

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER

LEGISLATIVE COMMITTEE AGENDA

July 2, 2024

1:00 PM

- MINUTES
 - Approval of minutes of June 4, 2024

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL
 - Economic Development Specialist unfunded position

- RESOLUTIONS
 - G09-Authorize TCEDP Cash Match for Susquehanna Heritage Area Management Plan Amendment
 - G14-Authorization to Apply for 2024 CDBG Public Facilities Grant
 - G24-Authorize to Fund Economic Development Specialist Position

- PROCLAMATIONS- N/A
- ADJOURNMENT

TEAM TIOGA

we work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING June 4, 2024

ATTENDEES:

Legislators: Barb Roberts, Keith Flesher, Ron Ciotoli, Marte Sauerbrey

Staff: Brittany Woodburn, Linda Sampson, Megan Schnabl, Cathy Haskell

Guests: Becca Maffei, Tioga County Tourism

Legislator Dennis Mullen was not in attendance.

Committee Chair Barb Roberts called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): Agenda and attachments previously emailed.

I. MINUTES

- A. Approval of minutes from May 7, 2024 – Committee Chair Roberts asked for approval of the minutes from the May 7, 2024, committee meeting. Legislator Ciotoli made a motion to accept the minutes from the May 7, 2024, meeting, seconded by Legislator Flesher. All were in favor.

Ms. Woodburn reported the following:

II. FINANCIAL

- A. 2024 Budget – Ms. Woodburn reported the following:
 1. Economic Development
 - Year-to-Date Budget is tracking.
 2. Planning
 - Year-to-Date Budget is tracking.
 3. Sustainability Management
 - Year-to-Date Budget is tracking.

III. OLD BUSINESS

- A. Reports
 1. Tioga County Tourism – Becca Maffei, Tourism Director; monthly report previously emailed. Ms. Maffei distributed an updated report and reviewed the 2024 Content Project, Recruitment Website, Event Promotion, Travel Guide, and Tioga Antiques Trail.

Not on her report, Ms. Maffei reported the desire to put a sign on the highway directing traffic to the Tioga Antiques Trail. When speaking to DOT it was suggested to put together a packet to justify putting a sign up on the highway. Ms. Maffei would like to include letters of support in the packet and asked this committee to consider having the Legislature provide a letter of support for this project. Ms. Maffei indicated she will be requesting letters from Rotary, Kiwanis, the Chamber, but pointed out a letter from the County Legislature may have more impact. Legislative Chair Sauerbrey asked Ms. Maffei to draft a letter and send it to her, then suggested Ms. Maffei attend the Worksession to answer any questions.

2. Tioga County Soil and Water Conservation District – Ms. Walsh, Tioga County Soil and Water, did not send a monthly report, however she did send the Soil and Water Annual Report to be disbursed.
3. Tioga County Cornell Cooperative Extension (CCE) – Monthly report is in the committee packet.
4. Economic Development – In keeping with staff reporting, Ms. Woodburn introduced Megan Schnabl, Deputy Director, Economic Development and Planning. Ms. Schnabl reported the following projects:

DRI Projects:

- 37-41 Lake Street (Gallery 41) – Working on the store front and coordinating with the architect for drawings for apartments on second and third floor; project is moving along.
- 53-55 North Ave – Project complete and submitted for final reimbursement.
- 62-64 North Ave- Just getting started on the storefront.
- 48-50 Lake Street (Tioga Trails Building)- Continue to work with property owner to complete all required paperwork; possible RFP for environmental work.
- Ti-Ahwaga- Project is going well; porch project complete. Looking to sign with an electrician for electrical upgrades.
- 43-45 Lake Street (Owego Antique Center)- Work with contractor to begin work on new doors, entry way, porch and roof.

New DRI Multi-site Fund Projects– Remaining funds awarded last year:

- 187 Main Street (Kathy Cakes)- Going for a site visit to see progress on this project.
- 68 North Ave (Anything Artistic)- Deck complete, waiting for window installation.
- Elks Lodge- Replacing roof over emporium section of building; coordinating with contractor for asbestos abatement as well as working with a roofing contractor.
- 130 Temple (backside of 231 Main St)- Project complete by end of July; seven new apartments.

CDBG

- Neighborhood Depot- Submitted for another reimbursement, leaving less than 1M more to draw from their 3M grant.
- Microenterprise Grant- Submitted final documents to the consultants, Thoma Development, to submit the application, this is a rolling application, no deadline.

Restore NY Projects

- Fuddy Duddy's (River House Confectionery & Mercantile)- They continue to work with their lender; submitted a new business plan due to the bank needing updates.
- Submitted two Restore NY Round VIII applications:
 - Tioga County submitted one for Land Bank properties; rehabilitation of 81 North Ave. and reconstruction of 5 single family homes on Liberty and Temple Streets.
 - Village of Newark Valley - Two buildings on Whig Street; assisted the property owner and the Village of Newark Valley with paperwork for application.

Ms. Woodburn continued to report:

B. Grants

1. Active Grants – See attached EDP Grant Tracking spreadsheet.

Ms. Woodburn reported going forward all grants will be listed on a spreadsheet instead of listing them on the agenda each month. The top portion are the grants that Tioga County is the applicant and lists their progress. The bottom portion are the grants that the County is not the applicant; that the staff was a resource or that we provided technical assistance. The committee did like the spreadsheet way of reporting and asked that it be included with the minutes.

Recommended by this committee, the two listed on the spreadsheet that ED&P provided technical assistance on will go on a late resolution to go before the Worksession.

