422800 CPIA Health Service	0	-10,000	-10,000	.00	.00	-10,000.00	.0%*
A4053 422800 DFC Health Services	0	-125,000	-125,000	.00	.00	-125,000.00	.0%*
A4053 422800 STOP Health Service	0	-60,000	-60,000	.00	.00	-60,000.00	.0%*
A4053 422800 TICK Health Service	0	-3,000	-3,000	-3,000.00	.00	.00	100.0%
A4053 427010 Refunds Of Prior Y	0	0	0	-5,119.01	.00	5,119.01	100.0%
A4053 434011 State Aid-Communit	-294,231	0	-294,231	-338,169.57	.00	43,938.57	114.9%
A4053 434011 JUUL State Aid-Prev	0	-323,674	-323,674	.00	.00	-323,674.26	.0%*
A4053 520130 Equipment (Not Car	2,500	0	2,500	1,834.59	.00	665.41	73.4%
A4053 520190 Nursing Equipment	1,000	0	1,000	.00	.00	1,000.00	.0%
A4053 540010 Advertising	45,000	0	45,000	22,112.84	6,415.50	16,471.66	63.4%
A4053 540080 Clinic Supplies	15,500	0	15,500	3,316.05	61.26	12,122.69	21.8%
A4053 540140 Contracting Servic	50,000	0	50,000	11,211.73	4,634.00	34,154.27	31.7%
A4053 540180 Dues	75	0	75	.00	.00	75.00	.0%
A4053 540220 Automobile Fuel	605	0	605	420.47	.00	184.53	69.5%
A4053 540370 Medical Expense	5,000	0	5,000	169.00	.00	4,831.00	3.4%
A4053 540440 Other Awards	300	0	300	.00	.00	300.00	.0%
A4053 540444 Permits, Fees, Ins	553	0	553	200.00	.00	353.00	36.2%
A4053 540480 Postage	2,900	0	2,900	472.08	.00	2,427.92	16.3%
A4053 540485 Printing/Paper	11,900	0	11,900	2,389.72	.00	9,510.28	20.1%
A4053 540487 Program Expense	4,000	0	4,000	513.07	.00	3,486.93	12.8%
A4053 540487 ASAP Program Expens	0	191,846	191,846	39,893.49	11,247.80	140,704.50	26.7%
A4053 540487 DFC Program Expense	0	125,000	125,000	7,147.43	.00	117,852.57	5.7%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4053 540487 JUUL Program Expens	0	323,674	323,674	.00	.00	323,674.26	.0%
A4053 540487 STOP Program Expens	0	60,000	60,000	523.27	.00	59,476.73	.9%
A4053 540487 TICK Program Expens	0	3,000	3,000	2,999.00	.00	1.00	100.0%
A4053 540590 Services Rendered	3,560	0	3,560	838.80	.00	2,721.20	23.6%
A4053 540595 Services Rendered	1,500	0	1,500	.00	.00	1,500.00	.0%
A4053 540640 Supplies (Not offi	15,000	66,519	81,519	75,121.82	248.04	6,149.15	92.5%
A4053 540640 CFCS Supplies (Not	0	2,253	2,253	920.83	195.10	1,137.28	49.5%
A4053 540640 CHSC Supplies (Not	0	71,400	71,400	.00	.00	71,400.00	.0%
A4053 540640 CPIA Supplies (Not	0	10,000	10,000	.00	.00	10,000.00	.0%
A4053 540660 Telephone	3,425	0	3,425	2,088.70	.00	1,336.30	61.0%
A4053 540733 Training/All other	10,500	0	10,500	2,850.00	.00	7,650.00	27.1%
<b>TOTAL Community Health</b>	<b>-122,113</b>	<b>0</b>	<b>-122,113</b>	<b>-296,738.83</b>	<b>22,801.70</b>	<b>151,824.13</b>	<b>224.3%</b>
<b>A4064 Dental Health</b>							
A4064 416102 Dental Van Fees	-130,000	0	-130,000	-83,883.54	.00	-46,116.46	64.5%*
A4064 520130 Equipment (Not Car	10,000	0	10,000	9,339.21	.00	660.79	93.4%
A4064 540010 Advertising	1,500	0	1,500	1,331.23	.00	168.77	88.7%
A4064 540070 Car Maintenance	5,000	0	5,000	2,754.88	.00	2,245.12	55.1%
A4064 540080 Clinic Supplies	22,000	0	22,000	9,229.50	.00	12,770.50	42.0%
A4064 540220 Automobile Fuel	800	0	800	77.10	.00	722.90	9.6%
A4064 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4064 540480 Postage	1,000	0	1,000	416.76	.00	583.24	41.7%
A4064 540485 Printing/Paper	300	300	600	368.40	.00	231.60	61.4%
A4064 540487 Program Expense	10,000	0	10,000	7,938.60	225.00	1,836.40	81.6%
A4064 540620 Software Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A4064 540640 Supplies (Not offi	500	0	500	.00	.00	500.00	.0%
A4064 540660 Telephone	1,250	0	1,250	740.40	306.80	202.80	83.8%
A4064 540733 Training/All other	1,500	-300	1,200	590.00	152.00	458.00	61.8%
<b>TOTAL Dental Health</b>	<b>-74,597</b>	<b>0</b>	<b>-74,597</b>	<b>-51,097.46</b>	<b>683.80</b>	<b>-24,183.34</b>	<b>67.6%</b>
<b>A4090 Environmental Health</b>							
A4090 416010 Public Health Fees	-116,750	0	-116,750	-81,681.00	.00	-35,069.00	70.0%*
A4090 434500 WELL State Aid-Publ	0	-36,795	-36,795	-8,954.48	.00	-27,840.63	24.3%*
A4090 434640 State Aid-Environm	-243,667	0	-243,667	-166,979.82	.00	-76,687.18	68.5%*
A4090 520130 Equipment (Not Car	2,000	0	2,000	.00	.00	2,000.00	.0%
A4090 540010 Advertising	700	0	700	439.91	.00	260.09	62.8%



