

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

June 4, 2024

2:30 PM

- **Approval of minutes** from March 5, 2024 and April 2, 2024, May 7, 2024
Public Safety Committee meeting

- **Financial**
 1. Expended 46% of 2024 budget. On track.

- **Old business**
 1. Staffing
 2. Training
 3. Probation door project
 4. Community clean-up
 5. Probation Salary Schedule proposal

- **New business**
 1. Staffing
 2. Training
 3. Probation in-service
 4. Decision Points in schools
 5. Quality Assurance Program/Audits

- **Personnel**
 1. Two vacant Probation Officer I positions
 2. One unfunded Probation Officer 1 position

- **Resolutions (0)**
 1. None

- **Proclamations**
 1. None

- **Adjournment**

PUBLIC SAFETY MEETING

March 5, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 5, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator
William Standing	Legislator
Brian Cain	Director, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services

Guest:

Pete DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Robert Williams	Assistant Coordinator – Emergency Services

Absent:

Dale Weston	Legislator
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APPROVAL OF MINUTES:

Approval of March 5, 2023 minutes:

Legislator Roberts made the motion, seconded by Legislator Standing, to approve the February 6, 2024 Public Safety minutes, as written. Motion carried.

PROBATION – Brian Cain:

FINANCIAL:

- Expenditures are on track
- \$2,362.99 in restitution and surcharge collected in February 2024.

NEW BUSINESS:

- One open Probation Officer 1 position remains unfilled. One application has been received and an interview is in the process of being scheduled.
- The most recently hired Probation Officer, Patrick VanDurme has been scheduled to attend Fundamentals of Probation Practice and Basic Course for Peace Officer training in the spring. He is scheduled to attend in Rochester from March 22 to April 19, and at Alfred University from May 14-June 28. Housing at Alfred is a Townhouse Apartment at a cost of \$50/week. The course is tailored to Probation vs. law enforcement.
- iPads, keyboards and pens have been received from the awarded DCJS grant. TCIT Dept. is providing training/tutorials.
- Quality Assurance (audit program) Admin staff at Probation have developed a rough draft of the Quality Assurance Program which will be put into place by June of 2024. Admin staff have reviewed multiple plans from various Probation Departments around the state and created a program which should work well in Tioga County. Admin staff will continue to refine the program during the coming months. Tioga County performed a trial audit which

have already resulted in some policy changes within the Department. It appears the formal audit process will be beneficial to improving efficiency and effectiveness throughout the Department.

- Two Probation Officers and one Probation Assistant have been assigned to complete the Pre-Sentence investigation regarding the arson at the Tioga Downs horse barn. More individuals have been released on Pre-Trial Release in regard to the on-going Tompkins County kidnapping/murder case, and we anticipate another extensive investigation in regard to the recent murder arrest from the alleged domestic violence murder in Apalachin. These cases, in addition to the more than dozen justice courts sending us investigation orders have all officers very busy.
- Tioga County Spring Clean-Up Day organized by Sister Mary O'Brien of Tioga County Rural Ministries will be Saturday, April 13, 2024. Last year Probation and Court personnel teamed up to participate in the cleanup day with fantastic results. Probation intends to try to organize another team effort this year.
- There were two Juvenile Delinquency Appearance Tickets received for the month of February. Both respondents were charged with Assault in the Third Degree and Menacing in the Third Degree, Misdemeanors after attacking another student at school. Due to the issue of physical violence in the school setting, the matters were referred to the County Attorney's Office for petition to Family Court.
 - Electronic Monitoring – There are currently two individuals being monitored via the VCheck24 phone app and GPS electronic monitoring system, AlcoTag systems.
 - 51 active Court Ordered investigations for Tioga County Courts(Criminal/Family/Surrogate)
 - 175 supervision cases ordered by TC Courts & Family Court
 - 9 defendants/respondents have violation petitions pending in Criminal and Family court.

PERSONNEL:

- One vacant Probation Officer I position exists.
- One unfunded Probation Office position exists.