C. Economic/Community Development

1. Village of Owego DRI- Ms. Schnabl reported earlier on the active projects.
2. Village of Waverly – NY Forward projects announced. Ms. Woodburn created a list of the projects with descriptions. The list was distributed. Ms. Woodburn reported that it will take some time for contracts to be issued.
3. Broadband – STN MIP grant application
 - a. Application submitted March 4, 2024
 - b. Announcement anticipated May 2024

Ms. Woodburn reported the incentive proposal is expected soon. Once awarded the build out will include additional parts of Nichols and expand to Newark Valley and Smithboro. No participation is expected from us.

D. Land Bank

1. 10 Watson Avenue, Newark Valley– Rehabilitation almost complete, about three weeks left and will be sold as a single-family home; 4 bedrooms, three bathrooms. Once sold, the property will be back on the tax roll.
2. 121 Providence Street and 32 Lyman Avenue in Waverly – Rehabilitation in process.
3. 81 North Avenue, Owego- A 3-story mixed use building; demolition and clean out is going on this week.
4. 247 Main St, Owego – Rehabilitation to start later this summer.
5. Temple/Liberty Street, Owego – Land Bank Board agreed to finalize the subdivision plan for single family homes. Will begin to seek funding sources for construction.

- E. Workforce Development – Mr. Lanning continues to work on the following:
1. Business Leads Fellowship Program- Attended the following sessions:
 - a. Chronic Absenteeism session
 - b. College and Career Readiness session
 2. Talent Supply Table – Managing the three committees for this group; coordinating the 2nd annual meeting in August.
 3. School/Career Center Pilot Program- In Waverly and Spencer schools; collecting data from the Career Center to see how the program went. Will be reaching out to other school districts to see if there is any interest in participating.
- F. Planning
1. Hazard Mitigation Plan update – Homeland Security and FEMA has approved the plan. Ms. Jardine distributed a template adoption resolution to the municipalities and has heard back from eight municipalities. The Legislature also needs to consider adopting the plan. The resolution is listed below.

IV. NEW BUSINESS

- A. Reports
- B. Grants
1. Potential – See attached EDP Grant Tracking spreadsheet.
Listed on the spreadsheet, Ms. Woodburn reported the following:
 - Talking to Catholic Charities about doing a Community Development Block Grant for their mobile kitchen. The resolution is listed below to set the public hearing, a requirement for the program. There is no match requirement; possible \$200,000.00 project. Noting there will be an administrative fee.
 - Under technical assistance, the Town of Nichols reached out and is looking to do a Town Comprehensive Plan and Ms. Jardine will be assisting them with the application. This will be listed on the technical assistance resolution mentioned above.
 - The Town of Berkshire is looking to create a Master Park Plan for George W. Smith Park. ED&P staff has identified resources and local foundations to support them.
- C. Economic/Community Development
1. ESD Small Manufacturer Modernization Grant Program- This is a new program geared towards small to mid-size manufacturers for capital projects and equipment purchases. This program will not have job creation tied to it, as they usually do; making it easier for a manufacturer to access. Information was sent out and have had two, possibly three responses looking to apply.
 2. CDBG Small Business Grant Program- Looking into this program for another manufacturer.
 3. Town of Berkshire, George Smith Park Master Plan – Ms. Woodburn spoke about this earlier, but wanted to mention that she and Ralph Kelsey traveled to Berkshire and met with the Town Supervisor, to look at properties for the Land Bank on Railroad Avenue.
 4. Pro-Housing Community Program- Mr. Lanning and Ms. Woodburn are getting the word out on this program; attended several meetings:

- a. Town of Berkshire application in process
- b. Attended Village of Newark Valley meeting – Has agreed to become a Pro-Housing Community.
- c. Attended Council of Government meeting
- d. Sent information to Village of Nichols

Ms. Woodburn explained this program is the Governor's initiative to try to address housing shortages and crises in NYS. If upstate municipalities can prove and submit documentation that they have increased their housing stock by .33% in one year or 1% over a 3-year period they qualify to be considered a Pro-Housing Community. If communities cannot prove this housing growth, they have to pass a resolution with a Pro-Housing Communities Pledge to meet the requirements. If communities don't participate in this program, they will not be able to access NY Main Street, Restore NY, NY Forward or DRI programs to mention a few. Mr. Lanning has put together a presentation and Ms. Woodburn will send it out to anyone interested on this committee.

D. Land Bank

- 1. NYMS application for 62-64 North Avenue, Owego is being considered.

E. Workforce Development – Mr. Lanning is working on the following:

- 1. Manufacturing Day – Attended a coalition meeting to get Tioga County schools invited to next fall's activities.
- 2. Coordinating potential Local Career Panel Circuit with Tioga County schools – Facilitating the connection between Owego, Candor, and Newark Valley. Waverly has their own Career Panel Circuit that they do with GST BOCES.
- 3. Home Central Trades Day on May 14th – All Tioga County Schools attended. Over 70 students attended; a successful event.

F. Planning

- 1. Susquehanna Heritage Area Management Plan update- Broome County is looking to apply for a CFA to update the plan. The original plan was from 2009 and Tioga County was part of that plan. They are estimating the cost to be \$200,000.00. They are seeking funding from ESD for \$100,000.00, they will provide \$85,000.00 through matching funds and in-kind services. They have asked if ED&P and Tourism would consider participating. Tourism is looking into providing a \$5000.00 match and in-kind services. Ms. Woodburn will bring a proposal to this committee next month for ED&P to contribute a \$5,000.00 match, adding that having that plan allows us to apply to different parks programs through OPRHP.

Ms. Woodburn explained there are three programs under Parks and Historic Preservation. If we don't have a Heritage Area Management Plan we don't have access to funding for historic preservation projects; our projects are referenced in this plan.

