

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk



Legislative Support Minutes

July 9, 2026

1:00 p.m.

ATTENDANCE

Legislators: Legislators Aronstam, Brown, Bunce, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, and County Attorney DeWind.

Guests:

Matt Freeze, Morning Times Reporter

APPROVAL OF MINUTES

Legislator Brown made the motion, seconded by Legislator Flesher to approve the June 4, 2026 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2026 YTD Budget Report: Legislative Clerk Haskell reported 49.2% utilization noting no budgetary issues or concerns.

2026 YTD Capital Budget Report: Legislative Clerk Haskell reported 100% utilization due to the recent purchase of the new Legislative Office copier.

County Auditor Accounts Payable Report: Legislative Clerk Haskell reported the following accounts payable report for June, Q2, and YTD. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
June	698	\$1,725,663.13	229	\$55,569.48
Q2	2,304	\$9,446,712.94	645	\$144,965.76
YTD	4,518	\$18,608,694.56	1,264	\$267,545.61
2 Rejected AP Invoices	Rejected invoices due to wrong dollar amount and wrong object code.			

OLD BUSINESS

June 2026 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in June 2026:

- Sixth Regular Legislature Meeting – June 9, 2026

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The Legislative Clerk attended the following meetings in June 2026:

- Legislative Standing Committee Meetings – June 2 and 4, 2026
 - Legislative Worksessions – June 4 and 18, 2026
- Finance, Legal & Safety Committee – June 9, 2026
- Sixth Regular Legislature Meeting – June 9, 2026
 - Executive Team Meeting – June 11, 2026
- Policy Review Committee Meeting – June 11, 2026
 - Quarterly Coroner's Meeting – June 18, 2026
- CCOB Executive Committee Meeting – June 25, 2026

NEW BUSINESS

2027 Budget Discussion: Legislative Clerk Haskell reported she has reviewed the current Legislative Office budget and does not foresee any issue with the zero-based directive for the 2027 budget. With the recent purchase of a new copier, Ms. Haskell will decrease the leased services budget line and increase the training budget line based on attendance at the last couple of NYSAC Conferences.

Strategic Plan Update: The Legislative Clerk has one (1) 2027-2028 long-term goal of creating and hiring an additional Legislative position that she recommended stay in the Strategic Plan for future Legislature consideration.

Remote Work Update: The Legislative Clerk is the only authorized staff person to work remotely, and this is on an as needed basis beyond the regular workday.

2026 Fall NYSAC Seminar: On June 23, 2026, NYSAC offered an exclusive 48-hour advance registration period for Legislative Clerks to reserve hotel accommodations and register Legislators and staff for the 2026 Fall NYSAC Seminar scheduled for September 28-30, 2026 in Syracuse, NY. Due to the high demand for hotel accommodations, rooms typically sell out quickly. Email notification was sent to all Legislators and County Administrator Bailey on the same day of this opportunity. To date, Chair Monell and County Administrator Bailey indicated their interest in attending.

UPDATE: During today's meeting, Legislator Aronstam expressed an interest in attending. Legislative Clerk Haskell will make the necessary hotel reservation and conference registration on his behalf. However, because the NYSAC hotel block has since sold out, Legislator Aronstam has chosen to withdraw his interest to attend currently.

Legislative Clerk Vacation: Legislative Clerk Haskell reported she will be out of the office from Wednesday, August 12th through Monday, August 17, 2026.

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July Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Rose will lead us in the prayer, pledge and voting process for the July 14, 2026 Legislature meeting.
- **Moment of Silence:** Chair Monell will ask for a Moment of Silence for County employee Willetta "Willie" Ryder who passed away unexpectedly on June 16, 2026.
- **Chair Appointments:** Chair Monell will appoint Legislator Ray Bunce at the July 14, 2026 Legislature Meeting as the 2026 Legislative Representative on the Management/Confidential Salary Committee.

Resolutions: All resolutions presented by the Departments at their respective Legislative Standing Committees were reviewed for Legislature consideration at the July 14, 2026 Legislature meeting.

- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

UPDATE: Following today's meeting, Ms. Haskell received four (4) late-file resolutions from the Department of Public Works. These resolutions all pertain to authorizing contracts for the truck wash at 70 Delphine Street.

PERSONNEL

- None.

RESOLUTIONS

- None.

PROCLAMATIONS

- None

ADJOURNMENT - Meeting adjourned at 2:10 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk