



Information Technology – Legislative Committee Meeting

08.04.2026

- APPROVAL OF MINUTES
 - 07.07.2026 IT Legislative Committee Meeting
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Shared Services Catalog of Services
 - Shared Services Master Service Agreements
 - MFA Grant Update
- NEW BUSINESS
 - ITCS Operational Budget Presentation
- PERSONNEL
- RESOLUTIONS
 - H26-MFA State Grant
- PROCLAMATIONS

- **Review of 2026 Budget and Financial News**
- **H1680 2026 – Year-to-Date Capital Budget Report**



TIOGA COUNTY, NEW YORK

**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2026 12							
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	PCT
H Capital Fund	APPROP	ADJUSTMENTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
<u>H1680 Information Technology</u>							
H1680 520270 Telephone Equipmen	6,750	0	6,750	.00	.00	6,750.00	.0%
H1680 520620 Software Expense	1,500	0	1,500	828.31	.00	671.69	55.2%
H1680 520620 M7674 Software Expe	0	15,656	15,656	.00	.00	15,656.00	.0%
H1680 521090 Computer	120,400	0	120,400	22,386.47	4,335.19	93,678.34	22.2%
TOTAL Information Technology	128,650	15,656	144,306	23,214.78	4,335.19	116,756.03	19.1%
TOTAL Capital Fund	128,650	15,656	144,306	23,214.78	4,335.19	116,756.03	19.1%
TOTAL EXPENSES	128,650	15,656	144,306	23,214.78	4,335.19	116,756.03	

○ A1680 2026 – Year-to-Date Budget Report



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 12								
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED				AVAILABLE	PCT
A General Fund	APPROP	ADJUSTMENTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
<u>A1680 Information Technology</u>								
A1680 412702 Shared Services- I	-210,072	0	-210,072	-112,796.63	.00	-97,275.37	53.7%	
A1680 412707 Shared Services- E	-90,000	0	-90,000	.00	.00	-90,000.00	.0%	
A1680 422280 Data Processing/Pr	0	0	0	-993.73	.00	993.73	100.0%	
A1680 424100 Rental Of County O	-5,000	0	-5,000	-900.00	.00	-4,100.00	18.0%	
A1680 510010 Full Time	680,676	0	680,676	267,766.38	.00	412,909.62	39.3%	
A1680 510050 All Other(On Call,	0	0	0	2,730.15	.00	-2,730.15	100.0%	
A1680 540070 Car Maintenance	500	0	500	112.33	.00	387.67	22.5%	
A1680 540140 Contracting Servic	52,000	0	52,000	35,917.93	4,064.00	12,018.07	76.9%	
A1680 540180 M7674 Contracting S	0	26,928	26,928	.00	.00	26,928.00	.0%	
A1680 540180 Dues	50	0	50	50.00	.00	.00	100.0%	
A1680 540220 Automobile Fuel	800	0	800	259.56	.00	540.44	32.4%	
A1680 540320 Leased/Service Equ	5,500	0	5,500	.00	.00	5,500.00	.0%	
A1680 540350 Office Equip Maint	19,553	0	19,553	19,553.08	.00	.00	100.0%	
A1680 540420 Office Supplies	1,500	0	1,500	871.62	.00	628.38	58.1%	
A1680 540485 Printing/Paper	1,000	0	1,000	-106.30	.00	1,106.30	-10.6%	
A1680 540620 Software Expense	322,522	0	322,522	108,300.67	.00	214,220.96	33.6%	
A1680 540640 Supplies (Not Offi	4,500	0	4,500	1,194.15	.00	3,305.85	26.5%	
A1680 540640 SSG21 Supplies (Not	2,500	0	2,500	.00	.00	2,500.00	.0%	
A1680 540660 Telephone	72,500	0	72,500	40,893.23	.00	31,606.77	56.4%	
A1680 540661 Telephone Maintena	3,296	0	3,296	1,013.64	1,038.64	1,243.72	62.3%	
A1680 540733 Training/All Other	5,000	0	5,000	452.15	.00	4,547.85	9.0%	
A1680 581088 State Retirement F	97,384	0	97,384	31,890.78	.00	65,493.22	32.7%	
A1680 583088 Social Security Fr	52,292	0	52,292	20,042.14	.00	32,249.86	38.3%	
A1680 584088 Workers Compensati	12,332	0	12,332	5,212.90	.00	7,119.10	42.3%	
A1680 585588 Disability Insuran	590	0	590	244.20	.00	345.80	41.4%	
A1680 586088 Health Insurance F	194,993	0	194,993	85,858.14	.00	109,134.86	44.0%	
A1680 588988 Eap Fringe	158	0	158	64.90	.00	93.10	41.1%	
TOTAL Information Technology	1,224,574	26,928	1,251,502	507,631.29	5,102.64	738,767.78	41.0%	
TOTAL General Fund	1,224,574	26,928	1,251,502	507,631.29	5,102.64	738,767.78	41.0%	
TOTAL REVENUES	-305,072	0	-305,072	-114,690.36	.00	-190,381.64		
TOTAL EXPENSES	1,529,646	26,928	1,556,574	622,321.65	5,102.64	929,149.42		