RESOLUTIONS:

Resolution to Approve a Sole Source Contract and Maintenance Agreement Between Tioga County Probation Department and Catalis Courts & Land Records, LLC f/k/a Automon LLC to Provide Software and Maintenance of the Caseload Explore Product

(Company has not responded with new updated charges for 2024, using 2023 amounts to continue)

(Committee agreed to move this resolution forward)

OFFICE of EMERGENCY SERVICES – Corinne Cornelius

FINANCIAL:

- Budget is on track.

OLD BUSINESS:

- Communications Project:
 - 2/10/24, the Fire/EMS side of the radio system went down for several hours. Capital Area Communications responded and worked to get the system back online. During that time, dispatch could not hear or transmit to any Fire/EMS unit.
 - The Spencer lease has now been signed. Motorola has provided lease exhibits for the landowners to review with specific drawings.
 - Motorola on-site visit to confirm the status of the project and ensure that we are on track to move forward as the weather allows.
- CAD Project
 - State Police IT and our County IT are still working on mapping issue with the NYSP cars.
- EMS
 - No significant changes in county EMS coverage. The same issues continue to exist in regard to manpower shortages.
 - Spring EMT classes have begun.

EMERGENCY MANAGEMENT:

- The office is continuing to transition since Mike Simmens has left. An all-Staff meeting was held with deputy fire coordinators to ensure that the priorities of the office were identified.

FIRE:

- County Fire Investigation Team year-end report is attached. They had a very busy 2023 and are already having a busy 2024 with over 200 investigation hours to date.
- Fire departments within the county have been submitting their response plans to have them entered into the dispatch system. (A preset listing of mutual aid responses).

PERSONNEL:

- The Deputy Director position has been posted.

RESOLUTIONS:

- C12 Execute Addendum to Lease Agreement (Apalachin)
- C13 Execute Addendum to Lease Agreement (Nichols)
- C14 Execute Addendum to Lease Agreement (Spencer)
- C15 Execute Addendum to Lease Agreement (Richford)

(Committee agreed to move resolutions forward)

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$26,187 which is 5% of the budget. Expenditures are at \$1,651,401 which is 12% of budget. Inmate boarders are at \$16,282 which is 11% of the budget.

PERSONNEL:

- Update on Vacancies:
 - Civil:
 - One vacant part-time Civil Deputy position
 - Corrections:

- 2 Corrections Officer positions
- 1 part-time Cook positions
- 2 Corrections Officers are on military deployment.
- Road Patrol:
 - 2 vacant Deputy positions
 - 2 Deputies currently attending police academy.
 - 1 Deputy on light duty
- Communications:
 - 2 vacant E911 Dispatcher positions
- Records:
 - All positions are filled.
- Administration:
 - All positions are filled.

NEW BUSINESS:

- Jail camera replacement project ongoing
- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades
- Establish Drone program for crash investigations.

Miscellaneous:

- The average daily inmate population for the month of February 2024 was 40. There was an average of 6 Federal inmates (161 days) and 2 board-ins (51 days) for the month.
- Discussion to build a parking garage for patrol cars. It is not in budget, but could be completely funded by asset forfeiture monies, no county funds used. Just a plan for cost estimates at this time. Straight in parking, 100-foot length. Garage doors at later date, unheated. Building & Grounds may be able to work on it as time permits. Suggested that Gary Hammond discuss at his committee meeting.

RESOLUTIONS:

- Revise Resolution #47-23 Authorize Acceptance of NYS 2023 PSAP Operation Grant
- Amend Resolution No. 58-24 2023-2024 NYS STOP DWI High Visibility Engagement Grant
STOP DWI

Adjourned at 3:16pm.

Respectfully Submitted,

Debora J. Stubecki
Office Specialist III
Office of Emergency Services

PUBLIC SAFETY MEETING

April 2, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, April 2, 2024 at 2:30 PM.

Present:

Barb Roberts	Legislator
Undersheriff Rich Hallett	Sheriff's Office
William Standinger	Legislator
Chad Post	Probation Officer, Probation
Corinne Cornelius	Director, Emergency Services
Marte Sauerbrey	Chair, Legislator

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Keith Flesher	Chair, Public Safety
Sheriff Gary Howard	Sheriff's Office
Brian Cain	Director, Probation
Bob Williams	Deputy Fire Coordinator

APPROVAL OF MINUTES:

Approval of March 6, 2024 minutes will be carried over to the May 2024 Meeting due to lack of Quorum.

