

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner



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HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

February 6, 2024
8:30 AM

- **APPROVAL OF MINUTES** – January 2, 2024

 - **FINANCIAL**
 - January 2024 Budget Report

 - **OLD BUSINESS**
 - None

 - **NEW BUSINESS**
 - Caseloads
 - Tioga Career Center Report

 - **PERSONNEL**
 - Kimberly Place promoted to E & T Counselor effective 1/2/24
 - Alexis Gause, PT Community Services Worker, resigned effective 1/5/24

 - **RESOLUTIONS**
 - Appropriation of Funds and Amend 2024 Budget (Safe Harbor)
 - Appropriation of Funds and Amend 2024 Budget (Federal 5311)

 - **PROCLAMATIONS**
 - None

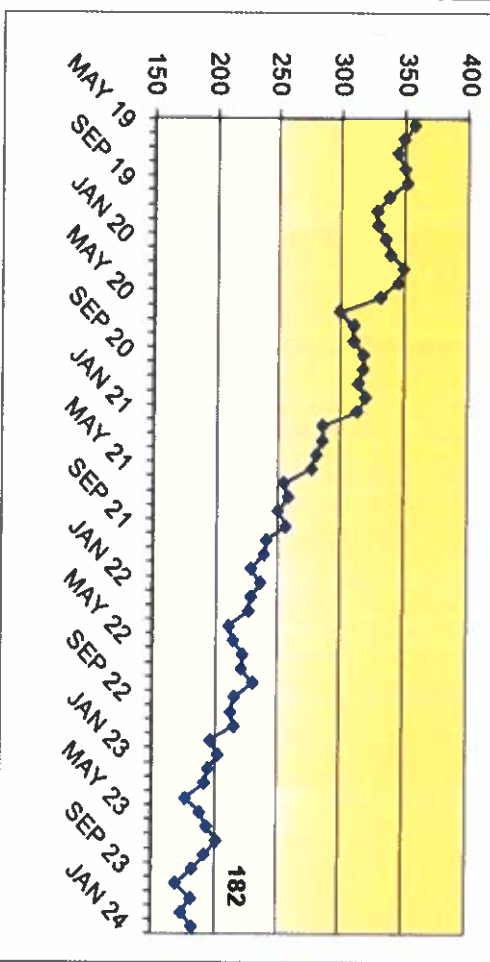
 - **ADJOURNMENT**
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CASELOAD CHANGES - 2024

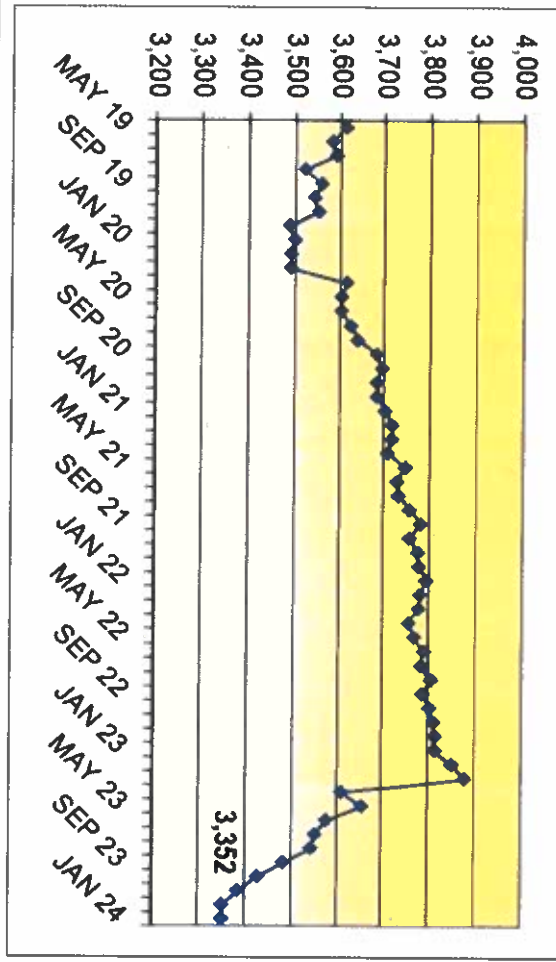
**TIOGA COUNTY DEPARTMENT OF
SOCIAL SERVICES**

Cases			
	12/29/2023	1/31/2024	% Change
FA	105	110	5%
SNA Singles	77	76	-1%
SNA Families	10	9	-10%
Total TA	192	195	2%
MA-Only	1,860	1,863	0%
MA-SSI	1,095	1,096	0%
Total MA	2,955	2,959	0%
SNAP	2,774	2,778	0%
Day Care	186	185	-1%
Services	376	376	0%
Individuals			
	12/29/2023	1/31/2024	% Change
FA	174	182	5%
SNA Singles	77	76	-1%
SNA Families	35	26	-26%
Total TA	286	284	-1%
MA-Only	1,971	1,972	0%
MA-SSI	1,095	1,096	0%
Total MA	3,066	3,068	0%
SNAP	5,124	5,143	0%
Services	940	945	1%
Individuals On Medicaid			
	12/29/2023	1/31/2024	% Change
TA	286	284	-1%
MA	3,066	3,068	0%
ADC-FC	0	0	0%
TOTAL	3,352	3,352	0%

