

# Agenda



## TIOGA COUNTY LEGISLATURE

5/12/2026

12:00 PM

EDWARD D. HUBBARD AUDITORIUM

Ronald E. Dougherty County Office Building

56 Main Street

Owego NY 13827

Meeting called by: Chair Tracy Monell

Type of meeting: 5<sup>th</sup> Regular

Attendees:  
 Legislator Aronstam  
 Legislator Brown  
 Legislator Bunce  
 Legislator Cantella  
 Legislator Ciotoli  
 Legislator Flesher  
 Legislator Monell  
 Legislator Rose  
 Legislator Standinger

### Agenda topics

Invocation  
 Pledge of Allegiance

Legislator Flesher  
 Legislator Flesher

Moment of Silence

- Ryan S. Bunce, Investigator, Sheriff's Office
- Patrick G. Ayres, former Village of Waverly Mayor and former Department of Social Services Employee

Proclamations (3)

- Foster Care Awareness Month
- American Stroke Month in Tioga County
- Motorcycle Safety Awareness Month

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|---|---|
| <p>Privilege of the Floor</p> <p>Approval of Minutes</p> <p>Petitions, Communications &amp; Notices</p> <p>Appointments/<br/>Re-appointments</p> <p>Reports Standing Committees</p> | <p>April 14 and 23, 2026</p>  |
| <p>RESOLUTIONS</p>  | <ol style="list-style-type: none"> <li>1. Acceptance of the Application for Jason Martin to the Tioga County Haz-Mat Team</li> <li>2. Re-Appoint Member to Board of Ethics</li> <li>3. Re-Appoint Board Member Term – Youth Bureau</li> <li>4. Mortgage Tax Distribution</li> <li>5. Erroneous Assessment – Town of Spencer</li> <li>6. Requesting Tioga County Veterans' Service Agency be Allowed to Exceed Food &amp; Beverage Purchase Guidelines</li> <li>7. Authorize Acceptance of Year Four Funding from the NYS Office of Indigent Legal Services and Accept Year Four Funding for the Second Hurrell-Harring Grant and Amend the 2026 Budget</li> <li>8. Authorizing Acceptance ITCS Catalog of Services for the Town of Nichols, Town of Spencer, Village of Waverly, Town of Candor, Tioga County Soil &amp; Water, and Tioga County Tourism</li> <li>9. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program-Aid Eligible Costs of a Transportation Federal-Aid Project and Appropriating Funds</li> <li>10. Authorize Contract with Catholic Charities of Tompkins/Tioga Counties – Social Services</li> <li>11. Authorize Contract with Catholic Charities of Tompkins/Tioga Counties – Social Services</li> </ol> |

12. Authorize Contract with Together for Youth – Social Services
13. Authorization to Contract with School Districts for Preschool Special Education Services and Multidisciplinary Evaluations – Public Health
14. Authorize Contract for Consultant Services for the Assigned Counsel Program
15. Award Construction to J.P. Dugon Construction, LLC for Glenmary Drive Bridge BIN 3335110
16. Award Asbestos Abatement Inspection and Supervision Services to Delta Engineers for Courthouse Roof Replacement
17. Award Additional Construction Administration Services to Delta Engineers for HVAC System at 56 Main Street North Wing
18. Approve Third Change Order for 56 Main Street North Wing HVAC Construction Project
19. Approve Fourth Change Order for 56 Main Street North Wing HVAC Construction Project
20. Approve Fifth Change Order for 56 Main Street North Wing HVAC Construction Project
21. Amend Resolution No. 17-26; Execute Lease and Easement Agreement of Property Located at Candor Hill Road, Candor, New York to Install Power Lines for the Radio Tower Project – Office of Emergency Services
22. Amend Resolution No. 78-26; Modify County Attorney Review Requirements for Certain Purchase Contracts
23. Resolution Rescinding Resolution No. 351-04 and Establishing a County Emergency Contract Authorization Procedure
24. Authorization to Apply for Grant – Public Health
25. Authorization to Apply for Grant – Mental Hygiene
26. Appropriation of Safe Harbor Funds and Amend 2026 Budget – Social Services
27. Re-Establish Prior Year 2025 ARPA Operating Obligations in the 2026 Budget
28. Authorize Use of American Rescue Plan Act (ARPA) Funds for Emergency HVAC Repair at 56 Main Data Center