2. 239 Reviews (4)

- a. 2024-012: Town of Nichols, Local Law to Reduce Members of Zoning Board of Appeals; recommended approval – TCPB voted to recommend approval.

- b. 2024-013: Town of Owego, Site Plan Review, Little Creek Farm; recommended approval – TCPB voted to recommend approval.
- c. County Case 2024-014NA: Town of Owego, Special Use Permit, Cortright – applicant proposes to locate two campers on a property on Carmichael Road, contingent upon sale. Tioga County Planning Board waived their right to make a recommendation on this case due to lack of countywide or intermunicipal impacts, resulting in a non-action.
- d. County Case 2024-015: Village of Owego, Flood Damage Prevention Law Variance, Village of Owego Board of Trustees; recommended approval with the condition that the Village also obtains a required building code variance from the State Review Board – TCPB voted to recommend approval.

G. Sustainability Management

- 1. NYSDEC & PaintCare program – Dr. Pratt sent an email informing the Legislators of this program and flyers regarding program were distributed at this meeting.
- 2. Clean Energy Program- Fleet Inventory- Dr. Pratt and our intern, Mr. Umiker, met with Mike Brown with the Clean Energy Program to look for opportunities for the County. The County could get up to \$10,000.00 if we complete a fleet inventory. Those funds would be used to purchase electric landscaping equipment, LED bulbs and lights.
- 3. Tioga County Debris Management Plan update- Dr. Pratt met with Mr. Hammond and Ms. Cornelius regarding updating this plan in 2025 and they were in support of doing this. FEMA would also have to approve. This would allow the county to obtain debris management contracts in the event there was a major flood event.
- 4. 2024 YTD
 - a. Paid to Broome County

	2024	2023
i. HHW=	\$2,069.50	\$12,925.50
ii. E-Waste=	\$280.35	\$6,000.05
 - b. Towns/County(EWaste)= \$522 \$679.68

V. PERSONNEL

- A. PT Office Specialist II position – Karen Warfle's last day was May 24th.
- B. Economic Development Specialist unfunded position- Ms. Woodburn is proposing to fill the unfunded/unfilled Economic Development Specialist position instead of filling the Part-Time Office Specialist II position. Ms. Woodburn spoke to Ms. Parke and Mr. Bailey regarding this proposal. With the recent changes in the department there is enough in the budget to allow this to happen. No additional funds will be needed. Ms. Woodburn would like to bring a resolution forward next month as well as a proposed work chart. This committee was in agreement.

VI. RESOLUTIONS

- F04-Appoint Member (S Davison) to the Tioga County Planning Board
- F05-Appoint Member (K Snyder) to Ag and Farmland Protection Board
- F06-Adopt Tioga County Multi-Jurisdictional Hazard Mitigation Plan Update 2024
- F35-Appoint JCase to the TCPDC Board
- F36-Set Public Hearing for 2024 CDBG Public Facilities Grant

After reviewing the above resolutions, Ms. Woodburn asked this committee for support to move the resolutions forward. The vote to support the above resolutions follows:

Legislator Roberts - yes

Legislator Flesher – yes

Legislator Ciotoli - yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 2:10 P.M.

Respectfully Submitted,

Linda Sampson

Administrative Assistant Economic Development & Planning

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Awarded - in process	\$ 3,000,000.00	NA	NA
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA
5	Tioga County	NYPA – EV charging stations	To establish 2 - Fast Charging EV Hubs in Tioga County	Awarded - in process	\$2,000,000	NA	NA
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$56,774.88	NA	NA
7	Tioga County	FEMA Hazard Mitigation Plan update	FEMA Hazard Mitigation Plan update	Awarded - in process		NA	NA
8	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave and reconstruction of five single family homes on Liberty and Temple Streets, Village of Owego	Application submitted/ Award Pending	\$ 1,065,000.00	NA	NA
9	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Application submitted/ Award Pending	\$ 212,500.00	NA	NA
10	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Potential application	TBD	NA	NA