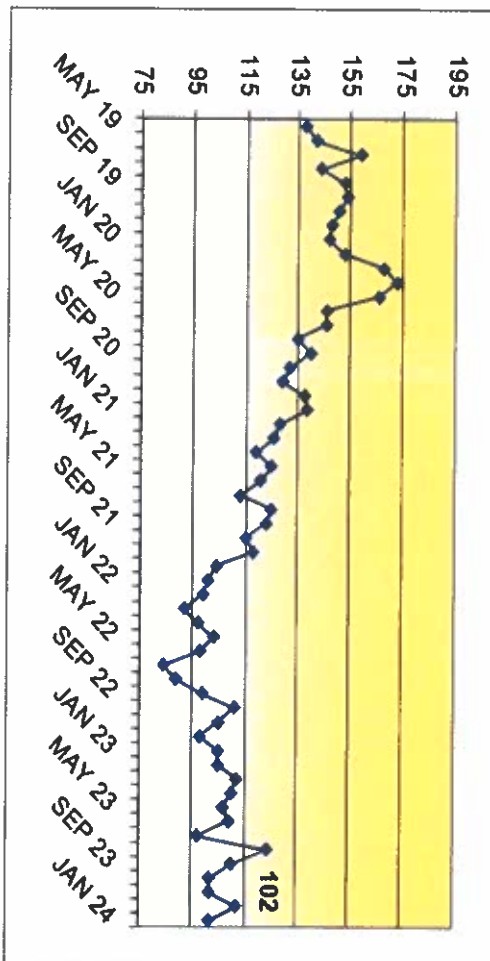
Total Family Assistance Recipients
May 2019 - Jan. 2024



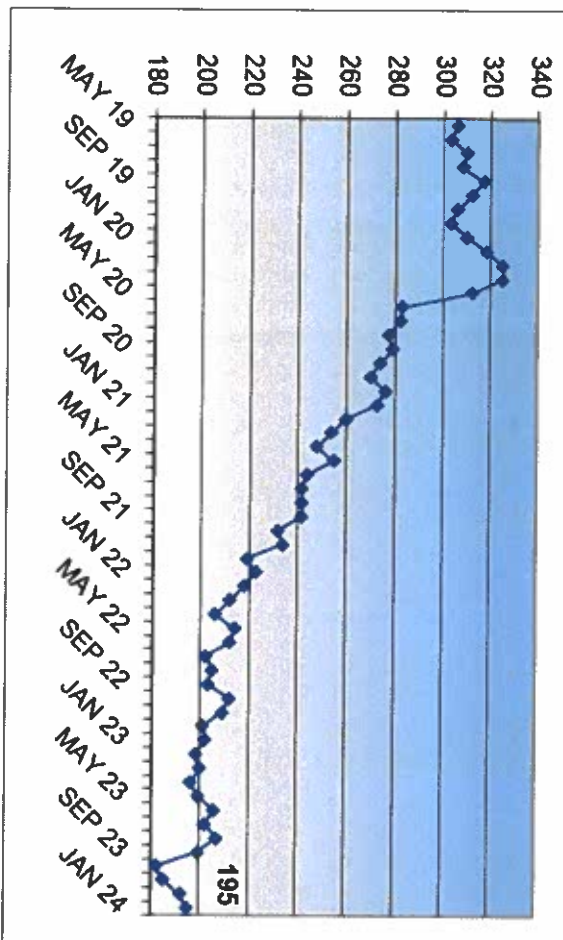
Total Medicaid Recipients
May 2019 - Jan. 2024



