

ADMINISTRATIVE SERVICES COMMITTEE MINUTES

TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES

January 2nd, 2024

ATTENDANCE:

LEGISLATORS: Committee Chair Mullen, Legislator Brown, Legislator Ciotoli,
Legislator Standinger

EX-OFFICIO: Legislative Chair Sauerbrey

STAFF: Legislative Clerk Haskell, County Attorney DeWind

GUESTS: N/A

APPROVAL OF MINUTES: Motion to approve December 5, 2023, committee meeting minutes. Motion made by Legislator Brown, seconded by Legislator Ciotoli; motion carries unanimously.

FINANCIAL: Reviewed Real Property budget YTD and December revenue/expense.

OLD BUSINESS:

- Provided an update on exemption briefing for Towns and School Districts. 5 Towns have been briefed with two scheduled for January. Will begin scheduling School Board briefings this month.
- Noted that Town & County tax rolls and bills setup and printing is complete.
- Noted that Ag District entry in RPSV4 continues.

NEW BUSINESS:

- Discussed information dissemination for Ag land conversions and Senior Exemption income calculation.
 - o Ag land conversions – Notice of penalty in the case of an Ag land conversion was generated to be included in Ag exemption renewal notices and to be posted at Town Halls.
 - o New Senior Exemption income calculation – Press release / notice to be generated and sent to press outlets.

PERSONNEL:

- Director has completed all required training and is now a Certified County Director.

RESOLUTIONS/PROCLAMATIONS: N/A

EXECUTIVE SESSION: N/A

ADJOURNMENT: 11:53 AM

Steven B Palinosky, CCD
Director, Tioga County Real Property Tax Services