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Application submitted/ Award Pending	\$ 732,420.00		X
2	Town of Nichols	NYS Department of State Smart Growth Community Planning Program	Town Comprehensive Plan development	Potential application	TBD		X
3	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted/ Award Pending	\$ 1,000,000.00	X	
4	Town of Berkshire	Hooker Foundation/MFT Foundation/Community Foundation	Master park plan for George W. Smith park	Potential application	TBD	X	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-35,000	0	-35,000	.00	.00	-35,000.00	.0%*
A6422 412890 Other Gen Gov. Inc	-100,000	0	-100,000	-24,372.94	.00	-75,627.06	24.4%*
A6422 412891 Other General Gov.	0	0	0	-24,372.94	.00	24,372.94	100.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-10,000.00	.00	-10,000.00	50.0%*
A6422 421891 Other Home & Commu	-25,000	0	-25,000	-6,250.00	.00	-18,750.00	25.0%*
A6422 510010 Full Time	314,875	0	314,875	111,758.97	.00	203,116.03	35.5%
A6422 510020 Part Time/Temporar	12,553	0	12,553	5,376.43	.00	7,176.57	42.8%
A6422 520090 Computer	0	930	930	799.98	.00	130.02	86.0%
A6422 540010 Advertising	3,000	0	3,000	1,487.50	.00	1,512.50	49.6%
A6422 540040 Books	500	100	600	547.90	.00	52.10	91.3%
A6422 540070 Car Maintenance	2,000	0	2,000	455.86	.00	1,544.14	22.8%
A6422 540140 Contracting Servic	0	2,000	2,000	1,718.18	.00	281.82	85.9%
A6422 540180 Dues	450	520	970	968.00	.00	2.00	99.8%
A6422 540220 Automobile Fuel	150	0	150	25.85	.00	124.15	17.2%
A6422 540320 Leased/Service Equ	1,350	0	1,350	457.77	.00	892.23	33.9%
A6422 540360 Meals/Food	750	0	750	54.83	.00	695.17	7.3%
A6422 540390 Mileage Expense	50	0	50	.00	.00	50.00	.0%
A6422 540420 Office Supplies	1,280	-20	1,260	329.79	.00	930.21	26.2%
A6422 540480 Postage	380	0	380	33.33	.00	346.67	8.8%
A6422 540485 Printing/Paper	1,500	0	1,500	474.15	.00	1,025.85	31.6%
A6422 540487 Program Expense-WD	100,000	0	100,000	1,109.22	.00	98,890.78	1.1%
A6422 540590 Services Rendered	20,000	-2,000	18,000	.00	.00	18,000.00	.0%
A6422 540620 Software Expense	100	0	100	.00	.00	100.00	.0%
A6422 540660 Telephone	740	0	740	286.12	.00	453.88	38.7%
A6422 540733 Training/All Other	4,820	-1,530	3,290	21.33	.00	3,268.67	.6%
A6422 581088 State Retirement F	6,927	18,139	25,066	15,373.72	.00	9,691.98	61.3%
A6422 583088 Social Security Fr	4,097	15,815	19,912	9,485.36	.00	10,426.88	47.6%
A6422 584088 Workers Compensati	0	6,570	6,570	2,711.64	.00	3,858.49	41.3%
A6422 585588 Disability Insuran	0	289	289	122.56	.00	166.51	42.4%
A6422 586088 Health Insurance F	13,076	44,180	57,256	19,135.07	.00	38,121.28	33.4%
A6422 588988 Eap Fringe	0	86	86	35.88	.00	50.30	41.6%
TOTAL Economic Development	308,598	85,080	393,678	107,773.56	.00	285,904.11	27.4%
TOTAL General Fund	308,598	85,080	393,678	107,773.56	.00	285,904.11	27.4%
TOTAL REVENUES	-180,000	0	-180,000	-64,995.88	.00	-115,004.12	
TOTAL EXPENSES	488,598	85,080	573,678	172,769.44	.00	400,908.23	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	308,598	85,080	393,678	107,773.56	.00	285,904.11	27.4%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	APPROP	ADJSTMTS	BUDGET	ACTUAL		BUDGET	USE/COL
General Fund							
A8020 Planning							
A8020 449020 ARC23 Federal Aid-P	0	-5,430	-5,430	-4,892.60	.00	-537.00	90.1%*
A8020 510010 Full Time	167,422	0	167,422	70,685.88	.00	96,736.12	42.2%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	65.00	.00	535.00	10.8%
A8020 540140 Contracting Serv	22,000	0	22,000	2,837.55	.00	19,162.45	12.9%
A8020 540140 ARC23 Contracting S	0	10,859	10,859	9,785.20	.00	1,074.00	90.1%
A8020 540180 Dues	800	0	800	798.00	.00	2.00	99.8%
A8020 540220 Automobile Fuel	200	0	200	23.50	.00	176.50	11.8%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	0	500	.00	.00	500.00	.0%
A8020 540480 Postage	900	0	900	14.52	.00	885.48	1.6%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	0	4,875	.00	.00	4,875.00	.0%
A8020 540660 Telephone	600	0	600	124.92	.00	475.08	20.8%
A8020 540733 Training/All other	1,200	0	1,200	7.00	.00	1,193.00	.6%
A8020 581088 State Retirement F	0	10,835	10,835	6,292.00	.00	4,542.76	58.1%
A8020 583088 Social Security Fr	0	9,986	9,986	5,632.38	.00	4,353.94	56.4%
A8020 584088 Workers Compensati	0	2,241	2,241	1,057.08	.00	1,184.14	47.2%
A8020 585588 Disability Insuran	0	119	119	60.14	.00	58.88	50.5%
A8020 586088 Health Insurance F	0	40,256	40,256	20,209.98	.00	20,045.69	50.2%
A8020 588988 Eap Fringe	0	30	30	14.14	.00	15.57	47.6%
TOTAL Planning	202,287	68,896	271,183	112,714.69	.00	158,468.61	41.6%
TOTAL General Fund	202,287	68,896	271,183	112,714.69	.00	158,468.61	41.6%
TOTAL REVENUES	0	-5,430	-5,430	-4,892.60	.00	-537.00	
TOTAL EXPENSES	202,287	74,326	276,613	117,607.29	.00	159,005.61	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2024 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	202,287	68,896	271,183	112,714.69	.00	158,468.61	41.6%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A8160 Refuse & Garbage							
A8160 421890 Other Home & Comm	0	0	0	-2,156.00	.00	2,156.00	100.0%
A8160 425900 Waste Hauler Permi	0	0	0	-400.00	.00	400.00	100.0%
A8160 439892 Solid Waste State	-30,000	0	-30,000	.00	.00	-30,000.00	.00*
A8160 510010 Fulltime	69,317	0	69,317	29,102.67	.00	40,214.33	42.0%
A8160 540010 Advertising	7,500	0	7,500	3,969.65	282.00	3,248.35	56.7%
A8160 540180 Dues	175	-50	125	.00	.00	125.00	.0%
A8160 540270 Insurance-Liabilit	1,422	0	1,422	.00	.00	1,422.00	.0%
A8160 540320 Leased/Service Equ	0	2,000	2,000	457.77	.00	1,542.23	22.9%
A8160 540390 Mileage Expense	167	0	167	.00	.00	166.75	.0%
A8160 540420 Office Supplies	2,000	0	2,000	59.54	.00	1,940.46	3.0%
A8160 540444 Permits, Fees, Ins	100	-100	0	.00	.00	.00	.0%
A8160 540480 Postage	200	150	350	311.89	.00	38.11	89.1%
A8160 542140 Contracting Servic	100,000	-2,000	98,000	14,867.91	.00	83,132.09	15.2%
A8160 542261 Household Hazardou	75,000	0	75,000	8,614.87	.00	66,385.13	11.5%
A8160 542485 Printing/Paper	1,500	0	1,500	200.00	.00	1,300.00	13.3%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	1,090.44	.00	9,909.56	9.9%
A8160 542680 Tires	3,900	0	3,900	.00	.00	3,900.00	.0%
A8160 581088 State Retirement F	0	5,999	5,999	3,282.96	.00	2,715.64	54.7%
A8160 583088 Social Security Fr	0	4,159	4,159	2,344.62	.00	1,814.35	56.4%
A8160 584088 Workers Compensati	0	1,120	1,120	551.52	.00	568.96	49.2%
A8160 585588 Disability Insuran	0	59	59	31.32	.00	28.08	52.7%
A8160 586088 Health Insurance F	9,585	380	9,965	5,490.00	.00	4,475.46	55.1%
A8160 588988 EAP Fringe	115	-100	15	7.32	.00	7.42	49.7%
TOTAL Refuse & Garbage	251,981	11,618	263,598	67,826.48	282.00	195,489.92	25.8%
TOTAL General Fund	251,981	11,618	263,598	67,826.48	282.00	195,489.92	25.8%
TOTAL REVENUES	-30,000	0	-30,000	-2,556.00	.00	-27,444.00	
TOTAL EXPENSES	281,981	11,618	293,598	70,382.48	282.00	222,933.92	