PROBATION – Chad Post:

FINANCIAL:

- 2024 Budget is on Track. Expended 30.9% of 2024 Budget.
- \$2,670 in restitution and surcharge collected in March 2024.

OLD BUSINESS:

- Training: Patrick Van Durme completed first week of Fundamentals.
- Probation received a Reward Notice from the Division of Criminal Justice Services in December of 2023 awarding Probation \$60,000 for Pre-Trial Service costs in Tioga County. Ordered and Received iPads for each Officer in the Department as well as the Administrators for use at Court, during field contacts, during meetings and in the office, saving time during the workday.
- JDAT – 3 tickets received in March 2024.
- WWP will be cancelled due to lack of orders coming in from the Justice Courts.

NEW BUSINESS:

- Probation Officers attended a one-day Disability Awareness Training on March 12, 2024, at Tioga Downs organized by the Tioga County Career Center.
- Two Probation Officers attended Decision Points Facilitator Training in Albany from March 26-28, 2024.
- Coming up: All Probation Officers will be attending three-day training from May 21-23, 2024, at the Tioga County Sheriff's Office organized by the Tioga County Threat Assessment Management Team and the Domestic Terrorism Prevention Unit.
- Probation Staff attended a First Aid/CPR course at the Tioga County Sheriff's Office on March 21, 2024, facilitated by Roy Schreiner who was presented an Appreciation Plaque for 30 years of partnering with Probation throughout his service with Tioga County.
- Electronic Monitoring: March 2024 – Equipment has been upgraded; Buddi provided new equipment at no cost.
- Coming Up: Clean-Up Workday – April 13, 2024; organized by Sister Mary O'Brien of Tioga County Rural Ministries.

PERSONNEL:

- One Vacant Probation Officer 1 position exists; One interview completed, anticipating one or two more coming up. Next Exam Scheduled is in June 2024.
- One unfunded Probation Officer 1 position remains unfunded.

RESOLUTIONS:

- None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- 2024 Budget is on Track.

OLD BUSINESS:

- Motorola had a company come out and climb the Prospect Tower; evaluating what needs to be done to refurbish that. Also came out to measure the Athens Tower to get the lease exhibit ready.
- CAD Project – continuing to monitor. State police cars are finally showing up live on the map, updating and refreshing, as well as Candor EMS.
- Emergency Management – Commissioner Jackie Bray came down to visit the County; Check in with the county and give updates. No impact concerns regarding the solar eclipse.
- Large paving project going on Route 17 starting this month; Bridges will be out in Apalachin, they have put together a response plan.
- Fire – Burn ban is in effect until May 15, 2024.

NEW BUSINESS:

- None.

PERSONNEL:

- Deputy Director position is still posted.

RESOLUTIONS:

- Approve Sole Source Purchase of Fiber Build to Connect Tioga County Public Safety Building to Broome County Public Safety Building
- Amend Resolution 20-23 Authorize Lease with Motorola Solutions to Fund Equipment for P25 Radio System Project
- Acceptance of the Application for Thomas A. Kelley to the Tioga County HAZMAT Team
- Acceptance of the Application for Jeffrey Winchell to the Tioga County HAZMAT Team
- Amend Resolution 498-23 Transfer of Surcharge Funds Purchase Workstations/Carpet

***Resolutions will need to move forward to the Legislative Work session due to lack of Quorum*

SHERIFF – Rich Hallett:

FINANCIAL:

- 2024 Budget:
 - Revenues are \$51,756 which is 10% of the budget. Expenditures are at \$2,641,403 which is 21% of the budget. Inmate Boarders are at \$29,366 which is 19% of the budget.

OLD BUSINESS:

- Jail Camera replacement project is still ongoing.
- E911 Center system upgrades are still being worked on.
- Jail daily population for March was 42.

NEW BUSINESS:

- Starting a new drone program for crash investigations.
- Beginning the new building/garage project.

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Five Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
 - No Corrections Officer on Light Duty.
 - Two Corrections Officers still on Military Deployment.
 - Road Patrol – Two Vacant Deputy positions.
 - Two Deputies currently attending the Police Academy.
 - One on Light Duty.

- One on Military Deployment.
- E911 – Two Vacant E911 Dispatcher Trainee Positions.
- Records – all positions are filled.
- Administration – all positions are filled.