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4090 540040 Books	10	0	10	.00	.00	10.00	.0%
A4090 540080 Clinic Supplies	7,500	0	7,500	2,997.03	.00	4,502.97	40.0%
A4090 540140 Contracting Servic	40,000	-530	39,470	20,010.00	3,990.00	15,470.00	60.8%
A4090 540180 Dues	400	88	488	263.00	225.00	.00	100.0%
A4090 540220 Automobile Fuel	5,000	0	5,000	2,644.14	.00	2,355.86	52.9%
A4090 540330 Legal Fees	2,500	0	2,500	.00	.00	2,500.00	.0%
A4090 540360 Meals/Food	20	0	20	.00	.00	20.00	.0%
A4090 540390 Mileage Expense	20	0	20	.00	.00	20.00	.0%
A4090 540480 Postage	1,600	0	1,600	1,029.11	.00	570.89	64.3%
A4090 540485 Printing/Paper	100	530	630	83.79	.00	546.21	13.3%
A4090 540487 Program Expense	44,000	0	44,000	39,021.21	4,082.75	896.04	98.0%
A4090 540590 Services Rendered	3,000	0	3,000	1,870.33	.00	1,129.67	62.3%
A4090 540595 WELL Services Rende	0	36,795	36,795	9,006.63	4,631.61	23,156.87	37.1%
A4090 540640 Supplies (Not Offi	11,750	-3,588	8,162	1,998.76	389.50	5,773.74	29.3%
A4090 540660 Telephone	3,321	0	3,321	2,140.93	.00	1,180.07	64.5%
A4090 540733 Training/All other	1,000	3,500	4,500	3,879.04	.00	620.96	86.2%
<b>TOTAL Environmental Health</b>	<b>-237,496</b>	<b>0</b>	<b>-237,496</b>	<b>-172,231.42</b>	<b>13,318.86</b>	<b>-78,583.44</b>	<b>66.9%</b>
<b>A6610 Sealer Of weights And Measures</b>							
A6610 419620 Sealer of weights	-10,500	0	-10,500	-6,780.00	.00	-3,720.00	64.6%*
A6610 435890 State Aid-Octane T	-600	0	-600	.00	.00	-600.00	.0%*
A6610 510020 Part Time/Temporar	17,225	0	17,225	13,806.24	.00	3,418.76	80.2%
A6610 520130 Equipment (Not Car	500	0	500	.00	.00	500.00	.0%
A6610 540040 Books	250	0	250	.00	.00	250.00	.0%
A6610 540180 Dues	25	0	25	25.00	.00	.00	100.0%
A6610 540220 Automobile Fuel	520	0	520	188.98	.00	331.02	36.3%
A6610 540480 Postage	100	0	100	.00	.00	100.00	.0%
A6610 540590 Services Rendered	100	0	100	.00	.00	100.00	.0%
A6610 540640 Supplies (Not offi	135	0	135	.00	.00	135.00	.0%
A6610 540733 Training/All other	50	0	50	.00	.00	50.00	.0%
A6610 583088 Social Security Fr	0	1,085	1,085	1,103.61	.00	-18.24	101.7%*
A6610 584088 Workers Compensati	0	1,120	1,120	1,007.72	.00	112.76	89.9%
A6610 588988 Eap Fringe	0	15	15	13.37	.00	1.37	90.7%
<b>TOTAL Sealer of weights And Measures</b>	<b>7,805</b>	<b>2,221</b>	<b>10,026</b>	<b>9,364.92</b>	<b>.00</b>	<b>660.67</b>	<b>93.4%</b>
<b>TOTAL General Fund</b>	<b>2,716,639</b>	<b>575,382</b>	<b>3,292,021</b>	<b>2,319,983.03</b>	<b>403,286.69</b>	<b>568,751.34</b>	<b>82.7%</b>
<b>TOTAL REVENUES</b>	<b>-4,457,485</b>	<b>-1,038,666</b>	<b>-5,496,151</b>	<b>-2,809,545.53</b>	<b>.00</b>	<b>-2,686,605.36</b>	
<b>TOTAL EXPENSES</b>	<b>7,174,124</b>	<b>1,614,048</b>	<b>8,788,172</b>	<b>5,129,528.56</b>	<b>403,286.69</b>	<b>3,255,356.70</b>	