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2024 07

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	251,981	11,618	263,598	67,826.48	282.00	195,489.92	25.8%

** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism June 2024

DRI Wayfinding Sign Project

Trailblazing parking signs are ready for installation pending Village of Owego. Pedestrian plan and content are being updated and finalized. Fabrication and installation timeline will be updated pending village and steering committee review.

Online Services Grant

Four businesses are currently engaged in this course. An additional three applications have been received and will be reviewed pending consultant availability.

Tioga Antique Trail Campaign

TCT worked with Mediabrush marketing to create a comprehensive campaign to promote the Tioga Antiques Trail. This campaign began in mid-December and will run through the first quarter of 2024. It includes digital advertising, streaming commercials, videos and a new landing page at <https://experiencetioga.com/antiques-trail/>. The Tioga Antiques Trail Campaign reached over 50,000 people in Northern NY and Central PA. Deluge Media created a video to extend the campaign. Phase II of this project is being implemented.

Southern Tier Craft Beverage Trail

TCT, Visit Binghamton, and local craft beverage producers are reviving this trail that was created in conjunction with CCE pre-covid. It includes a passport system with branded prizes for consumers, a website and a robust social media campaign. Tioga has three locations on the trail. The Spring Scavenger Hunt was successful with over 50 participants. Pint glasses have been ordered as a prize for completing the passport.

Content Project

TCT is working with Team Tioga on coordinating a project with Deluge Media to gather and create a photo library and videos for multiple projects, including outdoor spaces throughout the county, events, lodging and other tourism niches.

Travel Guide

TCT has received approval to use Matching Funds for a new travel guide design, printing and distribution. Proposals are being reviewed and content gathered. We hope to begin design work in the first week of June.

Cornell Cooperative Extension Tioga County

Hilltop Community Farm
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e. tioga@cornell.edu
tioga.cce.cornell.edu

June 2024 – CCE Tioga Highlights Prepared for the Tioga County Legislature Update

Organizational Updates:

The following positions are currently open (closing 7/8/2024): Administrative Assistant (30hr/wk)

Introducing New CCE Tioga Staff:

Kelly Jackson, MS joined CCE Tioga Feb. 29th this year as the new **Agriculture Development Specialist**. Kelly earned her Masters in Entomology, focusing on lady beetle and aphid predator/prey interactions. Prior to joining CCE Tioga, she worked in the BTI greenhouses where she was the IPM Specialist and for CCE Suffolk as an Entomology Educator. Since joining CCE Tioga, she has joined a number of CCE Program Work Teams (PWTs) to broaden her knowledge-base to become a better resource for Tioga County, became a Regional Navigator for the **American Farmland Trust (AFT) Farmland for a New Generation (FNG)** program, and expanded the Spotted Wing Drosophila (SWD) monitoring program in the county (in collaboration with the NYSIPM program). Outside of work, Kelly and her husband have 14 acres in Danby where they're working on building a home and creating a permaculture garden filled with diverse plants to attract the best insects for her personal bug collection.

Local Public Outreach -

Attending Local Ag Meetings: Tioga County Farm Bureau, Agricultural Resource Group

Strawberry Fest: CCE Tioga Staff and Board members tabled at Strawberry Festival providing Public outreach and information on the breadth of our programs, including a dedicated 4-H table with 4-H Educator Ben. *Master Gardener* Coordinator Jean created beautiful bouquets for the table to promote volunteer recruitment; Ag Specialist Kelly *WIOA* Youth Navigator Erin offered program Q&A; *FRC* Staff Joan & Donna gave out farm animal hand stamps and promoted Summer Programming; *SEC* staff Eileen & Bob provided energy advising to 44 residents, of which 8 residents, across three counties, requested home energy assessments. Exec. Director Kristi and Ag Specialist Kelly shared our Agriculture Support and Incubator programs. It was a beautiful day and a great way to connect with the community!

