

**INFORMATION TECHNOLOGY  
COMMITTEE MEETING MINUTES  
February 4, 2020**

**Legislators Present:** Loretta Sullivan, Mike Roberts, Cliff Balliet, Tracy Monell and Marte Sauerbrey

**Meeting Date and Time:** February 4, 2020 at 10:35 AM

**Staff Present:** Douglas Camin, Director of Information Technology and Communication Services, Sue Haskett, ISO, LeeAnn Tinney, Director of Economic Development and Planning and Christina Silvestri.

A motion was made by Legislator Monell to accept last month's Committee Meeting minutes and seconded by Legislator Balliet.

Mr. Camin stated that the budget is looking good, no changes.

**Status of Projects:**

**a. Shared Services Update:**

1. Mr. Camin talked about the Town of Owego shared services. The telephones have been switched over to the County phone system. Mr. Camin, Drew Griffin and Charles Gilbert had a meeting with Town of Owego to talk about the cutover. ICS is supposed to supply Mr. Camin with the passwords for their system.
2. Mr. Camin stated Barton will be coming on board soon.
3. Waverly is set to start building for Southern Tier Network they needed to get the school's okay because the fiber had to go across their property.
4. Mr. Camin stated that he will reach out to Village of Owego's Mayor to talk about the Shared Services. He is going to wait until after the village election.

**b. Miscellaneous:**

1. Mr. Camin stated that both himself and Drew Griffin had a meeting with the Board of Election and the State Board of Election. They were questioning him about a report that was sent out by Grant Thorton. Mr. Camin said that the report was a year old and most of the articles were already addressed.
2. Mr. Camin talked about the County migrated to .gov instead of the .us
3. We are in the final stages of the AS400. Mary Hogan is working on the Sheriff's records, they are being tested by them. Charles Root has created an app. for the records that are on the AS400 and have been put into Access and Chris Silvestri is testing it out.
4. Mr. Camin talked about going to a meeting with Ms. Tinney on February 18<sup>th</sup>. It is the World Board System and they would our County to attend. There is a cost, however IDA will cover it.

**c. ISO – Highlights of the ISO report**

1. Presented 2019 cyber hygiene assessment vulnerabilities for our network.
2. Presented Comprehensive information security policy with comments on the changes (72) to it.
3. Discussed Knowbe4 application IT (just purchased) on security awareness training.
4. Spoke to Bonadio Group for an assessment at approximately the end of the second quarter.

Meeting was adjourned at 11:12 AM.

Respectfully Submitted  
By  
Christina M. Silvestri