### H Capital Fund

H4011 Public Health Administration



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 10

Table with 9 columns: H, Capital Fund, ORIGINAL APPROP, TRANFRS/ADJSTMTS, REVISED BUDGET, YTD ACTUAL, ENCUMBRANCES, AVAILABLE BUDGET, PCT USE/COL. Rows include State Aid-Public H, Car/Truck, Equipment (Not Car), and Grand Total.

\*\* END OF REPORT - Generated by McCann, Denis \*\*



## Tioga County Public Health Department

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | [ph.tiogacountyny.gov](http://ph.tiogacountyny.gov)

Heather Vroman, MEd., Public Health Director



# AGENCY REPORT

September 26- October 23, 2024

### Highlights

- We hosted an Employee Wellness Fair for Tioga County employees. There were guided meditations, flu shots, representatives from Mental Hygiene and Employee Assistance Program (EAP), therapy dogs and a food truck! The event went very well and had over 145 participants!
- Todd Kopalek was honored at the County's Employee Recognition Luncheon for his 30 years of service!
- Held our last Rabies Clinic for the year, vaccinating 122 pets. Stray Haven also provided 101 parvo and distemper vaccines.
- Submitted grant application to the Floyd Hooker Foundation to fund a project titled "Tioga County Lead-Free Homes for Children," to support activities aimed at reducing the hazards of lead paint.
- Staff tabled at various events- Candor High School open house, Tioga Opportunities Health Fair at Tioga Downs, Village of Owego Appreciation Event, Apalachin Library's Fall Fest

### Health Education

- In partnership with Tioga ASAP Coalition and Tioga County Mental Hygiene participated in Save a Life Day-Free Narcan Day in Tioga County. 104 Opioid Overdose Prevention kits were distributed at Spencer Food Cupboard, The Red Door and Tioga Downs
- Provided Board of Elections with 18 Narcan kits to go in safety bags that are taken to each polling location on election day. Also distributed Deterra Drug Deactivation bags to the Village of Owego office.
- CASA Trinity provided Shawna has a Secret training at the October ASAP Coalition meeting.
- Met with Cortland County Health Department to learn more about their department's Quality Improvement Plan and how they organize quality improvement projects.
- Facilitated activity with children at the Family Resource Center play group to teach about the importance of hand washing. Each family also received a story book call "Lead-Free Me."
- Two Health Educators attended the National Emerging Drug Trends Conference in Dallas, Texas.
- Staff attended New York State Prevention Agenda workgroups, providing input on prevention agenda priorities.

### Environmental Health

- Hosted the American Water Works Association (AWWA) meeting, which discussed approaches to corrosion control in public water systems.
- We certified a new water operator for Raymond Hadley Corp.
- EH Director attended meeting with Tioga County Soil and Water for a project to purchase and distribute rain collection barrels as well as the Environmental Health Director's conference in the Adirondacks. This conference discussed Adolescent Tobacco Use Prevention Act (ATUPA), legal issues and new water rules regarding lead and copper.
- Public Health Sanitarians attended various trainings including radon training in Broome County and a training held in Oswego on conducting sanitary surveys for small, non-community water supplies.

### Patient Services (EI, Dental, Clinic)

- The Early Intervention (EI) team has been navigating the transition to the new EI Hub. This new system has presented challenges with data entry, delays in authorizations and other glitches. New York State is working on these glitches that are affecting every county's EI program.
- Nursing has been vaccinating school aged children to prevent them from being excluded from school and to help prevent them from vaccine preventable diseases.
- PHN attended the Regional Communicable Disease meeting.