Campus Connection:

Kelly Jackson participated in the **Cornell Livestock PWT retreat** to learn about veterinary diagnostic capabilities available to all livestock farmers and updates on avian influenza. CCE Tioga Ag Team continues collaboration with Cornell University Dr. Kao-Kniffin's lab, currently growing four varieties of Rice in Seed Trials (~¼ acre) for the **Sustainable Crop Rice Project**.

Agriculture Outreach Programs

- AFT FNG participation – Regional Navigator networking calls to discuss strategies for providing technical assistance to farmers
- Participation in Tiger Planting Fest (Tioga Central school) demo with insects/spiders and clay art
- Berry Office Hours calls – weekly Wednesday morning calls to interact with small fruit farmers and answer questions/address concerns they might have
- **Research Program:** SWD (spotted wing drosophila) trapping and monitoring at berry farms (weekly through July)
- Berry Call weekly meeting – northeast extension educators discuss berry phylogeny/current development stages, pest occurrences, farmer concerns needing workshopping

- CCE Tioga Hosted 1st Pasture Walk in Summer Pasture Walk 2024 series and serves on the planning team for the remainder of the series (to be held in August and September)
- **Weekly Ag Newsletter** – sent out weekly to 200+ farmers in Tioga County, increased our number of subscribers, open/click rates are consistent with or higher than industry average
- Weekly interactions with farmers via email or phone, topics including: strategies for avoiding pests, increasing marketing for u-pick operations, assistance with understanding requirements for pesticide licenses
- **Ag + Families:** providing entomology programming with FRC throughout the summer

Horticulture Outreach, Collaboration & Research

- CCE Tioga Horticulturist Jean Koski providing resources for public questions – *hot topics:* fruit trees & plant disease I.D. <https://www.facebook.com/groups/tiogacountygardeners>

Master Gardeners

Master Gardener Annual Plant Sale was very successful, connecting people with plants and fundraising over \$4,000! Weekly maintenance work on the various Demonstration Gardens and planning of more self-sustainable gardens at 56 Main.

Incubator Beginner Farmer Program at Hilltop Community Farm:

Currently we have two military veterans in our program. Over an acre of vegetables/flowers/ herbs in the ground. The first year of seedling production in our 30'x96' Greenhouse was a huge success as the incubator farmer's extra fee for greenhouse use paid for all of the propane usage. This allowed several farmers to sell seedlings at market and reduced their production costs, as they were able to grow nearly all of their seedlings instead of buying. Weed Management grant with the Toward Sustainability foundation growing a wide variety of winter squashes and trialing different weed management strategies.

CCE Tioga Hilltop Community Farm 2024 Incubator Farmer Cohort

Mike and Emily Quinlan, Ironwood Grazing Company, Sheep: Up to 65 sheep including lambs. They have moved offsite to another lease for the summer and will return to HCF in the winter. Selling ram lambs at auction in the winter and freezer lamb to select customers. Has tripled the number of lambs since joining our program.

Craig and Debbie Livermore, Loving Farms, Vegetables: Selling veggie boxes and participating in Ithaca's East Hill Market. They have tripled their production in the last two years with the help of CCE Tioga's Incubator program.

Stephanie Slate, Blue Hill Flowers, Cut Flowers: Growing cut flowers. Already has one wedding booked and the possibility of supplying the Statler Hotel at Cornell depending on yields. Vending at Ithaca's East Hill Market.

Joe Newlon, Joemato's Tomatoes, Vegetables: Growing vegetables, specializing in a wide variety of tomatoes, selling at Freeville Farmer's Market.

Theresa Alexander, Art Garden, Flowers, Herbs, Vegetables: growing vegetables, flowers, and herbs. Selling at Candor Farmer's Market.

Alicia Sanguliano, Alicia's Garden, Vegetables, Herbs, Flowers: Growing vegetables, flowers, herbs even some small grains and beans for seed saving. Possibly selling at Candor's Market. Increasing experience for her existing natural landscaping business.

4-H Youth Development

- CCE Tioga 4-H staff continue collaborative preparations for the Tioga County Fair (Aug 6-10) Youth/Ag/CCE Tioga events in collaboration with FFA and Fair Board members.
 - **August 6-10, 2024 with Free Admission on Agriculture Day Aug. 6th**

WIOA/Workforce:

- WIOA Youth Employment program PY-23 program year ends June 30, far exceeding enrollment goals for program year PY23 enrolling 46 youth. PY-24 begins July 1, we will hit the ground running with 4 youth ready to enroll on July 1.
- The WIB Board approved the CCE Tioga contract for continued services through June 30, 2025.
- We have 2 youth in Work Experiences: 1 at the Tioga County Career Center and 1 at the Open Door Mission. Both youth are doing very well and are improving their skills daily.

Success Stories: Working with one youth to enlist in the Marines and 1 youth began training at Oneonta Job Corp enrolling in the Automotive Body and Tech program. Three (3) youth gained employment in May/June (2 at local farms and 1 at Wegmans in Ithaca).

Family Resource Center (Family Development Programs)

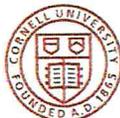
FRC Staff attended the all-grantee NYS OCFS (Office of Children & Family Services) annual June meeting in Albany.