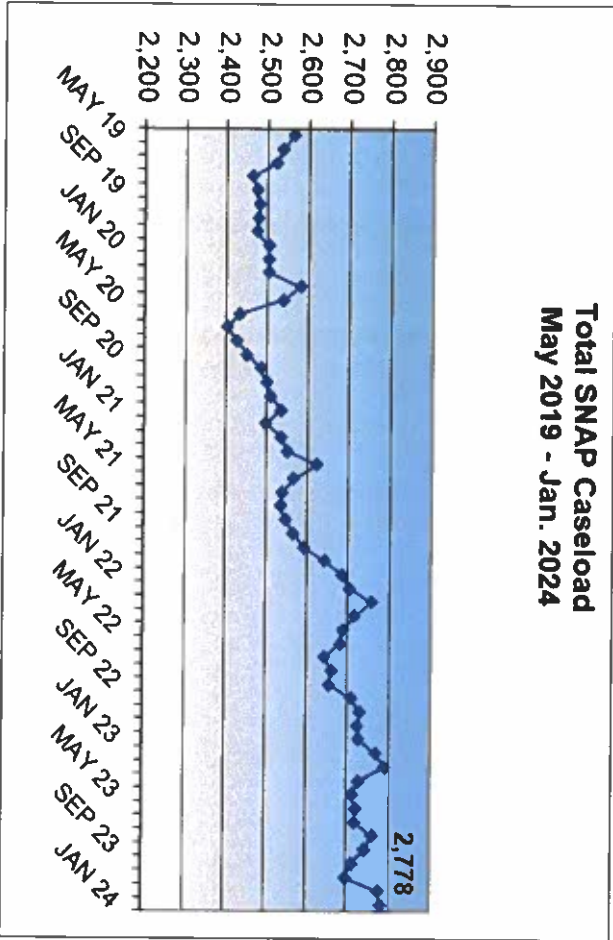
Total Safety Net Recipients
May 2019 - Jan. 2024



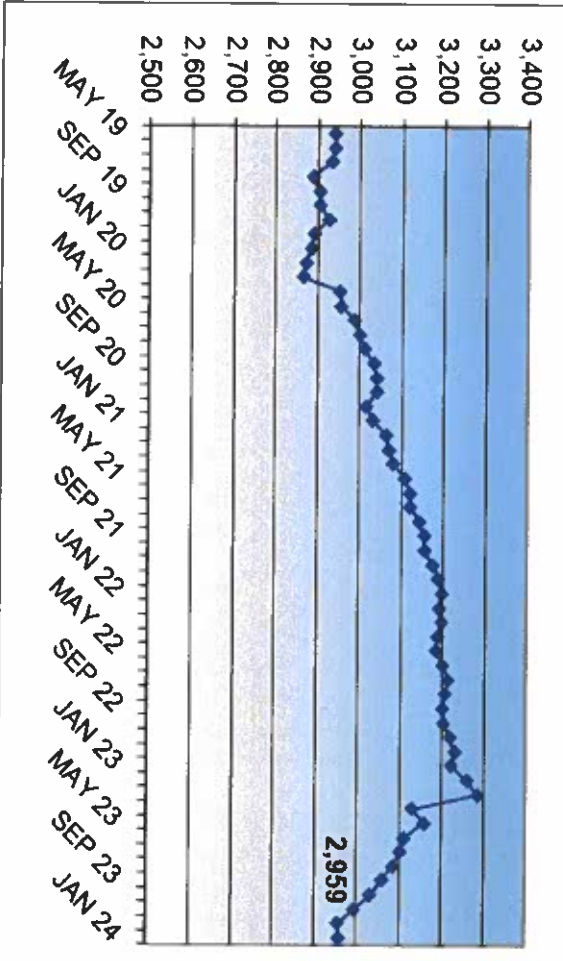
Temporary Assistance Caseload
May 2019 - Jan. 2024



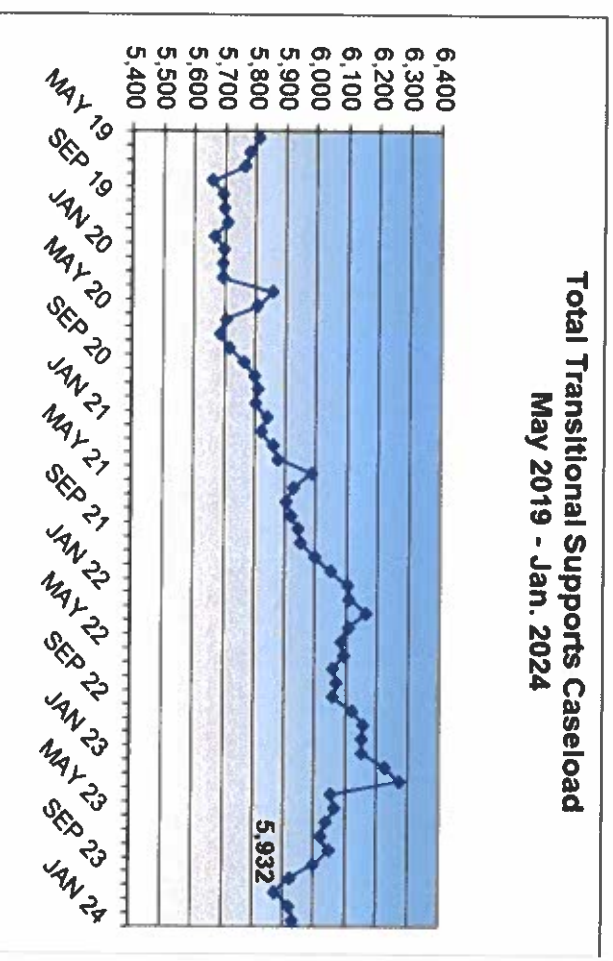
Total SNAP Caseload
May 2019 - Jan. 2024



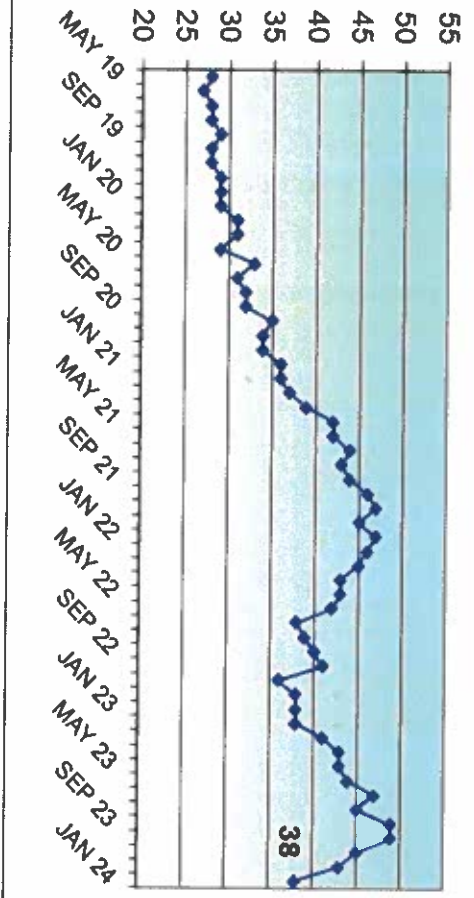
Total Medicaid Caseload
May 2019 - Jan. 2024



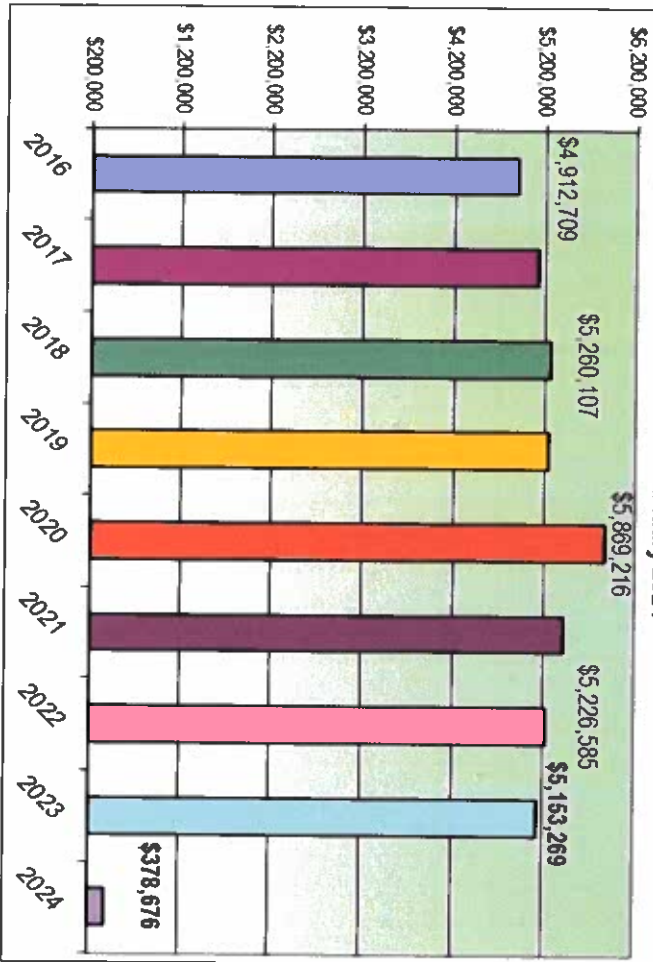
Total Transitional Supports Caseload
May 2019 - Jan. 2024



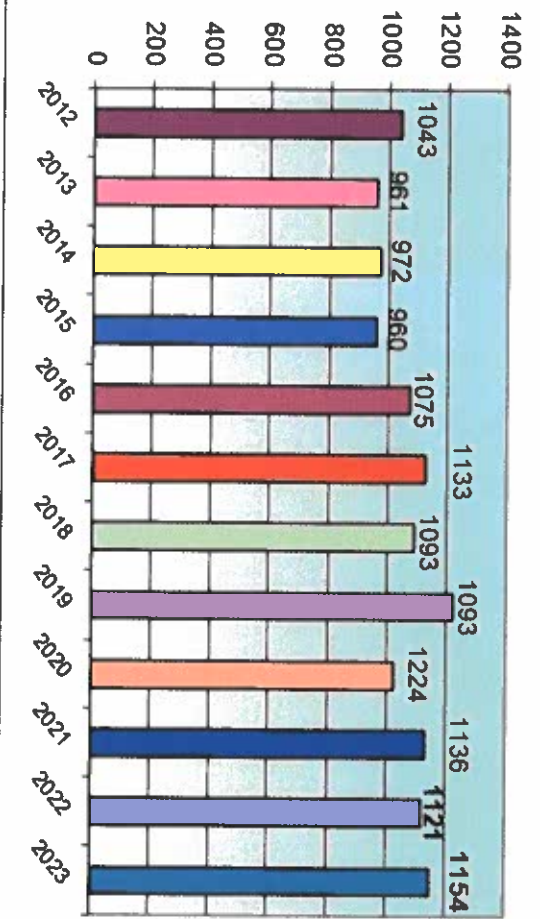
**Children in Foster Care
at End of Month
May 2019 - Jan. 2024**