- PHN and Health Educator completed an Adult Immunization Provider visit at Apalachin Family Care, looking at the practice’s adult immunization rates and discussed ways to increase them.
  - Dental Van saw a total of 217 kids at the Waverly Middle/High School and Elm St. Elementary. We continue to see a large amount of decay due to lack of brushing and/or flossing at home and poor diet.
  - Director of Dental Services attended an I4A training “Stepping into Supervision.”
- Administrative Services**
- Director of Admin Services presented Public Health’s budget and fiscal activities at October’s Board of Health meeting.
  - Deputy Director presented at the New York State Cancer Consortium meeting about Tioga County’s adoption of Sun Safety Policy.
  - Policy and work procedure were finalized for the new electronic payment application, Municipay.
  - Administrative hearing was held October 8<sup>th</sup> for respondents of the Tioga Castings Property and Board of Health Order

**Ongoing Support/Partnerships**

- |   |  |
|---|--|
| - Allies in Substance Abuse Prevention Coalition                  | - Rural Health Network                                   |
| - Child Fatality Review Team                                      | - Safe Harbor Committee                                  |
| - Family Enrichment Network (Head Start)                          | - S2AY Pivotal Partners Finger Lakes                     |
| - Lourdes PACT Advisory Board                                     | - Team Tioga   |
| - Mothers and Babies Perinatal Network                            | - Tioga County Board of Health                           |
| - New York State Association of County Health Officials (NYSACHO) | - Tioga County Commissioner’s Advisory Council           |
| - New York State Association for Rural Health (NYSARH)            | - Tioga County Council of Governments                    |
| - New York State Association of Counties (NYSAC)                  | - Tioga County Immunization Coalition                    |
| - Racker Center   | - Tioga County Local Emergency Planning Committee (LEPC) |
| - Rural Economic and Partnership (REAP)                           | - Tioga County Mental Health Sub-Committee               |
|   | - Tioga County Non-Profit Network                        |
|   | - Tioga Opportunities                                    |

**Attachments:**

1. Financial Snapshot, YTD thru 9/2024.
2. Photograph: “Tioga County recognizes tenured employees,” Morning Times, October 4, 2024
3. Flyer: “What the Health!?,” October 2024.
4. Bulletin Boards: “Lead is Scary!,” “Only Brush the Teeth You Want to Keep!,” Health & Human Services Building, Owego, October 2024.
5. Billboards: “Lead is Scary!,” “Only Brush the Teeth You Want to Keep!,” Various Locations, October 2024.
6. Data Spreadsheet September 26-October 23, 2024.

**Financial Snapshot**  
**Year-to-date through September 2024<sup>\*1,2</sup>**

	<b>Budget 2024</b>	<b>Actual YTD 2024</b>	<b>Percentage of 2024 Budget</b>
--	------------------------	----------------------------	--------------------------------------

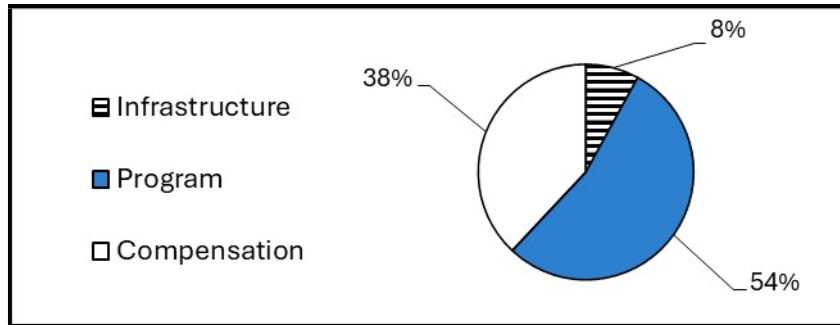
**REVENUES**

Fees	1,268,468	483,879	38 %
State/Federal	4,103,020	2,213,703	54 %
Local	3,397,408	1,847,535	54 %
<b>TOTAL</b>	<b>8,768,897</b>	<b>4,545,117</b>	<b>52 %</b>

**EXPENSES**

Compensation	2,818,444	1,718,550	61 %
Program Expense	5,423,388	2,445,865	45 %
Core Infrastructure	527,065	380,702	72 %
<b>TOTAL</b>	<b>8,768,897</b>	<b>4,545,117</b>	<b>52 %</b>

**Allocation of Expenses**  
**Year-to-date through September 2024**



**\*Notes:**

1. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.
2. These figures represent the most recent 'closed out' month by the Treasurer.