Playgroup Location	# of Playgroups	# of Families	# of kids	Total # of Attendees (unduplicated)	Total # Duplicated
Waverly Library	2	6	8	15	15
Nichols	4	6	21	7	37
Spencer Library	3	11	22	25	61
Spencer Inspire	3	14	32	32	62
Berkshire	2	6	3	3	6
Candor	2	10	8	8	18
CCE Tioga HCF	1	3	6	9	9
Car Seat Safety	1	7	--	7	7
Totals	18	63	100	106	215

Agencies partnered with: Church of the Nazarene, Libraries, Inspire, Independent Speech therapist in Waverly, Tioga County Health Dept. (Car Seat Safety). Community Agency Partner Meeting – 4 Agency Partners attending (DSS, A New Hope Center, Catholic Charities TC Soil & Water Conservation District)

Smart Energy Choices: Eileen Hanrahan organized and attended interviews across the region for the Regional Assessment and Barriers Analysis documentary which will present residents' stories, partner and contractor insights and solutions regarding the barriers to accessing NYSERDA programs. This documentary will be presented to NYSERDA leadership as part of our required report highlighting the barriers to accessing services in the Southern Tier region.

Respectfully Submitted,
Kristi K. Snyder, Ph.D.
 Executive Director



Cornell Cooperative Extension is an employer and educator recognized for valuing AA/EEO, Protected Veterans, and Individuals with Disabilities and provides equal program and employment opportunities.

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T I O G A C O U N T Y
SOIL WATER
C O N S E R V A T I O N D I S T R I C T

SWCD REPORT
July 2024

AGRICULTURE PROGRAM:

- The District has several Ag Nonpoint Source Pollution Control grant contracts that are active and we are finishing this construction season. We have 5 farms completing riparian area plantings to complete their stream corridor projects, 2 farms involved in a cover cropping grant that will close out after fall implementation. We also secured Climate Resilient Farming grants and currently have two contracts on 2 separate farms that are also underway.
- A new round of funding applications is out for Climate Resilient Farming grant, we submitted a grant application for 1 farm to expand use of cover crops on 6/24.
- We are currently planning several farms to have them ready for future rounds of competitive grant funding that will be released this fall.
- We secured funding and are working with Tioga CCE, Cass Hill Road property, where we will construct two stormwater ponds at their facility this summer that will hold back a 100 year storm event providing flood mitigation to the downstream watershed, in addition we will be creating a wetland complex and planting 12 acres of riparian forest buffer.
- We are currently working on our Agricultural Environmental Management Program, this program provides funding to provide technical assistance to farms for planning and design conservation practices. We also secured \$200,000 in implementation funding with this program that we plan to work on 4 Best Management implementation projects and support 7 farms with buffer establishment over the next 2 years.
- Our no-till drills and post pounder have been out and are being moved around to interested farms. These are available to rent thru the District by contacting Alex Marks.
- We had 6 volunteer plantings this spring to plant buffers on participating farms and landowners property and are working on planning projects for the fall.

HAZARD MITIGATION:

- We assisted the county and municipalities with the update to their Hazard Mitigation Plan, this plan once approved by all municipalities will be in place for 5 years (2024-2029). To date 13 municipalities and the county have adopted resolutions to accept the plan, we need 2 additional resolutions at this point and anticipate all municipalities adopting the plan.

STORMWATER:

- We continue to review Stormwater Pollution Prevention Plans for the Town of Owego, many of these are for solar projects but also commercial development in the town. We also have an active contract to review solar plans with the Town of Nichols, but none requested this year.

STREAM PROGRAM:

- We continue to provide permit and design assistance to Landowner's and municipalities when it comes to stream work. We currently have 1 active stream project that we are doing construction oversight on in the Owego Creek Watershed.
- The County Water Quality Coordinated Committee coordinated our annual stream cleanup where groups can take advantage of cleaning up a stream and we take care of the garbage. Several cleanups happened including 1 community clean up on Owego Creek where we collected 1060 pounds of trash.
- We have an active grant with FEMA on Owego Creek where we are purchasing a home, plan to demolish and then stabilize a steep eroding bank. We also secured grant funding for the County IDA to complete a project on Owego Creek where streambank erosion is jeopardizing the railroad and utility line.

Education and Outreach:

- We held a pasture walk in mid-June and plan to conduct 2 more sessions this summer/fall. We are collaborating with the USC, SCDFC and CCE.
- Planning for Sundaes at the Farm is well underway; the event will be held on 7/21 at Frisbie Bros. Farm in Halsey Valley from 12-3.
- We are also preparing for the Tioga County Fair in August.

**EDP Grant Tracking Spreadsheet - Tioga County
Jul-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Tioga County	CDBG Public Facilities – Racker Neighborhood Depot	New construction of Neighborhood Depot Non Profit Hub	Awarded - in process	\$ 3,000,000.00	NA	NA
2	Tioga County	ESD Restore NY Round VI – River House Confectionery and Mercantile	Rehabilitation of 178-180 Front Street, Owego	Awarded - in process	\$ 1,800,000.00	NA	NA
3	Tioga County	ESD Restore NY Round VII – Tioga Trails	Rehabilitation of 48-50 Lake Street, Owego	Awarded - in process	\$ 1,000,000.00	NA	NA
4	Tioga County	NYS Snowmobile	Snowmobile grant program for 5 clubs in Tioga County	Awarded - in process	TBD	NA	NA
5	Tioga County	NYPA – EV charging stations	To establish 2 - Fast Charging EV Hubs in Tioga County	Awarded - in process	\$2,000,000	NA	NA
6	Tioga County	Municipal Waste Reduction and Recycling & Household Hazardous Waste Programs	Allows for Tioga County to maintain a Sustainability Manager to expand and implement waste reduction strategies within the County. Allows the County to have a safe and economic method for the proper disposal of household hazardous waste.	Awarded - in process	\$56,774.88	NA	NA
7	Tioga County	FEMA Hazard Mitigation Plan update	FEMA Hazard Mitigation Plan update	Awarded - in process		NA	NA
8	Tioga County	ESD Restore NY Round VIII, Tioga County	Rehabilitation of 81 North Ave and reconstruction of five single family homes on Liberty and Temple Streets, Village of Owego	Application submitted/ award notice pending	\$ 1,065,000.00	NA	NA
9	Tioga County	CDBG Microenterprise program	Provide funding for small businesses with five or less employees.	Application submitted/ award notice pending	\$ 212,500.00	NA	NA
10	Tioga County	CDBG Public Facilities – Catholic Charities	Mobile food truck to establish life skills café, community kitchen, and food rescue programs.	Application in process	TBD	NA	NA

