



FINANCE, LEGAL AND SAFETY COMMITTEE

April 11, 2023

10:30 A.M.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Mullen, Monell, Standing, and Roberts

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Chief Accountant Jerzak, Accountant Schurter, Safety Officer Holbrook, Personnel Officer Parke, Paralegal Humes, Assigned Counsel Administrator Graven

APPROVAL OF THE MINUTES: Legislator Ciotoli asked for a motion to approve the March 14, 2023 minutes. Legislator Standing made the motion seconded by Legislator Mullen and was unanimously carried.

FINANCIAL: Safety's budget has had recent expenditures for maintenance to the AEDs located at County buildings and security expenses. Legal will need to transfer funds to purchase books for Assistant County Attorney Lanouette.

OLD BUSINESS:

- All litigation is moving forward. The County has received a decision on a motion to dismiss which resulted in a partial dismissal and removal of several causes of action however the County was unfortunately not fully released from the action.
- A recent Court case may have an impact on the County's Tax Foreclosure process. The case allows parties to challenge service in some circumstances. The In Rem process is being re-evaluated to determine if additional service steps will be required beyond the usual service through regular and certified mailing. Some of the properties are vacant, making personal service problematic. There will be additional expenses and time demands if personal service is required.
- The Ethics Board continues to have two (2) board seats available. An application was received and will be forwarded to Mr. DeWind for review.
- An accessible parking ad was placed in the Pennysaver with monies from the accessible parking education fund used to pay for this ad.
- The 2023 Annual Policy Review and Attestation trainings has been completed by most employees.

- All AED machines are operational. Tioga County ASAP Coalition would like permission to place a NARCAN kit at the Ronald E. Dougherty County Office Building and in Veterans' office. They would cover the costs for the kits.
  - Aye: Chair Sauerbrey, Legislators Ciotoli, Brown, Mullen, Standinger
  - No: Legislators Roberts and Monell
- The County has been asked to participate in the Equitable Retention Mortgage Assistance (ERMA). This program is similar to the Mortgage Assistance Program (MAP) the County is currently using. To qualify for ERMA applicants must meet certain income requirements and be at least sixty-two (62) years old. Sustainable Neighborhoods and Catholic Charities would assist with applications. There is no expense to the County to participate.
  - Aye: Chair Sauerbrey, Legislators Ciotoli, Roberts, Standinger, Mullen, Brown
  - No: Legislator Monell
- Work is continuing on the 2020 In Rem and Motorola Tower Project. The ADA survey is in process with county buildings inspected for compliance.

#### NEW BUSINESS:

- The sexual harassment policy and forms have been updated to ensure compliance with New York State regulations.
- April is Fair Housing Month. An ad has been placed in the Pennysaver naming Mr. DeWind as the Fair Housing Officer.
- Audiograms and hearing conservation training was just completed for the Department of Public Works employees.
- The Building Coordinator Program has been reinstated for all buildings. This program is a requirement of PESH.
- Security guards started Monday and requested thirty (30) knives and one (1) handgun be secured in vehicles the first day. It is anticipated modifications will need to be made as issues are identified.

RESOLUTIONS: AUTHORIZE CONTRACT WITH ACCORD, A CENTER FOR DISPUTE RESOLUTION, INC. FOR OFFICE SPACE; AMEND EMPLOYEE HANDBOOK: SECTION IV. PERSONNEL RULES, SUBSECTION R. ENTITLED TIOGA COUNTY SEXUAL HARASSMENT PREVENTION POLICY; AUTHORIZATION TO JOIN AND PARTICIPATE IN NEW NATIONAL OPIOID SETTLEMENTS WITH CVS, WALGREENS, AND WALMART CONCERNING CLAIMS RELATED TO THE OPIOID CRISIS; RESOLUTION TO APPROVE AND ENTER INTO A MOU WITH THE TOWN OF OWEGO FOR CDL DRUG TESTING; AMEND RESOLUTION NO. 124-23; ESTABLISH NEW BUDGET LINE, REQUEST AND TRANSFER RESERVE FUNDS, AND MODIFY 2023 BUDGET SAFETY OFFICE; TRANSFER

OF FUNDS 2023 BUDGET MODIFICATION COUNTY LIABILITY INSURANCE FUND;  
AUTHORIZE ACCEPTANCE OF YEAR FIVE FUNDING FROM THE NYS OFFICE OF  
INDIGENT LEGAL SERVICES AND ACCEPT YEAR FIVE FUNDING FOR HURRELL-  
HARRING GRANT AND AMEND 2023 BUDGET: these resolutions were moved into  
full Legislative session without further questions.

PROCLAMTIONS: Fair Housing Month

EXECUTIVE SESSION: None

ADJOURNMENT: Legislator Ciotoli adjourned the Finance, Legal, and Safety  
Committee meeting at 11:43 A.M.

Respectfully submitted,

*Christine Freyvogel*

Secretary to the County Attorney