# Tioga County recognizes tenured employees



Photo courtesy of the Tioga County Sheriff's Office

**Tioga County recognized employees with 25, 30, and 35 years of service at a luncheon at Donoli's in Apalachin last week. Sheriff employee Deputy Alan Bobier achieved 30 years of service and Civil Manager Kimberly Lombardoni and Deputy Shawn Kemmery achieved 25 years of service. Congratulations and thank you for your service to the citizens of Tioga County! Pictured from left to right are T Kopalek, C Haskell, K Kallin, L Beers, J McFadden, M Bidwell, B Cain, Sheriff's staff – Alan Bobier, Kim Lombardoni, Shawn Kemmery.**

*Morning Times 10/4/2024*

Photograph, Morning Times, October 4, 2024





# What the Health!?

October 2024

## October is Breast Cancer Awareness Month



### 1 IN 8 WOMAN

WILL DEVELOP BREAST CANCER IN HER LIFETIME

**Early Detection is Key!**  
**Schedule your Annual Mammogram!**

## Don't Let Your Meds Get in the Wrong Hands!

**Safely Dispose of Old, Expired, and Unwanted Medications and Sharps on Saturday, October 26, 2024**

**HHS Building**  
1062 St Rt 38, Owego  
10:00am - 2:00pm

**Waverly Police Dept.**  
32 Ithaca St, Waverly  
10:00am - 1:00pm

*Sharps will only be accepted for disposal at the Owego location.*  
*For more information, visit Tioga County Public Health on Facebook!*

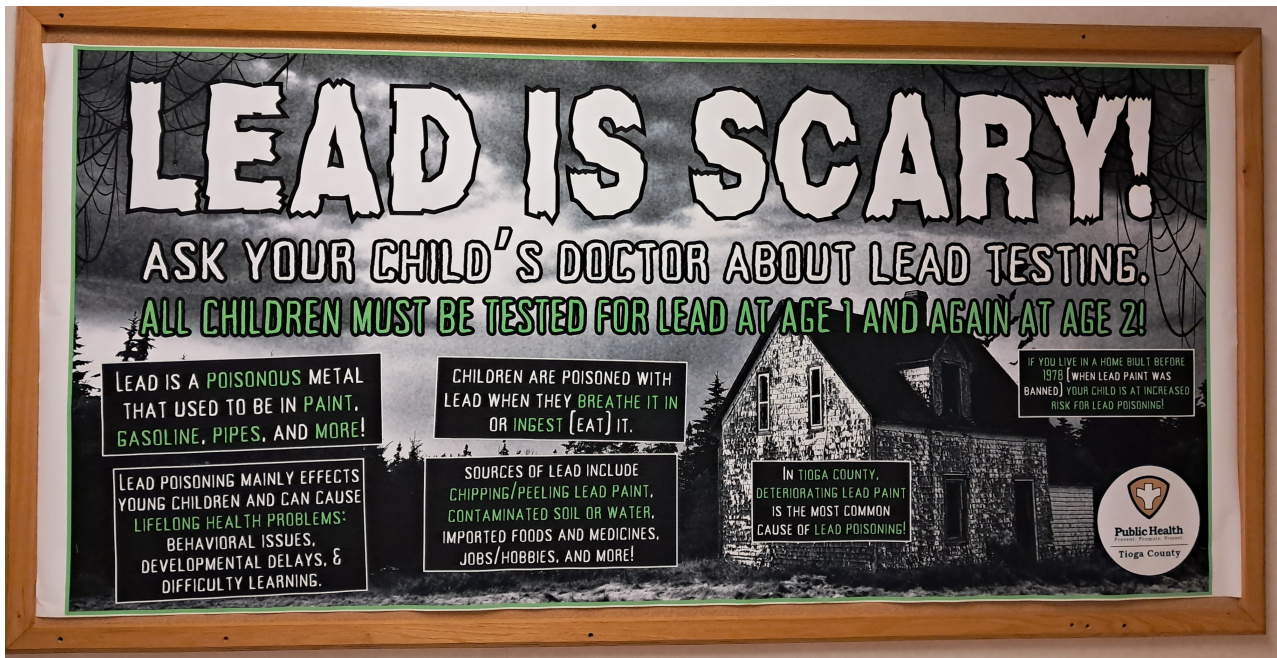
# ONLY BRUSH THE TEETH YOU WANT TO KEEP!



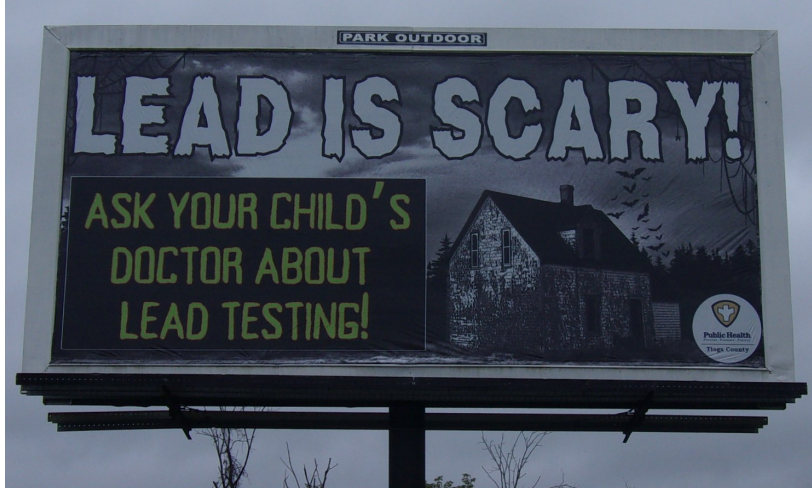
- Brush your teeth twice a day.
- Floss every night.
- Drink lots of water.
- Serve Halloween treats in moderation.
- Skip sticky or sour candies.