**EDP Grant Tracking Spreadsheet - Outside Agencies
Jul-24**

	Applicant	Grant Source	Purpose	Status	Requested	Resource	Technical Assistance
1	Village of Newark Valley	ESD Restore NY Round VIII	Rehabilitation of 10 and 14-16 Whig Street, NV	Application submitted/ award notice pending	\$ 732,420.00		X
2	OACSD	Congressionally Directed Spending	Build out of former maintenance building for BT BOCES / Owego Apalachin CTE programs	Application submitted/ award notice pending	\$ 1,000,000.00	X	
3	Town of Berkshire	Hooker Foundation/MFT Foundation/Community Foundation	Master park plan for George W. Smith park	Potential application	TBD	X	
4	Tioga Hardwoods	ESD Small Manufacturers Modernization Grant	Equipment purchases/upgrades	Application in process	TBD	X	

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -24

AUTHORIZE COMMITMENT OF CASH
MATCH FOR BROOME-TIOGA
SUSQUEHANNA HERITAGE AREA
MANAGEMENT PLAN AMENDMENT
ECONOMIC DEVELOPMENT &
PLANNING

WHEREAS: Tioga County has been part of the Susquehanna Heritage Area along with Broome County since the Susquehanna Heritage Area Management Plan Amendment of 2009 expanded the area to the two designated counties; and

WHEREAS: The 2009 Susquehanna Heritage Area Management Plan is out of date and in need of modernizing to current day circumstances; and

WHEREAS: Broome County Department of Planning and Economic Development is writing and submitting a grant application to NYS Empire State Development's (ESD) Strategic Planning and Feasibility Studies program to update the 2009 Plan to an Arts and Cultural Master Plan for Broome and Tioga Counties; and

WHEREAS: The Arts and Cultural Master Plan will provide Broome and Tioga counties with an understanding of how they can improve and promote historic, cultural, and creative assets and identify opportunities to further increase tourism and economic activity; and

WHEREAS: There is a 50% cash match requirement for this ESD grant program and Broome County has requested that Tioga County partner to provide the cash match; and

WHEREAS: In 2025, Economic Development and Planning will have \$5,000 total available between the two budget line items of A8020.540590 Services Rendered (\$2,500) and A6422.540590 Services Rendered (\$2,500) to commit as Tioga County's cash match to said grant application; therefore, be it

RESOLVED: That the Tioga County Legislature hereby authorizes a total cash match commitment of \$5,000 from the 2025 Economic Development and Planning budgets as specified, if Broome County Department of Planning and Economic Development is awarded the grant request from NYS Empire State Development in late fall of 2024.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. AUTHORIZE ECONOMIC DEVELOPMENT AND PLANNING TO SUBMIT APPLICATION FOR NYS CDBG-PUBLIC FACILITIES PROGRAM AND AUTHORIZE LEGISLATIVE CHAIR SIGNATURE ON GRANT RELATED DOCUMENTS

WHEREAS: Catholic Charities Tompkins/Tioga has a Tioga Outreach Center that offers food rescue and life skills training, as well as offering hot and nutritious meals for Tioga County children and adults; and

WHEREAS: Catholic Charities Tompkins/Tioga has relocated to an office space that does not have the necessary certified kitchen and has found the purchase of a mobile food truck would provide better mobility and therefore offer greater accessibility for Tioga County residents; and

WHEREAS: The proposed purchase of a mobile food truck at the estimated cost not to exceed \$400,000 will be funded through Community Development Block Grant (CDBG) Public Facilities Program; and

WHEREAS: This grant source, administered by the NYS Office of Community Renewal, requires no local match and allows a maximum request of \$1 million in funding per application; and

WHEREAS: Per Resolution 191-24, a Public Hearing was held June 20, 2024 and no comments were received; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes submission and administration of said grant to New York State Office of Community Renewal in the amount not to exceed \$400,000; and be it further

RESOLVED: That upon award, authorizes the Chair of the Legislature to sign any and all grant-related contract and other paperwork, contingent upon review by the County Attorney.

REFERRED TO:

ED&P COMMITTEE
PERSONNEL COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24

AUTHORIZATION TO FUND AND FILL
ECONOMIC DEVELOPMENT SPECIALIST POSITION

WHEREAS: Legislative approval is required for the appropriation of unfunded positions within Tioga County; and

WHEREAS: The Economic Development and Planning 2024 authorized full-time head count is nine (9), of which there is an unfunded full-time Economic Development Specialist position noted; and

WHEREAS: Due to a recent retirement and part-time vacancy, there is no need for an increase to the 2024 Economic Development budget salary appropriation; therefore be it

RESOLVED: That one full-time Economic Development Specialist position shall be funded within the Management/Confidential salary range of \$54,725.00 - \$64,725.00 effective July 9, 2024.