RESOLUTIONS:

- Authorize the Submission of PTS (Police Traffic Services) Grant Application
- Resolution Recognizing Roy Schreiner's Nearly 30 Years of Dedicated Service to Tioga County

***Resolutions will need to move forward to the Legislative Work session due to lack of Quorum*

ADJOURNED:

Meeting was adjourned at 2:54 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

04/02/24

DRAFT

PUBLIC SAFETY MEETING

May 8, 2024

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, May 8, 2024 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Marte Sauerbrey	Chair, Legislator
Chad Post	Probation Officer, Probation
Sheriff Gary Howard	Sheriff's Office
Corinne Cornelius	Director, Emergency Services
Bob Williams	Deputy Fire Coordinator

Guest:

Cathy Haskell	Legislative Clerk
Peter DeWind	County Attorney

Absent:

Brian Cain	Director, Probation
Barb Roberts	Legislator

APPROVAL OF MINUTES:

Approval of March 5, 2024 and April 2, 2024 minutes will be carried over to the June 2024 Meeting due to lack of Quorum.

PROBATION – Chad Post:

FINANCIAL:

- 2024 Budget is on Track.
- \$2,395 in restitution and surcharge collected in April 2024.
- \$80,000 in restitution and surcharge collected in the past week.

OLD BUSINESS:

- Two JDAT received for April. One youth referred to the County Attorney's Office due to having needs which could not be met during a diversion period. The other youth appeared appropriate for Diversion and was scheduled to sign a Diversion contract.
- One individual being monitored electronically
- Community Service- at the Tioga County Jail continues.
The program will only function for one day of the weekend if the numbers drop too low.

NEW BUSINESS:

- Probation Officers continue to attend trainings throughout the state while working toward fulfilling their yearly minimum training requirement of 21 hours.
- Training: All Probation Officers will be attending three day training from May 21-23, 2024 at the Tioga County Sheriff's Office organized by the Tioga County Threat Assessment Management Team and the Domestic Terrorism Prevention Unit.
- All Probation access doors have now been rewired to enable Probation staff to access the Department without a physical key, by using their County ID card or wristbands provided by IT to access the Department. In addition an installation of security camera and control pad which allows Probation Staff to view who is at the rear entry door and allow them access remotely.
- Probation staff and their families teamed up with Tioga County Court Staff and their families to participate in the TC Spring Clean-Up Day on April 13, 2024, organized by Sister Mary O'Brien of Tioga County Rural Ministries. Three properties of elderly citizens were assisted with Spring clean up at their homes.
- Probation would like to begin discussions with the Committee regarding possibility of requesting an increase of all Probation series positions in the salary schedule by one pay grade. Probation Director plans to bring detailed proposal to the June committee meeting.

PERSONNEL:

- Two Vacant Probation Officer 1 positions exists.
- One unfunded Probation Officer position

RESOLUTIONS:

- None

OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:

FINANCIAL:

- 2024 Budget is on Track.

OLD BUSINESS:

- Motorola completed site testing, bore holes to conduct soil samples. Campville Fire assisted with providing water at some of the tower locations.
- MNI and Motorola site visit on April 30-May 2 to update the microwave study and to ensure all coverage will continue to match the path studies conducted previously. Updated coverage maps will be provided.
- NYSP and Candor EMS are live on the CAD map. Other EMS agencies and Candor Village Police are working to join the CAD system.
- No significant changes in county EMS coverage. The same issues continue to exist in regard to manpower shortages.
- There were no issues associated with the Solar Eclipse.
- The Route 17 paving project is underway. Apalachin Fire Dept. has created a response plan for incidents that occur while the highway has limited access for two years. There is also paving project on Route 38B in Newark Valley.

- We have put out an RFP for a threat assessment report app. There is a resolution to accept a bid from MYEMO.
- Threat Assessment Team trainings have been conducted and are scheduled for May to continue to get all stakeholder trained appropriately.
- Fire – Burn ban is in effect until May 15, 2024.
- Attended the Fire Coordinator's Conference in Watkins Glen. This conference had updates to changes in the fire services, including potentially impactful OSHA changes that have been proposed.
- The HAZMAT team received a donation of a fuel transfer pump from Scott Smith & Son to help them off-load leaking tanks. We will be publishing a press-release shortly as soon as additional information is received from Scott Smith & Son.