These stay in your mouth a long time & can cling to your teeth causing cavities.





Bulletin Boards: Health & Human Services Building, October 2024



Billboard Design, Various locations, October 2024

# DATA SPREADSHEET

September 26-October 23, 2024

<b>PUBLIC HEALTH ACTIVITIES</b>	<b>Y-E 2022</b>	<b>Y-E 2023</b>	<b>Sep-24</b>	<b>Oct-24</b>	<b>Y-T-D</b>
<b>Community Health</b>					
Communicable Disease	885	2438	323	6	2591
- General Infectious Diseases (Campylobacterious, Salmonellosis, etc)	N/A	61	10	0	274
- Zoonotic Diseases (Anaplasmosis, Lyme, etc)	220	375	25	0	294
- Vaccine-Preventable Diseases (COVID-19, Influenza, etc)	400	1897	279	0	1928
- Hepatitis	89	15	1	0	12
- PPD Test Administered	0	6	0	0	1
Child Passenger Safety Seats Inspected	40	47	4	1	44
- Child Seats FAILED Inspection	31	36	3	1	36
Immunizations total child and adult	35	62	33	21	70
Children Lead Tested (6 years and under)	712	913	88	63	705
Newly Identified Children with Elevated Blood Lead Levels	N/A	22	0	2	8
Current Children with EBLL Caseload	N/A	N/A	25	25	N/A
- Welcome Baby Packets Mailed	N/A	77	22	20	257
People Trained w/ Narcan	1	145	0	76	87
Opioid Overdose Reporting Forms received	3	3	0	0	4
<b>Dental</b>					
New Clients	340	311	28	26	252
Dental Screenings	1120	1141	138	138	998
- Clients with Low Decay Risk	265	374	43	38	367
-Clients with Moderate Decay Risk	496	419	32	36	229
- Clients with High Decay Risk	347	344	64	60	404
Extractions	100	102	20	26	147
<b>Children Services</b>					
Early Intervention Referrals	148	206	25	18	163
- Early Intervention CURRENT Caseload *Monthly total	N/A	N/A	24	27	N/A
- EI children waiting for service(s)	N/A	N/A	1	3	N/A
<b>Preschool</b>					
- Children in tuition based program	N/A	N/A	19	21	N/A
- Children receiving transportation services under Serafini contract	N/A	N/A	14	11	N/A
- Children receiving transportation by parents	N/A	N/A	5	10	N/A
<b>Child Find</b>					
- Current Children being served	17	N/A	15	16	N/A

<b>Environmental Health</b>					
Animal bite investigations	153	198	23	10	206
- Individuals requiring Rabies Series (N)	7	2	2	0	44
Rabies Clinics	7	8	2	1	9
- Number of Animals Vaccinated	1012	1098	218	123	1377
Food Establishment Inspections	151	247	33	18	192
Temporary Food Inspections	57	66	3	6	59
Clean Indoor Air Act Complaints (Smoking)	6	0	0	0	1
Mobile Home Park Inspections	12	37	3	2	23
Swimming Pool Inspections	18	11	0	0	7
ATUPA Checks (Underage Tobacco Sales)	70	108	37	4	116
- ATUPA Violations	2	3	0	0	2
Wellhead Replacement Projects In Progress	N/A	N/A	4	8	
Wellhead Replacement Projects Completed	N/A	N/A	3	1	26
Children's Camp Inspections	8	7	0	0	13
Agriculture Fairground Inspections	2	2	0	0	2
Nuisance Complaints	16	7	3	3	18
Enforcement Actions	29	72	5	3	35
<b>Weights &amp; Measures</b>					
Inspection Sites	123	110	20	22	171
-Devices Inspected	475	604	68	67	336
Training Hrs/Equipment Maintenance	24	27	0	5	39

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -24

ADOPT LOCAL LAW NO. 2 OF 2024

WHEREAS: A public hearing was held on October 24, 2024 following due notice thereof to consider the adoption of Local Law Introductory No. B of 2024; A Local Law amending Local Law No. 1 of 1988 establishing a Schedule of Fees for permits issued by the Tioga County Department of Health, as amended by Local Law No. 1 of 1990, as amended by Local Law No. 3 of 1991, as amended by Local Law No. 8 of 1995, and as amended by Local Law No. 3 of 2002; and

WHEREAS: It is in the best interest of the residents of Tioga County to adopt such Local Law which will be Local Law No. 2 of 2024; therefore be it

RESOLVED: That the following Local Law be and hereby is adopted:

County of Tioga County

Local Law No. 2 of the Year 2024.

