


<p>Agenda</p> 	<p style="text-align: center;">TIOGA COUNTY LEGISLATURE</p> <p style="text-align: right;">1/14/2020 12:00 PM EDWARD D. HUBBARD AUDITORIUM Ronald E. Dougherty County Office Building 56 Main Street Owego NY 13827</p>	
<p>Meeting called by:</p>	<p>Chair Martha Sauerbrey</p>	
<p>Type of meeting:</p>	<p>1st Regular</p>	
<p>Attendees:</p>	<p>Legislator Balliet Legislator Hollenbeck Legislator Monell Legislator Mullen Legislator Roberts Legislator Sauerbrey Legislator Standinger Legislator Sullivan Legislator Weston</p>	
<p>Agenda topics</p>		
<p>Invocation Pledge of Allegiance Recognition Resolution (1) Proclamation (1) Privilege of the Floor Approval of Minutes</p>	<p>Legislator Hollenbeck Legislator Hollenbeck Recognize Kandi Saxton's 18 Years of Dedicated Service to Tioga County Winter Safety Month December 10, 2019</p>	

<p>Petitions, Communications & Notices</p> <p>Appointments/Reappointments</p> <p>STANDING COMMITTEES 2020</p> <p>Reports Standing Committees</p>	<p>Cornell Cooperative Extension- Legislator Balliet -1 year term 2020</p>	
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<p>RESOLUTIONS:</p>	<ol style="list-style-type: none"> 1. Appoint Directors Soil & Water Conservation District 2. Appoint Director Soil & Water Conservation District 3. Re-Appoint Member to the Tioga County Planning Board 4. Re-Appoint Ralph Kelsey to the Tioga County Property Development Corporation Board 5. Resolution to Renew Consultant Contract for Hazard Mitigation Plan Coordinator for 2020 6. Authorization to Accept Awarded 2019 New York Homes and Community Renewal Funding for \$250,000 from the New York Main Street Program for the 2019 Owego-North Avenue Revitalization Program and Request a 2020 Budget Modification and Budget Addition, as Needed. 7. Accept Year Two Funding for Hurrell-Harring Grant and Amend 2020 Budget 8. Erroneous Assessment Town of Candor 9. Erroneous Assessment Town of Tioga 10. Erroneous Assessment Town of Tioga 11. Re-Establish Prior Year 2019 Capital Projects and Bridge Preventative Maintenance Phase 5 for 2020 Budget 12. Re-Establish Prior Year 2019 Grants for HHS for 2020 Budget 13. Re-Establish Prior Year 2019 Grants for 2020 Budget 14. Amend Resolution 36-17 "Authorize Multi-Year Pre-Payment of Maintenance Agreements to Achieve Savings" 15. Appointment of Administrative Coroner 16. Authorize Appointment of Civil Service Assistant – Personnel Department 17. Authorize Salary Increase – Public Defender's Office 18. Authorize 2020 Salaries/Wages – Board of Elections 19. Approve Salary Above Hiring Base for Deputy Sheriff – Sheriff's Office 20. Authorize Creation and Fill One (1) Full-Time Public Safety Dispatcher/Trainee Position – Sheriff's Office 21. Authorize Creation and Fill of One (1) Temporary, Full-Time Accounting Associate I Position – Sheriff's Office
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	<p>22. Authorize Appointment of Chief Accountant – Treasurer's Office</p> <p>23. Contract for Accounting Consultant Services from Former Employee – Treasurer's Office</p>
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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -20 RECOGNIZE KANDI SAXTON'S
18 YEARS OF DEDICATED SERVICE
TO TIOGA COUNTY

WHEREAS: Kandi began her career with Tioga County as a Social Work Assistant II for the Department of Mental Hygiene in October 2001. In January 2012, Kandi became a Caseworker for the Department of Social Services in the Children's Welfare Unit.

WHEREAS: Kandi Saxton has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Kandi Saxton has shown the highest levels of reliability, trust, loyalty and competence in the performance of her duties; and

WHEREAS: Kandi Saxton will retire on January 24, 2020; now therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Kandi Saxton for her eighteen years of dedicated and loyal service to Tioga County and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated and outstanding employee, Kandi Saxton.

**COUNTY OF TIOGA
EXECUTIVE PROCLAMATION**

WHEREAS: Winter storms and blizzards can bring extreme cold, freezing rain, snow, sleet, ice, and high winds across the entire United States lasting a few hours or several days; and

WHEREAS: Winter weather is associated with numerous health and safety impacts including a higher risk of car accidents, personal injury, hypothermia, frostbite, carbon monoxide poisoning, and heart attacks from overexertion; and

WHEREAS: Accumulations of snow and ice can isolate communities by way of road closures or blockages and communication services, and can knock out heat or power, posing a greater risk to older adults, young children, and immunocompromised individuals; and

WHEREAS: Sixty-six hundred United States residents died from exposure to excessive natural cold, hypothermia, or both between the years of 2006 and 2010; and

WHEREAS: Each year, 24% of weather-related vehicle crashes occur on snowy, slushy, or icy pavement and 15% occur during snowfall or sleet, resulting in at least 1,300 deaths and nearly 117,000 injuries annually; and

WHEREAS: Between 1950 and 2018 there were over 62 severe Winter Storm events significantly impacting Tioga County; costing taxpayers over \$595,000 in property damage; and

WHEREAS: Winter Storms have been identified as the fourth leading threat of natural disasters facing our community (according to the 2017 CEPA); and

WHEREAS: Tioga County Public Health encourages citizens to be situationally aware of anticipated winter weather by tuning into their preferred source for weather information; therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of January 2020 as:

WINTER SAFETY MONTH IN TIOGA COUNTY

and urges all residents of our County to make preparations for winter storm situations, recognize the severity of extreme cold, check on their neighbors, and take caution while driving in winter weather so that we can protect the health and safety of our citizens.

Dated: January 14, 2020

MARTHA SAUERBREY, CHAIR
TIOGA COUNTY LEGISLATURE

STANDING COMMITTEES OF THE COUNTY LEGISLATURE OF THE COUNTY OF TIOGA FOR 2020

	Chairman			
1. County Clerk, Historian, Real Property Veterans/Elections,	Balliet	Mullen	Standingier	Sullivan
2. Economic Development/ Planning/ Tourism/ Agriculture	Weston	Hollenbeck	Mullen	Roberts
3. Finance/Legal & Safety	Monell	All Legislators		
4. Information Technology	Sullivan	Balliet	Monell	Roberts
5. Legislative Worksessions/ Legislative Support	Sauerbrey	All Legislators		
6. Health & Human Services	Standingier	Monell	Mullen	Sullivan
7. Public Safety/ Probation & DWI	Mullen	Hollenbeck	Standingier	Weston
8. Public Works/ Capital Projects	Roberts	Balliet	Standingier	Weston
9. Personnel/ADA	Hollenbeck	Balliet	Monell	Weston

REFERRED TO:

LEGISLATIVE WORKSESSION

RESOLUTION NO. -20

APPOINT DIRECTORS
SOIL & WATER CONSERVATION DISTRICT

RESOLVED: That Legislators Dale Weston and Tracy Monell are hereby appointed Directors of the Tioga County Soil and Water Conservation District for a one-year term on January 1, 2020 through December 31, 2020.

REFERRED TO: LEGISLATIVE WORKSESSION

RESOLUTION NO. -20 APPOINT DIRECTOR SOIL & WATER
CONSERVATION DISTRICT

WHEREAS: Robert Aman's term on the Tioga County Soil and Water Conservation District Board as the Tioga County Farm Bureau Representative expired on 3/31/19; and

WHEREAS: Tioga County Farm Bureau approved Tom Zorn to represent Farm Bureau on the Tioga County Soil and Water Conservation District Board at their November 14, 2019 meeting; therefore be it

RESOLVED: That Tom Zorn be appointed as the Tioga County Farm Bureau Representative to the Soil and Water Conservation District Board for a term of January 1, 2020 – December 31, 2022.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -20 RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Grady Updyke's position on the Tioga County Planning Board representing the Town of Barton expired on 12/31/2019; and

WHEREAS: The Town of Barton Board has nominated Grady Updyke to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Grady Updyke to the Tioga County Planning Board for another three-year term of 1/15/20 – 12/31/22.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -20 RE-APPOINT RALPH KELSEY TO THE TIOGA COUNTY PROPERTY DEVELOPMENT CORPORATION BOARD

WHEREAS: Ralph Kelsey, as a member of a County Agency, the Tioga County Industrial Development Agency, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for a three year term of 1/1/17-12/31/19; and

WHEREAS: Ralph Kelsey has resigned his position with the Tioga County Industrial Agency as of the end of his TCPDC three year term of 1/1/17-12/31/19; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms and this re-appointment is conditioned that a board member can be an At Large Representative within Tioga County as a resident of Tioga County; and

WHEREAS: Ralph Kelsey is willing and able to continue to serve in this At Large Representative position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Ralph Kelsey, as an At Large Representative Board Member and resident of Tioga County, to the Tioga County Property Development Board Corporation for a three year term of 1/1/20 – 12/31/22.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -20 RESOLUTION TO RENEW CONSULTANT
CONTRACT FOR HAZARD MITIGATION PLAN
COORDINATOR FOR 2020

WHEREAS: Per resolution 193-12 and resolution 218-13, the Tioga County Legislature contracted with the Tioga County Soil & Water Conservation District to perform the Hazard Mitigation Plan Coordinator services based on a mutually agreeable work plan with specific tasks; and

WHEREAS: The Tioga County Planning Department still does not have the existing capacity to perform these FEMA-required services; and

WHEREAS: The Tioga County Planning Department has sufficient funds in the 2020 budget to cover these expenses, in the amount of \$20,000 from Planning Appropriation account A8020 540140; therefore be it

RESOLVED: That the Tioga County Legislature does hereby authorize the renewal of said contract with Tioga County Soil & Water Conservation District, to perform Hazard Mitigation Coordinator services from January 1 - December 31, 2020, not to exceed \$20,000 from Planning Appropriation account A8020 540140, and authorizes the Tioga County Legislative Chair to sign all related contract paperwork, contingent upon review and approval of the County Attorney.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. – 20 AUTHORIZATION TO ACCEPT AWARDED 2019 New York HOMES AND COMMUNITY RENEWAL FUNDING FOR \$250,000.00 FROM THE NEW YORK MAIN STREET PROGRAM FOR THE 2019 OWEGO – NORTH AVENUE REVITALIZATION PROGRAM AND REQUEST A 2020 BUDGET MODIFICATION AND BUDGET ADDITION AS NEEDED

WHEREAS: Tioga County Economic Development and Planning (TCEDP) was approved by Resolution #179-19 to apply and administer a 2019 New York Main Street Program (NYMS) grant for the 2019 Owego – North Avenue Revitalization Program for up to \$500,000.00; and

WHEREAS: A 2019 New York Main Street grant for \$250,000.00 has been awarded; and

WHEREAS: The Tioga County Legislature must accept this grant award of \$250,000.00; and

WHEREAS: The modified Grant Award warrants 2020 budget modification increasing the amount to \$231,250.00 in Account #ORG CE8510, OBJ 439900, PROJ CE003; and

WHEREAS: In addition, a budget amendment must be made adding \$18,750.00 for 7.5% administrative fee to be received in the Economic Development Revenue Account A6422 OBJ 437170; therefore be it

RESOLVED: That the Tioga County Legislators accept the awarded 2019 New York Main Street Program total grant for \$250,000.00 to be administered by the Tioga County Economic Development and Planning Office; and be it further

RESOLVED: That the 2020 Budget be Amended and Modified as follows:

2020 Budget Modification:

Revenue Account #ORG CE8510 OBJ 4399001 CE003	\$231,250.00
Expense Account #ORG CE8510 OBJ 540487 CE003	\$231,250.00
Name: North Avenue Main Street Grant	

2020 Budget Addition:

Revenue Account #ORG A6422 OBJ 437170	\$ 18,750.00
Name: State Aid ED Administrative Fee	

REFERRED TO: FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -20 ACCEPT YEAR TWO FUNDING FOR
HURRELL-HARRING GRANT AND
AMEND 2020 BUDGET

WHEREAS: The Assigned Counsel Administrator's Office has been awarded a Hurrell-Harring Grant (CSTWIDEHH46) in the amount of \$308,405.77; and

WHEREAS: Resolution 294-19 adopted 11/12/19 allows for the distribution of Year Two funds; and

WHEREAS: This funding now needs to be appropriated; therefore be it

RESOLVED: That the ILS HH Grant of \$308,405.77 be appropriated and the 2020 Budget be amended as follows:

Revenue Account: A1174 430260 State Aid Indigent \$308,405.77

Expense Account: A 1174 510010 Full Time Salary	\$ 15,830.84
A 1174 510020 Part Time Salary	\$ 135,000.00
A 1174 520090 Info Tech	\$ 4,812.50
A 1174 520200 Office Equipment	\$ 5,200.00
A 1174 520070 Chairs	\$ 100.00
A 1174 520220 Printer	\$ 100.00
A 1174 520150 Filing Cabinet	\$ 100.00
A 1174 540280 Investigations	\$ 15,688.35
A 1174 540320 Leased Services	\$ 200.00
A1174 540420 Supplies	\$ 1,550.00
A 1174 540480 Postage	\$ 50.00
A 1174 540550 Rent	\$ 2,500.00
A 1174 540620 Software Expenses	\$ 30,000.00
A 1174 540660 Phones	\$ 200.00
A 1174 540733 Training/CLE	\$ 4,000.00
A 1174 581088 Retirement	\$ 7,993.62
A1174 583088 Social Security	\$ 9,552.29
A1174 585588 Disability	\$ 151.80
A1174 584088 Workers Comp	\$ 6,636.70
A1174 586088 Health Ins/HRA	\$ 68,679.38
A1174 588988 EAP	\$ 60.29

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 ERRONEOUS ASSESSMENT
TOWN OF CANDOR

WHEREAS: An application for Corrected Tax Roll for the year 2020 indicates that parcel 61.14-1-17 Account #00000000059 in the Town of - Candor assessed to Mirabito Holdings, Inc. on the 2020 tax roll of the Town of Candor is erroneous in that on December 24, 2019 Hon. Jeffery A. Tait ordered that the assessment for tax year 2019/2020 on the parcel be reduced from \$308,000 to \$254,500; therefore be it

RESOLVED: That a new tax bill for 2020 be issued to Mirabito Holdings, Inc. by the Tioga County Real Property Office as follows:

	Original Bill #	Corrected Bill #
County	\$ 2,757.57	\$ 2,278.57
Recycle	\$ 158.37	\$ 130.86
Town Wide	\$ 1,551.47	\$ 1,281.98
Barton Fire	\$ 523.60	\$ 432.65
Total	\$ 4,991.01	\$ 4,124.06

And be it further

RESOLVED: That the erroneous county tax of \$ 479.00 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous recycle tax of \$ 27.51 be charged back to the Recycle Fund; and be it further

RESOLVED: That the erroneous town tax of \$269.49 be charged back to the Town of Candor; and be it further

RESOLVED: That the erroneous Fire tax of \$90.95 be charged back to the Candor Fire Department.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 ERRONEOUS ASSESSMENT
TOWN OF TIOGA

WHEREAS: An application for Corrected Tax Roll for the year 2019 indicates that parcel 114.00-1-9 Account #00000000094 in the Town of - Tioga assessed to James B. & Tammy Clearwater on the 2019 tax roll of the Town of Tioga is erroneous in that a court judgement in 2001 removed 3.2 acres of land and a cabin from Mr. Clearwater's parcel thereby reducing the assessment; therefore be it

RESOLVED: That a new tax bill for 2020 be issued to James B. & Tammy Clearwater by the Tioga County Real Property Office as follows:

	Original Bill #	Corrected Bill #
County	\$ 759.72	\$ 603.71
Recycle	\$ 43.63	\$ 34.67
Town Wide	\$ 298.98	\$ 237.58
Barton Fire	\$ 97.87	\$ 77.77
Total	\$ 1,200.20	\$ 953.73

And be it further

RESOLVED: That the erroneous county tax of \$ 156.01 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous recycle tax of \$ 8.96 be charged back to the Recycle Fund; and be it further

RESOLVED: That the erroneous town tax of \$61.40 be charged back to the Town of Tioga; and be it further

RESOLVED: That the erroneous Tioga Fire tax of \$20.10 be charged back to the Tioga Fire Department.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 ERRONEOUS ASSESSMENT
TOWN OF TIOGA

WHEREAS: An application for Corrected Tax Roll for the year 2019 indicates that parcel 114.00-1-9 Account #00000000094 in the Town of -Tioga assessed to James B. & Tammy Clearwater on the 2019 tax roll of the Town of Tioga is erroneous in that a court judgement in 2001 removed 3.2 acres of land and a cabin from Mr. Clearwater's parcel thereby reducing the taxable value; and

WHEREAS: An application for Refund or Credit of Real Property Taxes was filed requesting a refund of property taxes levied by Tioga County and Town of Tioga for the years 2017-2019; therefore be it

RESOLVED: That a refund for the 2019, 2018, and 2017 taxes be issued to James B. & Tammy Clearwater by the Tioga County Treasurer's Office as follows:

2019 Town & Co Bill	Original Bill #	Corrected Bill #
County	\$ 734.72	\$ 583.84
Recycle	\$ 43.51	\$ 34.58
Town Wide	\$ 294.33	\$ 233.89
Barton Fire	\$ 102.98	\$ 81.83
Total	\$ 1,175.54	\$ 934.14

2018 Town & Co Bill	Original Bill #	Corrected Bill #
County	\$ 733.05	\$ 582.52
Recycle	\$ 39.52	\$ 31.41
Town Wide	\$ 288.40	\$ 229.18
Barton Fire	\$ 93.92	\$ 74.63
Total	\$ 1,154.89	\$ 917.74

2017 Town & Co Bill	Original Bill #	Corrected Bill #
County	\$ 688.45	\$ 547.07
Recycle	\$ 31.80	\$ 25.27
Town Wide	\$ 281.86	\$ 223.98
Barton Fire	\$ 84.54	\$ 67.18
Total	\$ 1,086.65	\$ 863.50

And be it further

RESOLVED: That the erroneous county tax of \$ 442.79 be charged to the proper account in the records of the County Treasurer; and be it further

RESOLVED: That the erroneous recycle tax of \$ 23.57 be charged back to the Recycle Fund; and be it further

RESOLVED: That the erroneous town tax of \$177.54 be charged back to the Town of Tioga; and be it further

RESOLVED: That the erroneous Tioga Fire tax of \$57.80 be charged back to the Tioga Fire Department.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 RE-ESTABLISH PRIOR YEAR 2019
CAPITAL PROJECTS AND BRIDGE
PREVENTIVE MAINTENANCE PHASE 5 FOR
2020 BUDGET

WHEREAS: Prior year Capital Projects and Capital Equipment Requests need to be re-established for the remaining unspent balance as of year-end 2019 for purchase or completion in 2020; therefore be it

RESOLVED: That the following accounts and amounts be re-established:

Bond Bridge Projects Reso 48-19;221-19 PIN 9755.00 Amt to Establish

H5110 540002 H1905 Halsey Valley Road Bridge	\$	824,057.80
H5110 435020 H1905 Halsey Valley Road Bridge	\$	250,000.00

Non Bond Bridge Projects Reso177-18;178-18 BIN 3335360

H5110 540004 H1903 West River Drive	\$	678,020.17
H5110 445020 H1903 West River Drive	\$	644,119.16
H5110 540004 H1904 West Creek Road	\$	1,890,250.12
H5110 445020 H1904 West Creek Road	\$	1,856,110.00

Capital Building Projects

H1620 520911 Renovations 56 Main Street	\$	18,000.00
H1620 521988 Court House Renovations	\$	21,487.00

Capital Equipment

H1620 520923 Standby Generator	\$	40,000.00
H1621 520929 Boiler HHS	\$	20,000.00
H5130 521943 Steamer – Roads	\$	10,000.00
H5130 521920 Bucket Loader Reso 224-19	\$	11,500.00
H1680 521090 SSG19 Computer	\$	69,933.14
H1680 430970 SSG19 State Aid Local Efficiency Grant	\$	69,933.14

Bridge Preventive Maintenance Program

D5110 540050 Bridge Projects Maintenance	\$	252,600.00
D5110 445020 Federal Aid Bridge Projects 80%	\$	202,080.00
D5110 435020 State Aid Bridge Project 15%	\$	37,890.00

And be it further

RESOLVED: That any applicable corresponding revenue sources or reserve account funds per prior Resolution shall also be re-established in the 2020 modified budget.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 RE-ESTABLISH PRIOR YEAR 2019
GRANTS FOR HHS FOR 2020 BUDGET

WHEREAS: Prior Year Grant Funds need to be re-established for the remaining unspent balance as of year-end 2019 for purchase or completion in 2020; therefore be it

RESOLVED: That the following HHS accounts and amounts be re-established and the 2020 budget be amended:

MENTAL HEALTH – Reso 230-18 DFC Grant **Amount to Re-Establish**

A4213 540590 Services Rendered	\$	16,119.90
A4213 444863 Federal Aid-DFC Grant	\$	16,119.90

MENTAL HEALTH – Reso 343-19 Tele Health

A4312 540590 Services Rendered	\$	177,486.14
A4312 434900 State Aid Tele Health	\$	177,486.14

