



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, March 7, 2024
9:00 am

- ATTENDANCE
 - Legislators
 - Marté Sauerbrey, Legislative Chair
 - William Standinger, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
 - Absent
 - Dale Weston, Public Works Committee Chairman
 - Richard Perkins, Deputy Commissioner
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for February 8, 2024, was made by Mrs. Roberts, 2nd by Mr. Ciotoli. All in favor. Motion carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - Removed and reinstalled louvres from the Lounsberry Methodist Church for the bell removal.
 - Finished painting the Court House basement.
 - Moved the dental van to a new school twice.
 - Finished the carpet in the hall by the legislative office at 56 Main Street.
 - Repaired 5 lights in the mechanics garage at the Public Works facility.

Department of Public Works

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- Finished the controls (drive units) at the HHS Building.
 - Put the finish on the new Court House doors. The doors will be installed when the weather improves.
 - Fabricated cork boards and shelves for 2 people in Board of Elections.
 - Rebuilt the lift gate on the Board of Elections van.
 - We would like to remove 2 trees at the HHS Building. Additionally, we would like to build a new pavilion and a picnic table.
 - We would like to move forward with procuring the property adjacent to the truck wash facility. Mrs. Roberts requested documentation to justify purchasing the property for more than the appraised value.
 - Mr. Standinger stated that the sheriff wants to build a garage for the patrol cars. Mrs. Sauerbrey responded that she would like to ascertain where the funding for this project will come from.
 - The Courts are requesting to have acoustical panels installed on the walls and in the ceiling of the main Courtroom. After much discussion the committee has agreed that they are uncomfortable with making structural changes to the historic courtroom. Gary responded that he would reach out to the state to request that they consider alternative solutions.
- Mr. Hammond reported on the Highway Department.
- Washing Trucks at the new Truck Wash facility.
 - Cold patching operations are ongoing.
 - Fabrication of concrete blocks.
 - Tree trimming operations are ongoing.
 - Hauling sand.
 - Sign repairs.
 - Some washouts were repaired.
- Mr. Hammond reported on Capital Projects.
- Harnick Road Bridge is under preliminary design and moving forward.
 - Bids were opened for Glenmary Drive Culvert. We have included a resolution to award the contract for this project to Procon Contracting.
 - The Chiller at the Public Safety Building is mostly completed.
 - Bridge Preventative Maintenance Phase 10 is under preliminary design.
 - We have decided to go with a Carrier unit instead of a Trane unit for the Court Annex HVAC project. This will save \$44,000 on the cost of the unit. The contract has been awarded.
 - Day Hollow Road Culvert is still under preliminary design by Delta Engineers.
 - East Spencer Road Bridge is under preliminary design.
 - Taylor and Bodle Hill Roads and Day Hollow Spur paving project should be out to bid in April.

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- We are waiting for an engineering proposal for Glenmary Drive by Thornhollow Road.
- We have a resolution to award design services for the HVAC in the 1st and 2nd floors of the Ronald E. Dougherty County Office Building.
- We have a resolution to award design services for the HVAC Controls at the Court Annex.
- The roof around the unit on the Court Annex/Clerks building is soft. In speaking with an engineer, the historical society will never allow the removal of the cupola. The plan moving forward is to take down the cupola, repair the roof, and rebuild the cupola.
- We have finished the new doors for the Court House. They will be installed when the weather improves.
- The Public Safety Building boiler has been ordered.
- Bridge NY program. We anticipate hearing about culverts in April. We are waiting for approval for a bridge on Straits Corners Road and another bridge on Brown Road.
- Waverly Mental Health offices are on track. We have included a resolution to award the bids for this project.
- MISCELLANEOUS
 - Mr. Hammond stated that there are safety improvement funds available through the BMTS. To qualify for these funds, a safety audit needs to be performed which will cost \$20,000.00. A resolution will be presented at the next meeting.
- PERSONNEL
 - Mr. Hammond shared that Mr. Perkins' last day will be Wednesday, March 13th.
 - Mr. Hammond requested advanced sick leave for our new heavy equipment mechanic. It is expected that he will repay the sick leave.
- RESOLUTIONS
 - Award Design Services To Delta Engineers for HVAC at COB Building
 - Award Design Services To Delta Engineers for HVAC Controls at Annex
 - Award Glenmary Drive Culvert PIN 9754.94 Construction Contract
 - Award Construction Contracts for the Waverly Annex Project
- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - None

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- **ADJOURNMENT**
 - The meeting was adjourned at 10:16 am.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gary Hammond".

Gary Hammond, P.E.
Commissioner of Public Works