



TIOGA COUNTY DEPARTMENT OF PUBLIC WORKS

Thursday, February 7, 2019 8:30 AM

IN ATTENDANCE (Public Works Committee)

Gary Hammond, Commissioner
Richard Perkins, Deputy Commissioner
Ellen Pratt, Sustainability Manager
Barbara Cushman, Secretary to the Commissioner
Mike Roberts, Public Works Committee Chairman
Cliff Balliet, Public Works Committee
William Standinger, Public Works Committee
Dale Weston, Public Works Committee
Marté Sauerbrey, Legislative Chair

Guests: Rita Hollenbeck, Tioga County Budget Officer

MINUTES APPROVAL

The minutes for the January 2018 meeting were reviewed by the committee. Mr. Balliet made a motion to approve the minutes as written and Mr. Standinger seconded the motion; the minutes were approved as written.

SOLID WASTE

1. Ms. Pratt submitted the Solid Waste Reports for the month of January. Ms. Pratt reviewed these reports with the committee.
2. Ms. Pratt submitted the Solid Waste year-to-date budget summary.
3. Ms. Pratt stated that she is working on promoting a "Plastic Free" day to help bring awareness of single use plastics and different ways to avoid using single use plastic products.
4. A Community Solar Proposal prepared by Norbut Solar Farms was shared with the committee for their consideration.



BUILDINGS & GROUNDS

1. Mr. Hammond stated that because of space needs for a new position in our office, Ms. Pratt will be relocated to the Ronald E. Dougherty County Office Building.
2. The Clerk's Office remodel has been completed.
3. The Public Safety Building Intake remodel has been completed.
4. Snow removal operations are ongoing.
5. A plumbing drain was replaced in the CCE kitchen area.
6. Heating repair and maintenance has been performed in all buildings to address leaks, pumps and motors as required.
7. Roof leaks at the Health & Human Services Building and at the Court Annex have been repaired.
8. Electrical work at 56 Main Street requested by the IT Department has been completed.
9. Four offices were painted and rearranged at the Health & Human Services Building.

HIGHWAY

1. Mr. Hammond stated that snow and ice removal is ongoing and we are hauling sand to our facility.
2. Rip rap was installed in Dean Creek just above the new bridge.
3. Some stream clean out was done on West Creek Road.
4. Water and ice problems on Ellis Creek, Montrose Turnpike and Crumtown Roads.
5. Mr. Hammond mentioned that he has submitted 3 projects to BMTS for approval for federal funding.

CAPITAL PROJECTS

1. Mr. Perkins stated that the steel has been ordered for Day Hollow Road Bridge.
2. West River Drive culvert is awaiting NYSDOT approval for advertisement.
3. West River Drive over Parks Creek and West Creek Road over Owego Creek contracts are in process.
4. A triple pipe culvert on Halsey Valley Road will be replaced with a bridge utilizing remaining Bond Funds.



MISCELLANEOUS

1. Mr. Hammond stated that there is a need for a pole barn to store seasonal equipment for the Buildings & Grounds department. The proposed site for the pole barn would be next to the Emergency Services Building on Corporate Drive.
2. Mr. Hammond stated that the salt storage building at the DPW facilities is failing due to corrosion and damage to one of the trusses. Mr. Perkins added that while this is included in the capital plan for replacement next year, he recommends replacing it this year if funds are available. Mrs. Hollenbeck stated that larger than usual sales tax revenues were received in 2017, with a portion of that going to capital, so funding is available.

RESOLUTIONS

1. Authorize to Apply for Electronic and Household Hazardous Waste Grant Assistance
2. Re-establish Prior Year 2018 Preventive Bridge Program for 2019
3. Amend Budget and Appropriate Bond Reserve Funds for Bridge Projects
4. Authorize the Implementation and Funding Bridge Preventive Maintenance Phase 5

Mr. Roberts adjourned the meeting at 9:37 am.

Respectfully submitted,

A handwritten signature in cursive script that reads 'Gary Hammond'.

Gary Hammond, P.E.
Commissioner of Public Works