PUBLIC HEALTH – Reso 301-19; 178-19 Cancer Prevention / Car Seats

A4053 540640 Health Education-Supplies	\$	25,223.72
A4053 422800 Community Grants	\$	27,425.00

PUBLIC HEALTH – Reso 153-19 Healthy Neighborhoods

A4090 540595 Services Rendered	\$	14,493.86
A4090 434640 State Aid Environmental Health	\$	14,493.86

PUBLIC HEALTH – Reso 154-19 Excellus Blue Cross Community Health

A4064 540640 Supplies (not office)	\$	16,500.00
A4064 422800 Dental Grants	\$	16,500.00

TRANSPORTATION – Reso 159-18 Federal 5311 Funds

A5630 540140 Transportation-Contracting Services	\$	234,570.50
A5630 440900 Federal Aid – Transportation	\$	275,173.91
A5630 430900 State Aid –Transportation	\$	34,396.59

DSS ADMIN – Reso 290-18; 124-19 SNAP Bonus Award

A6010 520090 Computer	\$	5,264.00
A6010 540487 Program Expense	\$	4,463.33
A6010 436100 State Aid-Social Service Admin	\$	4,863.67
A6010 446110 Federal Aid-Social Service SNAP	\$	4,863.66

DSS ADMIN – Reso 220-19-Family First Transition

A6010 540487	Program Expense	\$	29,810.24
A6010 436100	State Aid-Social Service Admin	\$	29,810.24

And be it further

RESOLVED: That any applicable corresponding revenue sources or reserve account funds per prior Resolution shall also be re-established in the 2020 modified budget.

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -20 RE-ESTABLISH PRIOR YEAR 2019
GRANTS FOR 2020 BUDGET

WHEREAS: Prior Year Grant Funds need to be re-established for the remaining unspent balance as of year-end 2019 for purchase or completion in 2020; therefore be it

RESOLVED: That the following accounts and amounts are re-established and the 2020 budget is amended:

<u>ILS - Reso 88-19 : 25-19 /Indigent Legal Services</u>	<u>Amount to Re-Establish</u>
A1173 540040 Books	\$ 5,026.50
A1173 540280 Investigations	\$ 7,899.00
A1173 540320 Leased Services	\$ 3.69
A1173 540620 Software	\$ 7,888.68
A1173 540700 Transcripts	\$ 1,500.00
A1173 540733 Training	\$ 1,975.46
A1173 430260 State Aid Indigent Legal Service	\$ 24,293.33
<u>ILS - Reso 87-19 : 25-19 /Hurrell & Haring</u>	
A1174 540280 Investigations	\$ 905.86
A1174 540550 Rent	\$ 1,250.00
A1174 540620 Software	\$ 10,000.00
A1174 540733 Training	\$ 2,821.61
A1174 430260 State Aid Indigent Legal Service	\$ 14,977.47
<u>Sherriff – PTS Reso 276-19</u>	
A3110 433900 State Aid PTS Police Traffic Services	\$ 16,650.00
A3110 510030 Overtime PTS Police Traffic Services	\$ 16,650.00
<u>Fire – IO18F Reso 44-19 Interoperable Grant</u>	
A3415 520230 IO18F Radio Equipment	\$ 400,221.00
A3415 540140 IO18F Radio Equipment	\$ 50,000.00
A3415 433063 IO18F State Aid -Interoperable Grant	\$ 450,221.00
<u>EMO – SHS18 Reso 226-18</u>	
A3360 540140 SHS18 Contracted Services	\$ 1,672.46
A3360 433567 SHS18 State Aid SHSP 18	\$ 1,672.46
H3360 520060 SHS18 Car/Truck	\$ 2,148.81
H3360 433567 SHS18 State Aid SHSP 18	\$ 2,148.81
A3361 520215 SHS18 Personal Protective Gear	\$ 406.00
A3361 433567 SHS18 State Aid SHSP 18	\$ 406.00