Budget Notes

Org	Obj	2026 Budget	2027 Budget	Difference	Notes
A1680 - Information Technology	412702 - Shared Services- IT Internal-	(\$210,072.00)	(\$210,072.00)	\$0.00	
	412707 - Shared Services-IT External	(\$90,000.00)	(\$90,000.00)	\$0.00	
	422280 - Data Processing/Printing Other	\$0.00		\$0.00	
	422281 - IT Svc-Other Government	\$0.00		\$0.00	
	424100 - Rental Of County Owned Propert	(\$5,000.00)	(\$5,000.00)	\$0.00	
	427010 - Refunds Of Prior Years Expense	\$0.00		\$0.00	
	430891 - State Aid Grant	\$0.00		\$0.00	
		\$0.00		\$0.00	
	430970 - State Aid - Capital Projects	\$0.00		\$0.00	
	510010 - Fulltime	\$680,676.00	\$720,608.00	\$39,932.00	
	510030 - Overtime Pay Only	\$0.00		\$0.00	
	510040 - Workers Compensation	\$0.00		\$0.00	
	510050 - All Other-On Call,Cloth,Stipe,	\$0.00		\$0.00	
	520070 - Chairs	\$0.00		\$0.00	
	520110 - Desk	\$0.00		\$0.00	
	520270 - Telephone Equipment	\$0.00		\$0.00	
	540040 - Books	\$0.00		\$0.00	
	540070 - Car Maintenance	\$500.00	\$500.00	\$0.00	Request no Change for 2027.
	540140 - Contracting Services	\$52,000.00	\$52,000.00	\$0.00	Vertiv Battery Backups: EST \$4,700 *Annual increase in 2026 of 3.5% All Mode Communications: EST \$25,000 *Annual contract increase of 8% in 2026 TCR HVAC Server Room Maintenance: EST \$4,100 *\$18,000 for emergencies and repairs Request no change for 2027.
		\$0.00		\$0.00	Funds not available for 2027.
		\$0.00		\$0.00	
		\$0.00		\$0.00	
	540180 - Dues	\$50.00	\$50.00	\$0.00	No Change for 2027. New York State Local Government Information Technology Directors Association
	540220 - Automobile Fuel	\$800.00	\$800.00	\$0.00	Request No Change for 2027.
					Adding Town of Spencer to Shared Services could cause an increase. As of now \$800 should cover.