**Child Support Collections
2016 - 2023 Annual Totals
January 2024**



**Child Protective Services
State Central Register Reports (Hotline)
2012 - 2023 Annual Totals**





TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
46010 Social Services Administration							
A6010 510010	Full Time	0	4,530,667	153,114.10	.00	4,377,552.81	3.4%
A6010 510020	Part Time/Temporar	0	178,357	7,815.52	.00	170,541.48	4.4%
A6010 510030	Overtime Pay Only	0	100,000	3,623.88	.00	96,376.12	3.6%
A6010 510050	All Other (on Call),	0	37,600	6,112.39	.00	31,487.61	16.3%
A6010 520070	Chairs	0	1,200	.00	.00	1,200.00	.0%
A6010 520090	Computer	0	38,000	.00	.00	38,000.00	.0%
A6010 520200	Office Equipment	0	1,000	.00	.00	1,000.00	.0%
A6010 520220	Printer	0	1,500	.00	.00	1,500.00	.0%
A6010 530100	Data Processing	0	92,921	.00	.00	92,921.00	.0%
A6010 530300	Legal	0	13,812	.00	.00	13,812.00	.0%
A6010 530551	Maintenance in lie	0	166,733	.00	.00	166,733.00	.0%
A6010 530582	Security Services	0	18,000	.00	.00	18,000.00	.0%
A6010 540010	Advertising	0	1,700	.00	.00	1,700.00	.0%
A6010 540040	Books	0	3,700	.00	.00	3,091.81	16.4%
A6010 540070	Car Maintenance	0	7,000	608.19	.00	7,000.00	.0%
A6010 540140	Contracting Servic	0	1,005,000	6,780.05	.00	998,219.95	.7%
A6010 540180	Dues	0	6,100	5,467.00	.00	633.00	89.6%
A6010 540201	Food Stamps/Client	0	4,000	228.75	.00	3,771.25	5.7%
A6010 540210	Garbage Disposal	0	6,100	.00	.00	6,100.00	.0%
A6010 540220	Automobile Fuel	0	20,000	78.96	.00	19,921.04	.4%
A6010 540270	Insurance-Lab/Itit	0	40,481	.00	.00	40,481.00	.0%
A6010 540320	Leased/Service Edu	0	19,300	528.03	.00	18,771.97	2.7%
A6010 540330	Legal Fees	0	3,300	210.52	.00	2,789.48	7.0%
A6010 540360	Meals/Food	0	300	.00	.00	300.00	.0%
A6010 540370	Medical Expense	0	100	.00	.00	100.00	.0%
A6010 540390	Mileage Expense	0	50	.00	.00	50.00	.0%
A6010 540420	Office Supplies	0	22,000	33.74	.00	21,966.26	.2%
A6010 540441	Paternity Testing	0	2,000	710.00	.00	1,290.00	35.5%
A6010 540480	Postage	0	30,000	28,584.00	.00	1,416.00	95.3%
A6010 540485	Printing/Paper	0	4,000	831.59	.00	3,168.41	20.8%
A6010 540487	Program Expense	0	15,500	12,366.02	.00	3,133.98	79.8%
A6010 540581	Security Systems &	0	94,443	.00	.00	70,000.00	.0%
A6010 540620	Software Expense	0	2,400	780.75	.00	94,443.00	.0%
A6010 540640	Supplies (Not Offi	0	2,400	.00	.00	1,619.25	32.5%
A6010 540660	Telephone	0	25,000	3,009.00	.00	25,000.00	.0%
A6010 540733	Training/All other	0	30,000	-2,164.34	.00	26,766.00	10.8%
A6010 540810	Nyschg-Cseu	0	0	244.00	.00	2,164.34	100.0%
A6010 540820	Nyschg-Ebics	0	40,000	.00	.00	39,756.00	.6%
A6010 540840	Nyschg-Legal	0	20,000	.00	.00	20,000.00	.0%
A6010 540850	Nyschg-Training	0	5,200	.00	.00	5,200.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6010 581088	State Retirement F	192,553	192,553	45,528.25	.00	147,024.75	23.6%
A6010 583088	Social Security Fr	34,173	34,173	23,549.04	.00	10,523.96	69.2%
A6010 584088	Workers Compensati	8,950	8,950	8,273.84	.00	676.16	92.4%
A6010 585088	Unemployment Insur	0	0	936.93	.00	-936.93	100.0%
A6010 585588	Disability Insuran	333	333	422.88	.00	-89.88	127.0%
A6010 586088	Health Insurance F	454,368	454,368	119,746.51	.00	334,621.49	26.4%
A6010 588988	Eap Fringe	67	67	103.71	.00	-36.71	154.8%
TOTAL Social Services Administration		7,347,608	7,347,608	427,623.31	225.00	6,919,759.60	5.8%
A6050 Public Facility For Children							
A6050 510010	Fulltime Contracting Serv	56,636	56,636	2,161.68	.00	54,474.32	3.8%
A6050 540140	Dues	0	7,871	.00	.00	7,871.00	.0%
A6050 540180	Electric Utility	350	50	400	.00	400.00	.0%
A6050 540191	Mileage Expense	1,800	1,800	130.04	.00	1,669.96	7.2%
A6050 540390	Office Supplies	200	200	.00	.00	200.00	.0%
A6050 540420	Program Expense	500	500	.00	.00	1,000.00	.0%
A6050 540487	Rent/Lease	5,000	21,079	.00	.00	21,079.00	.0%
A6050 540550	Supplies (Not Offi	10,200	10,200	1,700.00	.00	8,500.00	16.7%
A6050 540640	Telephone	200	1,000	.00	.00	1,200.00	.0%
A6050 540733	Training/All Other	1,800	0	70.00	.00	1,730.00	3.9%
A6050 581088	State Retirement F	2,200	6,700	.00	.00	6,700.00	.0%
A6050 583088	Social Security Fr	4,945	4,945	483.63	.00	4,461.37	9.8%
A6050 584088	Workers Compensati	0	0	321.14	.00	-321.14	100.0%
A6050 585588	Disability Insuran	0	0	86.28	.00	-86.28	100.0%
A6050 586088	Health Insurance F	0	0	4.90	.00	-4.90	100.0%
A6050 588988	EAP Fringe	1,976	1,976	871.87	.00	1,104.13	44.1%
		0	0	1.15	.00	-1.15	100.0%
TOTAL Public Facility For Children		85,807	115,807	5,830.69	.00	109,976.31	5.0%
A6055 Day Care							
A6055 540487	Day Care Program E	1,753,000	1,753,000	137,560.47	.00	1,615,439.53	7.8%
TOTAL Day Care		1,753,000	1,753,000	137,560.47	.00	1,615,439.53	7.8%
A6070 Services For Recipients							
A6070 540487	Title XX Program E	157,000	157,000	8,060.00	.00	148,940.00	5.1%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6070 540487 RTA Program Expense	38,064	0	38,064	3,224.00	.00	34,840.00	8.5%
TOTAL Services For Recipients	195,064	0	195,064	11,284.00	.00	183,780.00	5.8%
A6101 Medical Assistance							
A6101 540487 Medicaid Program E	20,000	0	20,000	481.73	.00	19,518.27	2.4%
TOTAL Medical Assistance	20,000	0	20,000	481.73	.00	19,518.27	2.4%
A6102 Medical Assistance - MMIS							
A6102 540487 MMIS Program Expen	8,328,082	0	8,328,082	492,888.00	.00	7,835,194.00	5.9%
TOTAL Medical Assistance - Mmis	8,328,082	0	8,328,082	492,888.00	.00	7,835,194.00	5.9%
A6109 Family Assistance							
A6109 540487 Family Assist Prog	1,700,000	0	1,700,000	109,664.57	.00	1,590,335.43	6.5%
TOTAL Family Assistance	1,700,000	0	1,700,000	109,664.57	.00	1,590,335.43	6.5%
A6119 Child Care							
A6119 540487 Foster Care Progra	2,300,000	0	2,300,000	223,903.39	.00	2,076,096.61	9.7%
TOTAL Child Care	2,300,000	0	2,300,000	223,903.39	.00	2,076,096.61	9.7%
A6123 Juvenile Delinquent Care							
A6123 540487 JD Program Expense	841,000	0	841,000	99,723.38	.00	741,276.62	11.9%
A6123 540487 RTA JD Program -RTA	700,000	0	700,000	.00	.00	700,000.00	.0%
TOTAL Juvenile Delinquent Care	1,541,000	0	1,541,000	99,723.38	.00	1,441,276.62	6.5%
A6129 State Training Schools							