NEW BUSINESS:

- None.

PERSONNEL:

- Deputy Director position is still posted.

RESOLUTIONS:

- Authorize submission of Homeland Security Grant Application (SHSP24)
- Award Bid For Emergency Preparedness Smartphone Application
- Authorize Submission of Statewide Interoperable Communications Formula Grant Application (SICG24)

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

SHERIFF – Gary Howard

FINANCIAL:

- 2024 Budget:
 - Revenues are \$82,805 which is 17% of the budget. Expenditures are at \$4,036,694 which is 32% of the budget. Inmate Boarders are at \$41,999 which is 28% of the budget.

OLD BUSINESS:

- Jail Camera replacement project is still ongoing.
- New building/garage project starting – in the planning stage

NEW BUSINESS:

- In the planning phase for the VESTA Next Gen 911 system
- E911 dispatch center upgrades.
- Planning for new License Plate Reader – grant funding

PERSONNEL:

- Update of Vacancies:
 - Civil – One Vacant part-time Civil Deputy position.
 - Corrections – Four Vacant Corrections Officer positions; One Vacant Part-Time Cook position.
 - No Corrections Officers on Light Duty.
 - One Corrections Officer on Military Deployment.
 - Three Corrections Officers in the Academy-Graduation 5/10/24.
 - Road Patrol – Two Vacant Deputy positions.
 - Two Deputies currently attending the Police Academy.
 - One on Light Duty.
 - One on Military Deployment.
 - E911 – Two Vacant E911 Dispatcher Trainee Positions.
 - Records – all positions are filled.
 - Administration – all positions are filled.

RESOLUTIONS:

- Authorize the Submission of the 2024 PSAP Operations Grant, Sheriff's Office.

***Resolutions will need to move forward to the Legislative Worksession due to lack of Quorum*

ADJOURNED:

Meeting was adjourned at 2:50 PM.

Respectfully submitted,

Debora J. Stubecki
Office Specialist III
TC Office of Emergency Services
4/2/2024