540320 - Leased/Service Equipment	\$5,500.00	\$0.00	(\$5,500.00)	Budget Transfer *Transfer \$5,500 to account 540485 (Eastern/Xerox Copier) to cover month-to-month expenses along with associated chargebacks.
540350 - Office Equip Maintenance	\$19,553.08	\$0.00	(\$19,553.08)	Smart net removed in 2026
540390 - Mileage Expense	\$0.00		\$0.00	
540420 - Office Supplies	\$1,500.00	\$1,500.00	\$0.00	Request no change for 2027.
540480 - Postage	\$0.00	\$0.00	\$0.00	
540485 - Printing/Paper	\$1,000.00	\$6,500.00	\$5,500.00	Budget Transfer from 540320 \$5500 for Xerox/Eastern Bills.
540620 - Software Expense	\$322,521.63	\$419,596.88	\$97,075.25	\$20,500 OCT2026/OCT2027 Microsoft EST (25/26 – \$118,000) *Missing 450 desktop licenses since 2023. User Server CALs off by 139. *Shared Service Add to Microsoft \$56,079.60 — could increase depending on *growth. \$110,000 Tyler Tech (Munis) — average 6% increase per year from 2024 on. \$42,200 Esri (ARC GIS PRO) — 3year contract 2027–2029. 4% increase from last *contract. \$20,000 LYNX Technology Support / Warranty (25% decrease in 2026) \$19,200 NinjaONE (SHI) (Ticketing, Device Management, Change Management, *Vulnerability Management, Remote Access Support, Vendor Management, Mobile *Device Management) EST 3% increase. \$9,500 Printer Logic (CDWG) \$5,200 Full Control Webhosting TiogaCountytny.org and SWAEM Server with *backups. \$5,000 EagleView (GIS and Real Property Assessors) \$1,361 Rise Vision, INC — 8% increase \$800 Adobe Creative Cloud \$800 Cogito Forums (charge for usage) \$203.88 GoDaddy (TOO and VOW) \$120 Canva \$100 AJTech WSUS Database / Sync \$100 Moniker Domains (Tiogacountytny.com / TownofBarton.org) \$12 Amazon AWS
540640 - Supplies (Not Office)	\$4,500.00	\$4,500.00	\$0.00	Request no Change for 2027.
	\$0.00		\$0.00	

	\$2,500.00	\$2,500.00	\$0.00	
540660 - Telephone	\$72,500.00	\$72,500.00	\$0.00	Empire (Internet and SIP) FirstNet Data and Cell Southern Tier Network Fiber Lease Verizon Landlines Request (\$12,000) Backup Internet
540661 - Telephone Maintenance	\$3,296.00	\$3,296.00	\$0.00	No Increase needed for 2027 Verizon Pole Fees
540733 - Training/All Other	\$5,000.00	\$5,000.00	\$0.00	Request no Change for 2027. Udemy
581088 - State Retirement Fringe	\$97,384.00	\$21,026.00	(\$76,358.00)	
583088 - Social Security Fringe	\$52,292.00	\$52,292.00	\$0.00	
584088 - Workers Compensation Fringe	\$12,332.00	\$12,332.00	\$0.00	
585088 - Unemployment Insurance Fringe	\$0.00		\$0.00	
585588 - Disability Insurance Fringe	\$590.00	\$590.00	\$0.00	
586088 - Health Insurance Fringe	\$194,993.00	\$65,765.00	(\$129,228.00)	
588988 - EAP Fringe	\$158.00	\$158.00	\$0.00	
	Org Total:	\$1,224,573.71	\$1,136,441.88	(\$88,131.83)
	Grand total for all Orgs:	\$1,224,573.71	\$1,136,441.88	(\$88,131.83)

Information Technology – Legislative Committee Meeting

07.07.26

Attendance Legislators: Andrew Aronstam, Jake Brown, Ray Bunce, Tracy Monell, William Standing, and Jo Ellen Rose

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer), Ryan Ceruti (Deputy Director)

GUEST: Cathy Haskell (Legislative Clerk) Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
 - Approval of 06.02.26 Information Technology Committee Minutes: Legislator Jake Brown made the motion, seconded by Legislator William Standing to approve 06.02.26 Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - Review of Budget Status and Financial News
- OLD BUSINESS
 - Web Development 2027
 - Chief Information Officer Brandon Clark reported the ITCS Department is currently meeting with multiple vendors to support the development of the new website.
 - Shared Services Catalog of Services (Update)
 - Waiting on the signed Catalog of Services from the Village of Owego.
 - Shared Services Risk Assessments (EXECUTIVE)
 - Town of Barton Risk Assessment
 - Town of Owego Risk Assessment
 - Shared Services Master Service Agreements
 - CIO Clark presented Resolutions to Move forward to sign the Master service Agreements for Town of Barton and Town of Owego.
 - MFA Grant Update
 - The ITCS department has configured and tested successfully the use of the MFA on our network.

