

Information Technology – Legislative Committee Meeting

07.07.26

Attendance Legislators: Andrew Aronstam, Jake Brown, Ray Bunce, Tracy Monell, William Standing, and Jo Ellen Rose

Staff: Jackson Bailey (County Administrator), Brandon Clark (Chief Information Officer), Ryan Ceruti (Deputy Director)

GUEST: Cathy Haskell (Legislative Clerk) Heather Canfield (Office Specialist II)

- APPROVAL OF MINUTES
 - Approval of 06.02.26 Information Technology Committee Minutes: Legislator Jake Brown made the motion, seconded by Legislator William Standing to approve 06.02.26 Information Technology Committee Minutes as written. Motion carried.
- FINANCIAL
 - o Review of Budget Status and Financial News
- OLD BUSINESS
 - o Web Development 2027
 - Chief Information Officer Brandon Clark reported the ITCS Department is currently meeting with multiple vendors to support the development of the new website.
 - o Shared Services Catalog of Services (Update)
 - Waiting on the signed Catalog of Services from the Village of Owego.
 - o Shared Services Risk Assessments (EXECUTIVE)
 - Town of Barton Risk Assessment
 - Town of Owego Risk Assessment
 - o Shared Services Master Service Agreements
 - CIO Clark presented Resolutions to Move forward to sign the Master service Agreements for Town of Barton and Town of Owego.
 - o MFA Grant Update
 - The ITCS department has configured and tested successfully the use of the MFA on our network.

- o ITCS 2026 Strategic Plan Update
 - CIO Clark Provided a status Report on the ITCS strategic Plan.
- NEW BUSINESS
 - o ITCS Budget 2027
 - The ITCS department has started working, per directive, with other department heads to strategically align their IT needs.
 - Going forward, we recommend that all departments develop a plan for their technology needs to ensure alignment with the 5-Year Capital Plan.
 - We will be drafting new software procurement guidelines to further align with cybersecurity standards. These guidelines will include requirements for renewals.
 - o Project Matrix
 - CIO Clark provided a Status report on all projects remaining left in 2026 into 2027
 - o Department Head Fax Survey
 - The Fax system in place has been EOL for many years. This system has no path to upgrade and no path of repair once failure.
 - We budgeted this year to migrate the system, but we first need to identify the needs appropriately in the departments.
 - A survey will be provided at the leaders' meeting.
 - We would like to see less Direct inward dialers (DIDS) then we currently have to cut the cost down for migration.
 - o Cyber Security Report (Executive)
- An executive session was held from 10:07 to 10:26 to discuss Risk Assessments and the July security report.
- PERSONNEL
 - o Welcome Deputy Director Ryan Ceruti
- RESOLUTIONS
 - o G26 Attack Surface Management
 - o G27 Acceptance of Master Service agreement with Town of Barton
 - o G28 Acceptance of Master Service agreement with Town of Owego
- PROCLAMATION