



INFORMATION TECHNOLOGY LEGISLATIVE STANDING COMMITTEE

May 7th, 2024, at 9:30 am

ATTENDANCE:

- Legislators: Jake Brown, Tracy Monell, Ron Ciotoli, Dennis Mullen, and William Standinger
- Staff: Jeremy Loveland, CIO and Brandon Clark Deputy Director
- Guests: Cathy Haskell

- APPROVAL OF MINUTES: Approval of April 2nd, 2024, Information Technology Committee Minutes: Legislator Denis Mullen made the motion, seconded by Legislator Jake Brown to approve the April 2nd, 2024, Information Technology Committee Minutes as written. Motion carried.

- FINANCIAL
 - Review of budget status and financial news

- OLD BUSINESS
 - Managed Print Services (MPS) Agreement
 - The ITCS Department is continuing to investigate options for an MPS agreement throughout the County's printing fleet.

 - Network Core Switch Project
 - The main core switch has been installed. Anticipated installation of remaining core switches is planned throughout the remaining calendar year.

 - Village of Nichols Kirby Park
 - The camera project at Kirby Park is 90 percent complete. We are waiting on the installation of power on the new utility pole to be installed before we can install the last camera.

 - Probation Access Control

- The new door intercom and additional door card reader has been installed in Probation.
- Public Health Access Control
 - The three additional doors in the Public Health clinic have been installed and are now functional.
- Truck Wash Facility Access Control
 - Two bay doors and one entrance door have had card readers installed and are now fully functional.
- NEW BUSINESS
 - Wireless Infrastructure Plan
 - The ITCS Department is currently planning the upgrade of the existing wireless infrastructure. The current system has reached end of life and is no longer supported by Cisco.
 - Comprehensive Security Policy Updates
 - The ITCS Department has been working on revising the comprehensive security policy to reflect the effort to align with NIST standards. Over the next several Legislative meetings updates will be requested for the Comprehensive Security Policy.
 - Ticket Management System
 - The ITCS Department has been working to develop a new Ticket Management System (TMS). This TMS will be used by users to submit tickets directly to the ITCS Department. This will also provide additional reporting and historical data which will be used by the ITCS Department to make decisions in the future.
 - Dispatch VESTA
 - The ITCS Department has been working Emergency Management and Public Safety to plan the new dispatch communication system, VESTA. This has required significant time and resources as we were not involved in the initial planning of the project.

- Waverly Mental Hygiene Planning
 - The ITCS Department has met with project planners and contractors on the IT requirements for the project. We will continue to pursue involvement in the planning process of the project.

- PERSONNEL
 - Vacant Network Administrator Position
 - The ITCS Department currently has a vacant Network Administrator position.

- RESOLUTIONS/PROCLAMATIONS
 - E07 – AUTHORIZE PARTICIPATION IN HGACBUY COOPERATIVE PURCHASING PROGRAM

- EXECUTIVE SESSION
 - Legislator Brown motioned to move into Executive Session, seconded by Legislator Ciotoli to discuss personnel matters at 9:49 a.m.
 - Legislator Monell motioned to adjourn Executive Session at 9:56 a.m., seconded by Legislator Mullen.

- ADJOURNMENT
 - Legislator Brown motioned to adjourn at 9:56 a.m., seconded by Legislator Monell.