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A3140 Probation							
A3140 415600 Adoption Investiga	-600	0	-600	.00	.00	-600.00	.0%
A3140 415800 Restitution Surcha	-2,000	0	-2,000	-479.13	.00	-1,520.87	24.0%
A3140 415810 Probation - DWI Su	-16,000	0	-16,000	-3,480.00	.00	-12,520.00	21.8%
A3140 415811 DWI-Probation Sala	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
A3140 433100 State Aid-Probatio	-105,205	0	-105,205	.00	.00	-105,205.00	.0%
A3140 433100 CPS01 State Aid-Pro	0	-60,000	-60,000	.00	.00	.00	100.0%
A3140 433160 State Aid-Enhanced	-18,566	0	-18,566	.00	.00	-18,566.00	.0%
A3140 433170 Ignition Interlock	-3,678	0	-3,678	-904.50	.00	-2,773.50	24.6%
A3140 433180 State Aid- STSJP	-7,000	0	-7,000	-2,623.83	.00	-4,376.17	37.5%
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
A3140 510010 Full Time	811,803	0	811,803	287,192.99	.00	524,609.57	35.4%
A3140 510020 Part Time/Temporar	25,000	0	25,000	8,286.32	.00	16,713.68	33.1%
A3140 510030 Overtime Pay Only	5,000	0	5,000	1,244.67	.00	3,755.33	24.9%
A3140 510040 Workers Compensati	0	0	0	141.91	.00	-141.91	100.0%
A3140 510050 All Other(On Call,	0	0	0	1,430.23	.00	-1,430.23	100.0%
A3140 520070 Chairs	400	150	550	429.98	.00	120.02	78.2%
A3140 520090 CPS01 Computer-CPS	0	23,192	23,192	22,269.00	.00	922.87	96.0%
A3140 520200 Office Equipment	1,500	0	1,500	313.12	.00	1,186.88	20.9%
A3140 520215 Personal Protectiv	4,500	511	5,011	1,138.49	.00	3,872.42	22.7%
A3140 540070 Car Maintenance	1,600	0	1,600	42.00	.00	1,558.00	2.6%
A3140 540080 Clinic Supplies	4,250	0	4,250	120.60	.00	4,129.40	2.8%
A3140 540140 CPS01 Contracting S	0	5,400	5,400	271.45	.00	5,128.55	5.0%
A3140 540180 Dues	1,300	0	1,300	990.00	.00	310.00	76.2%
A3140 540220 Automobile Fuel	2,200	0	2,200	882.17	.00	1,317.83	40.1%
A3140 540220 CPS01 Automobile Fu	0	2,166	2,166	54.77	.00	2,111.16	2.5%
A3140 540220 RTA Automobile Fuel	1,000	0	1,000	.00	.00	1,000.00	.0%
A3140 540320 Leased/Service Equ	2,800	0	2,800	579.87	.00	1,378.29	50.8%
A3140 540340 Literature	1,000	0	1,000	150.00	.00	850.00	15.0%
A3140 540360 Meals/Food	500	0	500	.00	.00	500.00	.0%
A3140 540390 Mileage Expense	100	0	100	.00	.00	100.00	.0%
A3140 540480 Postage	1,000	0	1,000	338.23	.00	661.77	33.8%
A3140 540487 CPS01 Program Expen	19,506	0	19,506	.00	.00	19,505.77	.0%
A3140 540487 FH01 Program Expens	6,621	-560	6,061	124.99	.00	5,935.47	2.1%
A3140 540590 Services Rendered	265	318	583	485.00	.00	98.00	83.2%
A3140 540620 Software Expense	9,710	0	9,710	.00	.00	9,710.00	.0%
A3140 540630 Stationery Supplie	6,000	-318	5,682	1,929.57	.00	3,752.43	34.0%
A3140 540660 Telephone	2,052	647	2,699	954.64	.00	1,744.50	35.4%
A3140 540660 CPS01 Telephone (Se	1,440	0	1,440	446.08	.00	28,538.98	1.5%
A3140 540660 RTA Telephone-RTA	30,095	0	30,095	227.94	.00	1,212.42	15.8%
A3140 540731 Training/State Req	0	0	0	6,558.55	.00	23,536.45	21.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 '05

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 581088 State Retirement F	18,362	53,151	71,513	42,262.48	.00	29,250.05	59.1%
A3140 583088 Social Security Fr	58,164	-11,108	47,055	23,105.94	.00	23,949.31	49.1%
A3140 584088 Workers Compensati	0	16,474	16,474	7,829.90	.00	8,643.71	47.5%
A3140 585588 Disability Insuran	0	858	858	416.55	.00	440.95	48.6%
A3140 586088 Health Insurance F	40,115	175,928	216,043	103,287.78	.00	112,755.05	47.8%
A3140 588988 Eap Fringe	0	217	217	103.90	.00	112.67	48.0%
TOTAL Probation	881,313	236,009	1,117,321	446,121.66	841.84	670,357.85	40.0%
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-495.58	.00	395.58	495.6%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%
A3142 510010 Full Time	21,525	0	21,525	5,136.79	.00	16,388.21	23.9%
A3142 510040 Workers Compensati	0	0	0	30.78	.00	-30.78	100.0%
A3142 540140 Contracting Servic	3,500	0	3,500	1,644.60	.00	1,855.40	47.0%
A3142 581088 State Retirement F	0	1,812	1,812	926.75	.00	884.81	51.2%
A3142 583088 Social Security Fr	950	-115	835	408.79	.00	426.10	49.0%
A3142 584088 Workers Compensati	0	339	339	155.72	.00	182.80	46.0%
A3142 585588 Disability Insuran	0	18	18	8.88	.00	9.09	49.4%
A3142 586088 Health Insurance F	0	3,054	3,054	1,573.13	.00	1,481.07	51.5%
A3142 588988 Eap Fringe	0	5	5	2.09	.00	2.42	46.3%
TOTAL Alternatives To Incarceration	13,730	5,112	18,842	9,391.95	.00	9,450.19	49.8%
A3146 Sex Offender Program							
A3146 540140 Contracting Servic	123,840	0	123,840	51,600.00	72,240.00	.00	100.0%
TOTAL Sex Offender Program	123,840	0	123,840	51,600.00	72,240.00	.00	100.0%
TOTAL General Fund	1,018,883	241,120	1,260,003	507,113.61	73,081.84	679,808.04	46.0%
TOTAL REVENUES	-187,214	-60,000	-247,214	-67,983.04	.00	-179,230.47	
TOTAL EXPENSES	1,206,097	301,120	1,507,217	575,096.65	73,081.84	859,038.51	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,018,883	241,120	1,260,003	507,113.61	73,081.84	679,808.04	46.0%