- ITCS 2026 Strategic Plan Update
 - CIO Clark Provided a status Report on the ITCS strategic Plan.
- NEW BUSINESS
 - ITCS Budget 2027
 - The ITCS department has started working, per directive, with other department heads to strategically align their IT needs.
 - Going forward, we recommend that all departments develop a plan for their technology needs to ensure alignment with the 5-Year Capital Plan.
 - We will be drafting new software procurement guidelines to further align with cybersecurity standards. These guidelines will include requirements for renewals.
 - Project Matrix
 - CIO Clark provided a Status report on all projects remaining left in 2026 into 2027
 - Department Head Fax Survey
 - The Fax system in place has been EOL for many years. This system has no path to upgrade and no path of repair once failure.
 - We budgeted this year to migrate the system, but we first need to identify the needs appropriately in the departments.
 - A survey will be provided at the leaders' meeting.
 - We would like to see less Direct inward dialers (DIDS) then we currently have to cut the cost down for migration.
 - Cyber Security Report (Executive)
- An executive session was held from 10:07 to 10:26 to discuss Risk Assessments and the July security report.
- PERSONNEL
 - Welcome Deputy Director Ryan Ceruti
- RESOLUTIONS
 - G26 Attack Surface Management
 - G27 Acceptance of Master Service agreement with Town of Barton
 - G28 Acceptance of Master Service agreement with Town of Owego
- PROCLAMATION

REFERRED TO:

ITCS COMMITTEE

RESOLUTION NO. -26

AUTHORIZE AGREEMENT ADDENDUM WITH
NEW YORK STATE INFORMATION TECHNOLOGY
SERVICES MULTI-FACTOR AUTHENTICATION

WHEREAS: The New York State Office of Information Technology Services (ITS) is responsible for protecting New York State Government's cybersecurity infrastructure and coordinating cybersecurity policies, standards, programs, and threat response statewide; and

WHEREAS: The New York State Division of Homeland Security and Emergency Services (DHSES), as the State Administrative Agency, administers federal cybersecurity grant funds and coordinates protections for New York's critical infrastructure, including local governments such as Tioga County; and

WHEREAS: Tioga County has been selected as a recipient of the Combined FY2022 and FY2023 State and Local Cybersecurity Grant Program (SLCGP) for participation in the statewide Multi-Factor Authentication (MFA) hardware token shared service; and

WHEREAS: The MFA initiative provides physical authentication tokens to enhance cybersecurity resilience, mitigate unauthorized system access, and strengthen protection of government data and essential public services; and

WHEREAS: NYS Office of Information Technology Services will procure and distribute the MFA hardware tokens directly to Tioga County at no cost and will provide vendor-supported training, webinars, and instructional documentation to assist in deployment; and

WHEREAS: Tioga County is required to deploy the tokens by November 30, 2027, and to provide status reports and required information to ITS, DHSES, FEMA, and CISA as part of the federal grant reporting requirements; and

WHEREAS: Participation requires Tioga County to acknowledge and agree to all terms, obligations, confidentiality requirements, and responsibilities outlined within the Intergovernmental Agreement; therefore be it

RESOLVED: the Tioga County Legislature hereby authorizes the acceptance of approximately 700 multi-factor authentication hardware tokens valued at \$53,886.00 as provided under the State and Local Cybersecurity Grant Program; and be it further

RESOLVED: That the Chair of the Tioga County Legislature is hereby authorized to execute the Intergovernmental Agreement (Agreement No. X060112) with the New York State Office of Information Technology Services for the provision and implementation of MFA hardware tokens; and be it further

RESOLVED: That the Chief Information Officer, Brandon Clark, is authorized to coordinate deployment, comply with all required reporting, and ensure fulfillment of the County's responsibilities under the Agreement.