A Local Law amending Local Law No. 1 of 1988 establishing a Schedule of Fees for permits issued by the Tioga County Department of Health, as amended by Local Law No. 1 of 1990, as amended by Local Law No. 3 of 1991, as amended by Local Law No. 8 of 1995, and as amended by Local Law No. 3 of 2002

Be It Enacted by the Legislature of the County of Tioga as follows:

SECTION 1: FOOD SERVICE

Section 2, (I)(A)(1-4) Food Service is hereby amended to read as follows:

1. Low Risk	\$135.00
2. Medium Risk	\$200.00
3. High Risk	\$215.00
4. Catering & Commissaries ONLY	\$200.00
Add on to existing permit	\$ 50.00
5. Temporary Food:	
1 Day	\$ 50.00
2-14 Days	\$ 80.00
*Non-Profit	0 to 50% of fee
6. Vending Machine Site	\$175.00
Per Machine	\$ 10.00/Machine

- |  |                                       |
|--|---------------------------------------|
| 7. Frozen Dessert Machine  | \$ 25.00/Machine                      |
| 8. Plan Review   | \$150.00 + Engineer fee if applicable |
| 9. Expedited Fee (Permit application received within 2 weeks of event) | \$ 25.00 - If able to complete        |

SECTION 2: MOBILE HOME PARKS

Section 2 (I)(D)(1-2) Mobile Home Parks is hereby amended to read as follows:

- |                |  |
|----------------|--|
| 1. 5-25 sites  | \$150.00                                       |
| 2. 26-74 sites | \$280.00                                       |
| 3. 75 + sites  | \$450.00                                       |
| 4. Plan Review | \$ 40.00 per site + Engineer fee if applicable |

SECTION 3: TEMPORARY RESIDENCES

Section 2, (I)(B)(1-3) Temporary Residences is hereby amended to read as follows:

Hotels/Motels/Cabin Colonies:

- |                |  |
|----------------|--|
| 1. 5-25 rooms  | \$150.00                                       |
| 2. 26-74 rooms | \$275.00                                       |
| 3. 75 + rooms  | \$400.00                                       |
| 4. Plan Review | \$ 40.00 per room + Engineer fee if applicable |

SECTION 4: CAMPGROUND AND TRAVEL TRAILER PARKS

Section 2, (I)(C)(1-2) Campground and Travel Trailer Parks is hereby amended to read as follows:

- |                |   |
|----------------|---|
| 1. 5-49 sites  | \$150.00                                      |
| 2. 50+ sites   | \$200.00                                      |
| 3. Plan Review | \$40.00 per site + Engineer fee if applicable |

SECTION 5: SWIMMING POOLS, BATHING BEACHES, SPAS, AND SPRAY GROUNDS  
Swimming Pools, Bathing Beaches, Spas and Spray Grounds is hereby amended to read as follows:

- |  |                              |
|--|------------------------------|
| 1. Swimming Pool/Bathing Beach /<br>Spa/ Spray Ground    | \$200.00 for first           |
| 2. More than 1 Pool/ Bathing Beach/<br>Spa/ Spray Ground | \$150.00/each additional     |
| 3. Plan Review   | \$100.00/each + Engineer fee |

SECTION 6: SEPTIC/SEWAGE SYSTEM FEES

Septic/Sewage System Fees is hereby amended to read as follows:

- |   |                         |
|---|-------------------------|
| 1. New Install/Replacement System       | \$400.00 + Engineer fee |
| 2. Repair or Extension                  | \$150.00 + Engineer fee |
| 3. Plan Review:                         |                         |
| Individual Sewage Conventional          | \$175.00 + Engineer fee |
| Individual Sewage Alternative<br>Design | \$150.00 + Engineer fee |

SECTION 7: WATER FEES

Water fees are hereby amended to read as follows:

- |                                     |                         |
|-------------------------------------|-------------------------|
| 1. Individual Water Supply Permit   | \$60.00                 |
| 2. Annual Surveillance Water Sample | \$60.00                 |
| 3. Annual Public Water User Fee     |                         |
| Community less than 1,000           | \$150.00                |
| Community 1,000 or greater          | \$300.00                |
| Non-Community                       | \$125.00                |
| Bottled, Bulk, Ice, Dispensary      | \$150.00                |
| 4. Plan Review: Water Community     |                         |
| Source/Treatment                    | \$ 75.00 + Engineer fee |
| Distribution                        | \$ 75.00 + Engineer fee |
| 5. Plan Review: Non-Community       | \$200.00 + Engineer fee |