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|  | <ol style="list-style-type: none"><li>29. Authorize Use of ARPA Funds for Vehicle Wash Equipment</li><li>30. Amend 2026 Budget &amp; Appropriate Funds – Public Health</li><li>31. Modify 2026 Budget and Appropriation of Funds Radio Project – Office of Emergency Services</li><li>32. Modify 2026 Budget – Office of Emergency Services</li><li>33. Transfer of Contingency Funds, Amend 2026 Budget General Fund and County Liability Insurance Fund</li><li>34. Authorize Contracted Service Rates Office of Emergency Services – Training Program Vendors</li><li>35. Ratify Collective Bargaining Agreement (TCCA/NCEU)</li><li>36. Authorize Salary Increase for Deputy Commissioner of Public Works and Appropriate Funds in the 2026 Budget</li><li>37. Authorize Position Reclassification – Public Works</li><li>38. Authorize Appointment of Assistant Payroll Coordinator – Treasurer's Office</li><li>39. Authorize Appointment of Grants and Programs Administrative Assistant (PT) in the Assigned Counsel Office</li><li>40. Standard Work Day and Reporting Resolution</li></ol> |
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**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

**FOSTER CARE AWARENESS MONTH PROCLAMATION**

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WHEREAS: The Tioga County foster family serves as a source of safety, love, self-esteem, and support for children in Tioga County; and

WHEREAS: There are 44 children in foster care in Tioga County, 36 of these children are in foster homes, with 13 being in relative foster home placements; and

WHEREAS: We have 24 certified foster homes in Tioga County with 6 of them being approved relative homes; and

WHEREAS: Numerous public and private agencies work to increase the public's awareness of the needs of children in foster care, and the enduring and valuable contribution of foster parents; and

WHEREAS: It is appropriate to recognize all those who volunteer their talents and energies on behalf of children in foster care, the foster parents who serve these children and the professional staff dedicated to ensuring these children have a stable and safe foster family environment; now therefore

THE TIOGA COUNTY LEGISLATURE hereby proclaim May 2026, as

**FOSTER CARE AWARENESS MONTH**

in Tioga County and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to recognize foster parents in Tioga County.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: Stroke is a leading cause of serious long-term disability and the fifth leading cause of death in the United States; and

WHEREAS: From 2020 – 2022, Tioga County had a higher stroke mortality rate than the New York State average, with a rate of 31.6 per 100,000 population; and

WHEREAS: High blood pressure, high cholesterol, smoking, obesity, and diabetes are leading causes of stroke and one in three Americans has at least one of these conditions or habits; and

WHEREAS: Warning signs of stroke include sudden numbness or weakness of the face, arm or leg, especially on one side of the body; sudden confusion, trouble speaking or understanding; sudden trouble seeing in one or both eyes; sudden trouble walking, dizziness, loss of balance or coordination; and sudden severe headache with no known cause; and

WHEREAS: Ninety-three percent of Americans recognized that sudden numbness on one side is a symptom of stroke, but only 38% were aware of all major symptoms and knew to call 9-1-1 when someone was having a stroke; and

WHEREAS: Patients who arrive at the emergency room within 3 hours of their first symptoms often have less disability 3 months after a stroke than those who received delayed care; and

WHEREAS: New and effective treatments have been developed to treat and minimize the severity and damaging effect of strokes, but much more research is needed, therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of May 2026 as:

**AMERICAN STROKE MONTH IN TIOGA COUNTY**

and urges all the citizens of our County to familiarize themselves with the risk factors associated with stroke, recognize the warning signs and symptoms, and on the first signs of a stroke dial 9-1-1 immediately so that we might begin to reduce the devastating effects of stroke on our population.

**COUNTY OF TIOGA  
EXECUTIVE PROCLAMATION**

WHEREAS: In Tioga County, motorcycles are part of our transportation system, particularly during warmer months; and

WHEREAS: Motorcyclists are entitled to the same rights and privileges as any other motor vehicle operator on the roadway; and

WHEREAS: Motorcyclists face unique safety challenges due to their size and vulnerability, and crashes involving motorcycles often result in serious injury or death; and

WHEREAS: According to the National Highway Traffic Safety Administration (NHTSA), motorcyclists are approximately 28 times more likely than passenger car occupants to die in a traffic crash; and

WHEREAS: Promoting awareness among all road users, encouraging safe riding practices, and reminding drivers to "Share the Road" can significantly reduce motorcycle-related injuries and fatalities; therefore

THE TIOGA COUNTY LEGISLATURE, County of Tioga, does hereby proclaim the month of May as

**MOTORCYCLE SAFETY AWARENESS MONTH**

and urges all the citizens of Tioga County, as well as all motorists and motorcyclists, to join in this effort by practicing safe driving habits, staying alert, sharing the road, and remembering to look twice to save a life. Together we can prevent motorcycle crashes and save lives.