<u>EMO – SHS19 Reso 279-19</u>	<u>Amount to Re-Establish</u>
A3360 520130 SHS19 Equipment (Not Car)	\$ 22,654.73
A3360 540140 SHS19 Contracting Services	\$ 26,500.00
A3360 433567 SHS19 State Aid SHS19	\$ 49,154.73
A3361 520130 SHS19 Equipment (Not Car)	\$ 17,495.00
A3361 433567 SHS19 State Aid SHS19	\$ 17,495.00
<u>EMO – HME19 Reso 277-19 Hazardous Material</u>	
A3360 540140 HME19 Contracted Services	\$ 6,465.00
A3360 433567 HME19 State Aid	\$ 5,172.00
<u>Information Technology – Reso 193-19</u>	
A1680 540640- SSG19 Supplies Local Efficiency Grant	\$ 2,476.00
A1680 540140- SSG19 Supplies Local Efficiency Grant	\$ 58,361.00
A1680 430891- SSG19 Supplies Local Efficiency Grant	\$ 60,837.00

And be it further

RESOLVED: That any applicable corresponding revenue sources or reserve account funds per prior Resolution shall also be re-established in the 2020 modified budget.

REFERRED TO: INFORMATION TECHNOLOGY
LEGISLATIVE WORKSESSION

RESOLUTION NO. -20 AMEND RESOLUTION 36-17 "AUTHORIZE
MULTI-YEAR PREPAYMENT OF MAINTENANCE
AGREEMENTS TO ACHIEVE SAVINGS"

WHEREAS: The County Information Technology and Communication Services Department regularly pays multiple service and maintenance contracts annually; and

WHEREAS: The ITCS Department has identified cost savings and discounts that are available if the County agrees to pre-pay these support agreements in advance; and

WHEREAS: The ITCS Department has identified a new category of support payment eligible; and

WHEREAS: The prior Resolution 36-17 "Authorize Multi-Year Prepayment of Maintenance Agreements to Achieve Savings" needs to be amended to add the following to the bulleted list of items eligible:

- Security Awareness Training

therefore be it

RESOLVED: That the Tioga County Legislature amends Resolution 36-17 as specified above.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. - 20 APPOINTMENT OF
ADMINISTRATIVE CORONER

WHEREAS: The Tioga County Coroners have selected an Administrative Coroner for 2020; and

WHEREAS: Such Administrative Coroner will perform the supervisory duties of managing their budget, paying the bills, and various office functions of the Coroner's office; and

WHEREAS: The Administrative Coroner will have no supervisory authority over the other Coroners; therefore be it

WHEREAS: That W. Stewart Bennett, Tioga County Coroner, has been selected by the four duly elected County Coroners to be designated as the Administrative Coroner for 2020 and be given a stipend of \$5,000 as set forth in the County budget

REFERRED TO: PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE APPOINTMENT OF
CIVIL SERVICE ASSISTANT
(PERSONNEL DEPARTMENT)

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to promotion, the position of Civil Service Assistant became vacant as of January 4, 2020, within the Personnel Department; and

WHEREAS: The Personnel Officer has conducted a recruitment search and has identified a desirable candidate; therefore be it

RESOLVED: That Kelly Quick is provisionally appointed to the title of Civil Service Assistant, pending successful completion of civil service examination requirements, at an annual, non-union salary of \$31,000.00 effective January 21, 2020.

REFERRED TO: LEGAL/FINANCE COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE SALARY INCREASE
(PUBLIC DEFENDER'S OFFICE)

WHEREAS: The Public Defender's Office created two additional part-time Assistant Public Defender positions effective November 25, 2019; and

WHEREAS: The Public Defender successfully recruited a candidate for one of the positions but the other still remains vacant; and

WHEREAS: The Office of Court Administration has just indicated Tioga County's CAP Court must commence on January 13, 2020, thereby making it necessary for coverage from the Public Defender's Office; and

WHEREAS: The Public Defender plans to provide said coverage by assigning one of the full-time Assistant Public Defenders; therefore be it

RESOLVED: That effective January 13, 2020, Tom Cline's annual salary as 2nd Assistant Public Defender shall be temporarily increased from \$66,625 to \$101,625 while covering CAP Court; and be it further

RESOLVED: That Tom Cline's salary shall be reduced to \$66,625 upon the filling of the vacant part-time Assistant Public Defender position.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE 2020 SALARIES/WAGES
(BOARD OF ELECTIONS)

WHEREAS: The salaries for employees of the Board of Elections are set by resolution; and

WHEREAS: Non-Union staff and hourly employees have been authorized a salary increase for 2020; therefore be it

RESOLVED: That the 2020 rates of pay retroactive to January 1, 2020 for the Board of Elections staff shall be as follows:

2020 pay:

Commissioners	\$ 44,749.00/yr.
Deputy Commissioners	\$ 36,235.00/yr.
Voting Machine Technicians	\$ 20.00/hr.
Election Workers	\$ 13.25/hr.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -20 APPROVE SALARY ABOVE HIRING
BASE FOR DEPUTY SHERIFF
SHERIFF'S OFFICE

WHEREAS: Tioga County resolution 211-99 requires legislative approval for any appointments made above an established base salary amount; and

WHEREAS: The Tioga County Sheriff's Office had a need to backfill a vacant full-time Deputy Sheriff position; and

WHEREAS: Jolene Payne, a transfer candidate with over 1.5 years of law enforcement experience, applied and was found both eligible and willing to accept a transfer from the Endicott Police Department to the Deputy Sheriff vacancy in Tioga County; and

WHEREAS: The Sheriff has received approval from the Tioga County Law Enforcement Union to hire a new Deputy Sheriff, who has successfully completed the basic Police Academy training, at an annual salary reflecting 1 year of experience per the current union contract, or \$53,947 and that said salary will step up to the two-year salary of \$57,459 after six months from the date of her appointment; therefore be it

RESOLVED: That the Sheriff is hereby authorized to hire Jolene Payne at an annual salary of \$53,947 retroactive to January 4, 2020, and that her salary will increase to \$57,459 on July 4, 2020.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE CREATION AND FILL
ONE (1) FULL-TIME PUBLIC SAFETY
DISPATCHER/TRAINEE POSITION
SHERIFF'S OFFICE

WHEREAS: Legislative approval is required in order to create any new or additional position within a Tioga County department or office; and

WHEREAS: Due to work assignments and staffing needs associated with New York State discovery laws of 2020, the Sheriff has a need to create an additional position within his office; and

WHEREAS: The Personnel Officer has reviewed the Sheriff's staffing needs and new position duties statement and has made a determination as to the appropriate classification to best accommodate the Sheriff's Office; therefore be it

RESOLVED: That one (1) full-time position of Public Safety Dispatcher / Trainee (CSEA SG VII) shall be created effective January 15, 2020, and to which the Sheriff be allowed to fill at his earliest opportunity from either a mandated eligible list, if available, or provisionally pending the next civil service examination; and be it further

RESOLVED: That the Sheriff's Office authorized full-time headcount figure shall increase from 106 to 107.

REFERRED TO: PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -20 AUTHORIZE CREATION AND FILL OF
ONE (1) TEMPORARY, FULL-TIME
ACCOUNTING ASSOCIATE I POSITION
(SHERIFF'S OFFICE)

WHEREAS: Legislative approval is required in order to create any new or additional position within a Tioga County department or office; and

WHEREAS: Due to staffing issues resulting from an ongoing leave of absence and possible retirement within his Records Division, the Sheriff has a need to create a temporary, full-time Accounting Associate I position; therefore be it

RESOLVED: That one (1), full-time Accounting Associate I position be created and filled for a temporary duration effective January 21 and until June 30, 2020, at an hourly rate of \$13.19; and be it further

RESOLVED: That said temporary position shall be filled from an appropriate eligible list in accordance with Tioga County civil service rules.

REFERRED TO: PERSONNEL COMMITTEE
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -20 AUTHORIZE APPOINTMENT OF CHIEF
ACCOUNTANT
(TREASURER'S OFFICE)

WHEREAS: Legislative approval is required for any appointment to a non-union position within Tioga County; and

WHEREAS: Due to retirement, the position of Chief Accountant will become vacant as of February 1, 2020, within the Treasurer's Office; and

WHEREAS: The Treasurer has conducted a recruitment search and has identified a desirable and qualified candidate; therefore be it

RESOLVED: That Stephanie Jerzak is provisionally appointed to the title of Chief Accountant, pending successful completion of civil service examination requirements, at an annual, non-union salary of \$64,000.00 effective February 3, 2020.

REFERRED TO:

PERSONNEL COMMITTEE
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -20

CONTRACT FOR ACCOUNTING
CONSULTANT SERVICES FROM FORMER
EMPLOYEE

WHEREAS: Legislative approval is required to contract for professional services from recently retired employees within Tioga County; and

WHEREAS: The Treasurer's Office has a need for training from the retiring Chief Accountant for her replacement; therefore be it

RESOLVED: That the County Treasurer be authorized to contract with Rita Hollenbeck as an Accounting Consultant at an established rate of \$75.00 per hour effective February 3, 2020 up to a maximum of \$20,000.