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR: General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
A6129 540487 OCFs Local Program	203,925	0	203,925	.00	.00	203,925.00	.0%
TOTAL State Training schools	203,925	0	203,925	.00	.00	203,925.00	.0%
A6140 Safety Net							
A6140 540487 Safety Net Program	900,000	0	900,000	65,101.29	.00	834,898.71	7.2%
TOTAL Safety Net	900,000	0	900,000	65,101.29	.00	834,898.71	7.2%
A6141 Energy Crisis Assistance Progr							
A6141 540487 HEAP Program Expen	20,000	0	20,000	210.00	.00	19,790.00	1.1%
TOTAL Energy Crisis Assistance Progr	20,000	0	20,000	210.00	.00	19,790.00	1.1%
A6142 Emergency Assistance To Adults							
A6142 540487 EAA Program Expens	30,000	0	30,000	.00	.00	30,000.00	.0%
TOTAL Emergency Assistance To Adults	30,000	0	30,000	.00	.00	30,000.00	.0%
TOTAL General Fund	24,424,486	30,000	24,454,486	1,574,270.83	225.00	22,879,990.08	6.4%
TOTAL EXPENSES	24,424,486	30,000	24,454,486	1,574,270.83	225.00	22,879,990.08	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	24,424,486	30,000	24,454,486	1,574,270.83	225.00	22,879,990.08	6.4%
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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
CD Federal] Employment Programs							
CD6293 Federal] Employment Programs							
CD6293 510010 Full Time	149,769	0	149,769	4,161.48	.00	145,607.52	2.8%
CD6293 530551 Maintenance in Li	13,922	0	13,922	.00	.00	13,922.00	.0%
CD6293 540010 Advertising	500	0	500	.00	.00	500.00	.0%
CD6293 540130 Contracts	10,110	0	10,110	.00	.00	10,110.00	.0%
CD6293 540420 Office Supplies	1,500	0	1,500	.00	.00	1,500.00	.0%
CD6293 540480 Postage	224	0	224	.00	.00	224.00	.0%
CD6293 540733 Training/All othe	800	0	800	.00	.00	800.00	.0%
CD6293 581088 State Retirement	11,004	0	11,004	1,161.78	.00	9,842.22	10.6%
CD6293 583088 Social Security F	11,682	0	11,682	575.21	.00	11,106.37	4.9%
CD6293 584088 Workers Compensat	0	0	0	188.44	.00	-188.44	100.0%
CD6293 585588 Disability Insura	0	0	0	10.70	.00	-10.70	100.0%
CD6293 586088 Health Insurance	45,777	0	45,777	3,172.96	.00	42,604.46	6.9%
CD6293 588988 Cap Fringe	0	0	0	2.50	.00	-2.50	100.0%
TOTAL Federal Employment Programs	245,288	0	245,288	9,273.07	.00	236,014.93	3.8%
TOTAL Federal Employment Programs	245,288	0	245,288	9,273.07	.00	236,014.93	3.8%
TOTAL EXPENSES	245,288	0	245,288	9,273.07	.00	236,014.93	



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2024 01

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	245,288	0	245,288	9,273.07	.00	236,014.93	3.8%

** END OF REPORT - Generated by Andrews, Mickelle **



TIOGA CAREER CENTER

1062 Rte. 38 • P.O. Box 108
Owego, New York 13827
607-687-8500
Fax: 607-687-7759



COMMITTEE MEETING 2/6/2024

Current open job postings in Tioga =123

103 new Unemployment claims opened in January, 99 had effective claim dates in November, 63 were seasonal, and 4 were older claims that just opened.

Unemployment Rates:

	Jan '24	Dec ' 23	Jan '23
Tioga	4.0	3.3	3.0
NYS	4.4	4.0	3.8
US	3.5	3.5	3.3

The Career Center has been working with seasonally high unemployment customers and an increased number of Temporary Assistant recipients these past few months. With the recent loss of the TELL/TALL lab due to funding cuts, the Tioga Career Center has been working hard to meet the increased demands by taking on additional duties to support Tioga County's needs.

Furthermore, we're excited to announce that we're in the final stages of developing a pilot program in partnership with Spencer VanEtten and Waverly School Districts, aiming to enhance education-to-employment pathways in our community.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. - 24 APPROPRIATION OF FUNDS AND
AMEND 2024 BUDGET
SOCIAL SERVICES

WHEREAS: Prior year Safe Harbor Grant funds were re-established for the remaining unspent balance as of year-end 2023 for purchase completion in 2024; and

WHEREAS: Legislative approval is needed to amend or modify budget and appropriate funds; therefore be it

RESOLVED: That the following funds be transferred and the 2024 budget be modified as follows:

From: A6010.540487 Program Expense \$ 10,200

To: A6010.520200 Office Equipment \$ 3,350

To: A6010.540010 Advertising Expense \$ 6,850

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -24 APPROPRIATION OF FUNDS AND
AMEND 2024 BUDGET
SOCIAL SERVICES

WHEREAS: The County of Tioga has received Federal 5311 funds granted by the Federal Transit Administration and the New York State Department of Transportation; and

WHEREAS: Federal Transit Administration and New York State Department of Transportation have granted these funds to be used to support mobility management services; and

WHEREAS: Tioga County has a contract with Rural Health Network of South Central New York to provide these services; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

A 5630.430900 State Aid-Transportation	\$ 69,893.00
A 5630.440900 Federal Aid-Transportation	\$ 559,138.00
A 5630.540140 Contracting Services	\$ 629,031.00

And be it further

RESOLVED: That available funds on 12/31/24 of the original \$629,031.00 will be carried forward into the New Year.