REFERRED TO: PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -26 ACCEPTANCE OF THE APPLICATION FOR  
JASON MARTIN TO THE  
TIOGA COUNTY HAZ-MAT TEAM

WHEREAS: The Office of Emergency Services provides high quality HAZ-MAT Team support to the Fire Service in Tioga County and adjacent Counties through the NYS Fire Mutual Aid Plan; and

WHEREAS: This service is provided by local, highly trained volunteers; and

WHEREAS: Jason Martin has applied for membership to the County HAZ-MAT Team; and

WHEREAS: Jason Martin, currently possesses training and skills needed by the Tioga County HAZ-MAT Team to work on the Team; therefore be it

RESOLVED: That Jason Martin be added to the Tioga County Haz-Mat Team roster, effective May 12, 2026.



REFERRED TO:

LEGISLATIVE WORKSESSION  
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -26

RE-APPOINT MEMBER TO BOARD OF ETHICS

WHEREAS: Thomas Hall's first term on the Board of Ethics expired on March 31, 2026; and

WHEREAS: Thomas Hall, a resident of Tioga County, has expressed an interest and willingness to serve another term on the Board of Ethics; therefore be it

RESOLVED: That Thomas Hall, Minority Chair of the Legislature nomination, is hereby re-appointed to the Board of Ethics for a term of April 1, 2026 through March 31, 2029.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 RE-APPOINT BOARD MEMBER TERM  
YOUTH BUREAU

WHEREAS: The Tioga County Youth Board is organized as an advisory body to the Tioga County Youth Bureau; and

WHEREAS: The purpose of the Youth Board is to carry out the provision of Section 95 of the General Municipal Law of the State of New York and Resolution No. 140 of 1981 of the Tioga County Legislature; and

WHEREAS: The Tioga County Youth Board Bylaws provides for representatives to the Youth Board be appointed by the County Legislature; and

WHEREAS: The County Legislature previously appointed members to the Youth Board under Resolution No. 60-19 and vacancies exist; therefore be it

RESOLVED: That the following representative be re-appointed as a member of the Tioga County Youth Board with the corresponding term of office as follows:

| NAME              | TERM                 |
|-------------------|----------------------|
| Tara Hauptfleisch | 6/1/2026 – 5/30/2029 |

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO: -26 MORTGAGE TAX DISTRIBUTION

RESOLVED: That the mortgage tax report for the period October 1, 2025 to March 31, 2026 be and it hereby is accepted; and be it further

RESOLVED: That the County Treasurer be authorized and directed to pay to the Supervisors of the several Towns and the Treasurers of the several Villages the amounts apportioned to them as follows:

|                         |                  |
|-------------------------|------------------|
| Barton (Town)           | \$ 31,585.57     |
| Berkshire (Town)        | 11,713.35        |
| Candor (Town)           | 25,183.79        |
| Candor (Village)        | 1,985.45         |
| Newark Valley (Town)    | 13,325.95        |
| Newark Valley (Village) | 3,571.27         |
| Nichols (Town)          | 8,826.29         |
| Nichols (Village)       | 2,549.34         |
| Owego (Town)            | 186,506.25       |
| Owego (Village)         | 22,440.34        |
| Richford (Town)         | 8,575.97         |
| Spencer (Town)          | 9,848.22         |
| Spencer (Village)       | 6,186.92         |
| Tioga (Town)            | 20,424.03        |
| Waverly (Village)       | <u>24,045.04</u> |
|                         | \$376,767.78     |

REFERRED TO: FINANCE COMMITTEE  
ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 ERRONEOUS ASSESSMENT  
TOWN OF SPENCER

WHEREAS: An Application for Refund of Real Property taxes citing erroneous School tax relevy was received from Spencer-Van Etten Central School District on behalf of The Metz Revocable Trust, Christine Deschamps Trustee for parcel #58.00-1-9.212; and

WHEREAS: Owners submitted 2025 School tax payment by e-check during the initial collection period, but due to a process error the payment was not properly applied to their account, and the School tax for the parcel was returned to the County as unpaid, resulting in an erroneous School relevy; and

WHEREAS: Owners paid their 2026 Town & County taxes on January 20th, 2026; and

WHEREAS: The erroneous School relevy is refundable per Real Property Tax Law §550 paragraph 2 (h); therefore be it

RESOLVED: That the School relevy of \$2,713.47 be refunded to Christine Deschamps, Trustee of The Metz Revocable Trust; and be it further

RESOLVED: That the erroneous School relevy of \$2,713.47 be charged back to the proper accounts of the Tioga County Treasurer's Office.