** END OF REPORT - Generated by Cain, Brian **

Public Safety Committee Meeting
Probation Department Report
June 4, 2024

Budget Status:

2024 Revenue Budget:

- \$790 of DWI Supervision fee collected in May. \$4,270 collected in 2024
- \$81,697.81 in restitution and surcharge collected in May. \$91,804.05 collected to date in 2024

Current Business:

1. Staffing - There are currently two unfilled Probation Officer positions. Three candidates have been interviewed to date. The Probation Officer Civil Service exam will be given this month with the hopes of receiving the eligibility list from the test by September of this year. Probation will look to fill at least one if not both of those open positions this Fall.
2. Training - All Probation Officers attended the Threat Evaluation and Reporting Course (TERC) organized by Emergency Management. This Director will be attending the annual Summer conference of the Council of Probation Administrators (COPA) in Oswego from Sunday, June 23, 2024, to Wednesday, June 26, 2024.
3. Probation will be conducting its annual In-Service Training/Staff Meeting at Hickories Park on Thursday, June 20, 2024, beginning at noon. The In-Service will be held in conjunction with staff and administrators from the Tioga County Department of Mental Hygiene as well as Tioga County Alcohol and Drug Services. The focus of the In-Service will be the collaboration between the agencies and brainstorming ways both agencies can work in unison more efficiently to produce better outcomes for the citizens of Tioga County.
4. Probation has provided Decision Points training within Candor High School during the Spring of 2024. This has been a pilot program attempting to provide evidence-based services to identified "at risk" youth with the intention of reducing the risk of the youth becoming involved with the juvenile or criminal justice systems. It appears the program received a positive response from those involved and the hope is to expand to multiple school districts in the fall of 2024.
5. Probation continues to work toward implementation of a Quality Assurance Program within the Department. The Probation Director and Probation Supervisors have conducted monthly random audits of cases to finalize what information is most appropriate to monitor. The Quality Assurance Program procedures should be finalized by the Fall of 2024.

6. Juvenile Delinquency Services:

May of 2024- There were three Juvenile Delinquency Appearance Tickets (JDAT) received for the month of May. A 17-year-old male allegedly committed acts which if he were an adult would constitute the crimes of Criminal Contempt in the First Degree, Criminal Mischief in the Third Degree, both Class E Felonies and Criminal Mischief in the Fourth Degree, a Class A Misdemeanor. This matter originated in Youth Part Court as an Adolescent Offender and was sent down to Family Court. Another 17-year-old male allegedly committed acts which if he were an adult would constitute the crime of Forcible Touching, a Class A Misdemeanor. The act referred to in this matter allegedly occurred in 2021. The third ticket received alleged that a 12-year-old male committed acts which if he were an adult would constitute the crime of Grand Larceny in the Fourth Degree, a Class E Felony.

YTD: 9 JDATs received to date.

- E- Connect: To date, -- Nine (9) youth have been screened in 2024. As a result of the E-Connect screenings, six (6) youth were found to be below threshold and not in need of an immediate mental health referral. Zero (0) youth were found to be level II and were referred for a mental health evaluation. Three (3) youth were found to be level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be a level I which required immediate mental health intervention.
- There is one youth currently in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring - There is currently one individual being monitored via the VCheck24 phone app, GPS electronic monitoring system, and AlcoTag systems.
- Community Service - WWP has resumed with a new Officer at the TCSO supervising the program following the retirement of Corrections Officer Roy Schreiner. At times the program will only function on one day of the weekend if numbers drop too low. WWP is also being used as a graduated sanction on Probation Violations.
- Pre-Trial Release - There are 22 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 41 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 181 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 10 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

Two Vacant Probation Officer I positions
One unfunded Probation Officer position

Resolutions: (0)

None