LEGISLATIVE COMMITTEE MEETING
Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Legislative Conference Room, Tuesday, January 2, 2024 at 9:33 AM.

Present: Mr. William Standing	Chair of the Committee
Mr. Tracy Monell	Legislator
Mr. Dennis Mullen	Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services (MH)
Mr. Shawn Yetter	Commissioner of Social Services
Ms. Mickelle Andrews	Director of Administrative Services (DSS)
Ms. Heather Vroman	Public Health Director
Mr. Denis McCann	Director of Administrative Services (PH)
Guests: Ms. Liz Myers	Deputy Commissioner (DSS)

Legislator Standing asked for a motion to approve the December 5, 2023 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Brown. Motion Carried.

MENTAL HYGIENE

1. Financial
 - Mr. Chris Korba noted that the 2023 budget shows budget savings of \$183,242 for the local share return. There are still some outstanding invoices for Court Ordered Criminal Psychiatric Care. One person at \$30,000-\$40,000 month. There is also a lot of Fee-For-Service revenue to collect. There should be a return to local share of at least \$100,000.
2. Old Business
 - Criminal Psych – See above.
3. New Business
 - There has been one admission from the jail which will be a cost of \$30,000/month.
 - Waverly location – Ms. Morgan noted that she is waiting for Gary Hammond to approve the final specs before it goes out to bid.
4. Personnel
 - None
5. Resolutions – Legislators approved resolution to continue
 - Abolish Office Specialist II and Create Accounting Associate II Position
6. Proclamations
 - None

PUBLIC HEALTH

1. Financial
 - Mr. Denis McCann reported that the 2023 Public Health budget continues to track well, and he expects to have a nice return including preschool. Bills were lower than anticipated in November and December.
 - Working with IT on updating dental software for the Dental Van.
2. Old Business
 - None
3. New Business
 - Agency Report for December 2023 forwarded to committee. Two bills were signed by the Governor on Article 28 and Article 36. One allows PH to go into homes to do lead visits and the other article allows for less restrictions on a whole for Public Health.
 - Flu season has been declared in NYS. They are 64 cases with most under the age of 5. 282 COVID cases in November.
 - Public Health has purchased a trailer to be used mainly for rabies clinics but might in the future be used for mobile vaccine clinics.
 - Ms. Vroman complimented her staff, supervisors, and Directors for doing a good job in providing services to the community. There has been increases in services, investigations, and the quality of work.
4. Personnel
 - Megan Givens, Early Intervention Service Coordinator; Resignation effective 12/14/23
 - Interviewing for Environmental Health Sanitarian today.
5. Resolutions
 - None
6. Proclamations
 - None

SOCIAL SERVICES

1. Financial
 - Ms. Mickelle Andrews reported that all Full Time and Part Time lines are under budget so the savings will cover the overtime line that is over budget.
2. Old Business
 - None.

3. New Business

- Caseloads

During December, Cash Assistance increased 7 cases, with Family Assistance decreasing 3 cases and Safety Net increasing 10 cases.

MA-Only decreased 33 cases.

MA-SSI decreased 6 cases.

Total Individuals on Medicaid decreased 34 cases to 3,352.

SNAP increased 49 cases.

Day Care decreased 2 cases.

See Caseload Summary

- Tioga Career Center report is attached. The unemployment rate in Tioga County continues to remain below the state & federal levels.

4. Personnel Changes

- Jennifer Park promoted to Sr. Caseworker effective 12/4/23
- Brett Bright, Social Welfare Examiner, hired effective 12/4/23
- Michael Carlson, Caseworker, hired effective 12/4/23
- Stacy Arroyo, Caseworker, hired effective 12/18/23
- Alyjah Casella, Social Welfare Examiner, hired effective 12/18/23

5. Resolutions - Legislators approved resolutions to continue

- Authorize Contract with Liberty Resources
- Authorize Contract with Securitas Security Services
- Appropriation of Funds and Amend 2024 Budget (Safe Harbor)
- Appoint New Youth Bureau Board Member Term (Application attached)

6. Proclamations

- Human Trafficking Awareness Month (repeat)

ADJOURNED:

Health & Human Services Committee adjourned at 9:47 AM.

Respectfully submitted,

Gail V. Perdue

Executive Secretary, Social Services