



TIOGA COUNTY TREASURER'S OFFICE
56 MAIN STREET, ROOM 210
OWEGO, NY 13827
P: (607) 687-8670
E: COUNTER@TIOGACOUNTYNY.GOV

Office Initial: _____

Office Date: _____

COMPLETE ALL AREAS
DIRECTIONS ON REVERSE
THIS FORM REQUIRES YOUR PHYSICAL ADDRESS
DO NOT USE A POST OFFICE BOX NUMBER

Community College ID # _____

STATE OF NEW YORK, COUNTY OF TIOGA

Community College Name _____

Semester _____ Year _____

I, _____ do hereby swear (or affirm) that I **reside** at
(Print your full name include preferred name also)

Street _____, City/Village/Town of _____, County
(Street Address, do not use a PO Box)

Of Tioga, State of New York; that I now am and have **for a period of one year** prior to
the date of this affidavit (or affirmation) been a **resident of the State of New York**; that I now am, or have been
for a period of six months prior to the date of this affidavit (or affirmation) a **resident of the County of Tioga**.

Students 25 years of age and older may omit parent information- enter the physical address do not use your Post Office Box

Parent's Address: _____ From: ____/____/____ To: ____/____/____
(Street-do not use a PO Box) (City) _____ (Zip) _____

Student's Address: _____ From: ____/____/____ To: ____/____/____
(Do not use P.O. Box)

City: _____ Zip: _____
If less than one year at the above address, list your addresses (include dates of residence) for the **PAST YEAR**

Previous Address: _____ From: ____/____/____ To: ____/____/____
City: _____ Zip: _____

Previous Address: _____ From: ____/____/____ To: ____/____/____
City: _____ Zip: _____

Did you graduate from a New York State High School or receive a GED from New York State? ☐ Yes ☐ No
If yes, please provide High School Name, Location and Dates Attended

School Name: _____ City/Town _____

From: ____/____/____ To: ____/____/____ Graduation or GED Date: ____/____/____

Citizenship: ☐ United States Citizen ☐ Other Visa Type Resident Alien# _____

FOR OFFICE USE ONLY

YOUR SIGNATURE

(SIGNATURE)

(DATE)

Education Law, Section 6305, provides: "The chief fiscal officer of each county, as defined in section 2.00 of the local finance law, shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county. Such person shall, upon his registration for each college year, file with the college such a certificate of residence issued not earlier than two months prior thereto, and such certificate of residence shall be valid for a period of one year from the date of issuance". **Education law, Section 6301, paragraph 4**, defines: Resident: A person who has resided in the state for a period of at least one year and in the county, city, town, intermediate school district, school district or community college region, as the case may be, for a period of at least six months, both immediately preceding the date of such person's registration in a community college or, for the purposes of section sixty-three hundred five of this article, his or her application for a certificate of residence.

INSTRUCTIONS FOR COMPLIANCE WITH THE CERTIFICATE OF RESIDENCY REQUIREMENT

Per New York State Education Law, all students enrolled at a NYS Community College who intend to benefit from tuition rates for New York State Residents **MUST SUBMIT** a Residency Affidavit **OR** a Certificate of Residency. Other documentation may demonstrate you are a resident, but the Certificate of Residency is **the only document** that will permit you to benefit from in-state tuition rates.

DEPENDENT STUDENTS:

A student who is a dependent of a person who lives outside of New York State is a resident of the other state for Community College Tuition purposes regardless of where the student resides. Residents of another state are required to pay out of state rates (double the Resident Tuition Rate) **except in limited cases as noted under "OTHER" below**.

TIOGA COUNTY RESIDENTS:

If you have been a legal resident of New York State for the past year AND a resident of Tioga County for the last six months, fill out the RESIDENCY AFFIDAVIT, sign it and submit it to the county. **Residing in Tioga County solely to attend school** (relocating from your parent's home or a prior address) **does not** constitute legal residency. Documentation may be requested for verification.

OTHER NEW YORK STATE RESIDENTS:

(Non-resident charges will apply if a residency certificate is not submitted).

If you have been a legal resident of New York State for the past year and a resident of a county or counties other than Tioga, follow these instructions:

1. Fill out the Residency Affidavit(s)
2. Bring the Affidavit to your County Treasurer(s).
3. The Treasurer(s) will keep the Affidavit(s) and issue a Certificate of Residency to you.
4. Submit the certificate(s) to the School.

NON-NEW YORK STATE RESIDENTS:

Out of State Tuition Rates (double the tuition for NYS residents who submit a residency certificate) are charged to all students who have not been legal, permanent residents of New York State for the past year. This includes:

1. International Students holding an F1 Visa.
2. Temporary Residents (short term job assignments or living here while attending college for example).
3. Any person who is in the US on a Visa.

OTHER: You may be eligible for resident tuition regardless of your permanent domicile if, **within the last five years you: received a GED from New York State OR graduated from a New York State high school that you attended for at least 2 years**. Please note that a Certificate of Residence issued by your home county will still be required as explained above.