SECTION 8: RECORDS SEARCH/REQUESTS

Records Search/Requests are hereby amended to read as follows:

- |                                    |                   |
|------------------------------------|-------------------|
| 1. FOIL Requests                   | \$ 0.25 per page  |
| 2. Environmental Audit Requests    | \$100.00 per hour |
| 3. Hazardous Material Site Request | \$100.00 per hour |
| 4. Rabies Records Search           | \$ 6.00 per copy  |

SECTION 9: MISCELLANEOUS FEES

Miscellaneous Fees are hereby amended to read as follows:

- |   |  |
|---|--|
| 1. Mass Gathering (>5,000 people)       |  |
| Under 25,000 people                     | \$ 25,000.00                           |
| 25,000-50,000 people                    | \$ 50,000.00                           |
| Over 50,000 people                      | \$100,000.00                           |
| Plan Review                             | \$ 1,000.00 + Engineer fee             |
| 2. Agricultural Fairgrounds             | \$ 225.00 + Engineer fee if applicable |
| 3. Children's Camps                     | \$ 275.00 + Engineer fee if applicable |
| 4. Tanning                              | New York State Established Rate        |
| 5. Migrant/Farmworker Camp              | \$ 200.00 + Engineer fee if applicable |
| 6. Plan Review-Realty Subdivision       | \$ 125.00 + Engineer fee               |
| 7. Petroleum Product Spill Registration | \$ 100.00 per hour                     |
| 8. Lead Investigation Fee               | \$ 100.00 per hour                     |

SECTION 10: SEVERABILITY

If any clause, sentence, phrase, paragraph, subdivision, section, rule or part of this ordinance shall be adjudged by any court or agency of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, phrase, paragraph, subdivision, section, rule or part thereof directly involved in the controversy in which such judgment shall have been rendered.

SECTION 11: EFFECTIVE DATE

This Local Law shall take effect immediately upon filing with the Secretary of State but not before January 1, 2025.



REFERRED TO: HEALTH AND HUMAN SERVICES COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -24 ABOLISH (1) FULL-TIME UNFUNDED  
ADMINISTRATIVE SECRETARY, CREATE  
(1) FULL-TIME OFFICE SPECIALIST III, AND  
UNFUND (1) FULL-TIME OFFICE SPECIALIST I  
PUBLIC HEALTH

WHEREAS: Legislative approval is required for abolishing, create/filling and the unfunding of positions; and

WHEREAS: The Public Health Director has reviewed the staffing needs within the Tioga County Public Health Department (TCPH) and determined that an Office Specialist III position is needed without increase in headcount; and

WHEREAS: A current vacant and unfunded position exists within TCPH that can be abolished to maintain headcount; and

WHEREAS: Funding of the position is available in the TCPH budget; and

WHEREAS: TCPH plans to promote a current Office Specialist I (CSEA SG III) employee into the new Office Specialist III (CSEA SG VII) position, and upon their being permanent in the role, TCPH will unfund the Office Specialist I position; therefore be it

RESOLVED: That one (1) full-time unfunded position of Administrative Secretary (CSEA SG V) be abolished effective November 13, 2024; and be it further

RESOLVED: That one (1) full-time position of Office Specialist III (CSEA SG VII) be created effective November 18, 2024, in accordance with payroll requirements; and be it further

RESOLVED: That the Office Specialist I (CSEA SG III) position be unfunded upon the incumbent achieving permanent status in the Office Specialist III position.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: Cancer is the second leading cause of death in the United States with lung cancer being the leading cause of cancer deaths; and

WHEREAS: The leading cause of lung cancer in the United States is caused by smoking, which remains the single largest preventable cause of death; and

WHEREAS: Data from the New York State Department of Health in 2021 found 21.5% of adults in Tioga County are currently smokers, which is higher than the New York State and National averages of 12%; and

WHEREAS: Smoking is also a concern for our youth in Tioga County. According to the 2023 Tioga County CLYDE report, 12.3% of students reported smoking cigarettes in their lifetime and 20.6% reported using an e-cigarette in their lifetime; and

WHEREAS: The third Thursday of November is known as the Great American Smokeout to encourage people to start their journey towards a smoke-free life and reducing their risk of cancer by quitting smoking; and

WHEREAS: Continued education and outreach can help decrease the number of youth who are smoking cigarettes, and using e-cigarettes and to decrease the percentage of adults who are current smokers, therefore

The TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim and designate the date of November 21, 2024 as:

**THE GREAT AMERICAN SMOKEOUT DAY**

and urges all Tioga County residents who currently smoke to learn about smoking cessation programs to help protect themselves and those around them. It also urges parents to educate their children about the dangers of becoming addicted to tobacco.

DATED: November 12, 2024

---

MARTHA SAUERBREY, CHAIR  
TIOGA COUNTY LEGISLATURE