REFERRED TO: ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. -26 REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO EXCEED FOOD & BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans' Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military, and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages, and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be attending the following event in June with Dwyer Fund grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

|  |          |
|--|----------|
| Team Timmy Ride (Dwyer) June 06 <sup>th</sup> , 2026 | \$300.00 |
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Therefore be it

RESOLVED: That the Tioga County Legislature allows the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for said event above.

REFERRED TO: FINANCE/LEGAL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. - 26 AUTHORIZE ACCEPTANCE OF YEAR FOUR  
FUNDING FROM THE NYS OFFICE OF INDIGENT  
LEGAL SERVICES AND ACCEPT YEAR FOUR  
FUNDING FOR THE SECOND HURRELL-HARRING  
GRANT AND AMEND THE 2026 BUDGET

WHEREAS: By Resolution No. 432-23 adopted on November 14, 2023, Tioga County entered into a three-year agreement with the New York State Office of Indigent Legal Services for distribution of funds to provide representation to persons legally entitled to counsel but unable to hire an attorney; and

WHEREAS: The allocated amount to Tioga County from NYS Office of Indigent Legal Services for the fiscal year April 2026 – March 2027 is \$917,338.35; and

WHEREAS: It is necessary for Tioga County to adopt the fourth-year funding budget for said distribution in said amount of \$917,338.35; and

WHEREAS: Said funding in the amount of \$917,338.35 needs to be appropriated and the 2026 budget be amended; therefore be it

RESOLVED: That the Tioga County Legislature hereby approves the fourth-year budget Amendment of said distribution in the amount of \$917,338.35; and be it further

RESOLVED: That upon execution of the fourth-year contract amendment, the ILS Second HH Grant of \$917,338.35 subtracting out the \$429,861.15 of Salary and Fringe expenses that Tioga County has already appropriated to the 2026 Budget be amended as follows:

|   |               |
|---|---------------|
| Revenue Account: A1174 430260 AC State Aid Indigent | \$ 291,054.74 |
| A1174 430260 PD State Aid Indigent                  | \$ 626,283.61 |
| Expense Account: A 1174 510010 Full Time Salary     | \$ 34,895.85  |
| A 1174 510020 Part Time Salary                      | \$ 31,461.94  |
| A 1174 520200 AC Office Equipment                   | \$ 3,223.62   |
| A 1174 540030 AC Assigned Counsel                   | \$ 26,666.67  |
| A 1174 540040 PD Books                              | \$ 2,933.33   |
| A 1174 540040 AC Books                              | \$ 4,233.33   |
| A 1174 540140 PD Contracted Services                | \$ 46,833.33  |
| A 1174 540140 AC Contracted Services                | \$ 40,666.66  |
| A 1174 540180 PD Dues                               | \$ 1,833.33   |

|  |    |           |
|--|----|-----------|
| A 1174 540280 AC Investigations            | \$ | 46,876.79 |
| A 1174 540280 PD Investigations            | \$ | 29,166.67 |
| A 1174 540390 PD Mileage                   | \$ | 5,000.00  |
| A 1174 540420 AC Supplies                  | \$ | 4,000.00  |
| A 1174 540550 AC Rent                      | \$ | 27,766.67 |
| A 1174 540550 PD Rent                      | \$ | 19,500.00 |
| A 1174 540620 AC Software Expenses         | \$ | 21,166.67 |
| A 1174 540620 PD Software Expenses         | \$ | 11,833.33 |
| A 1174 540640 AC Other Supplies/not office | \$ | 1,916.67  |
| A 1174 540733 AC Training/CLE              | \$ | 5,833.33  |
| A 1174 540733 PD Training/CLE              | \$ | 3,666.67  |
| A1174 540700 AC Transcripts                | \$ | 5,000.00  |
| A 1174 581088 Retirement                   | \$ | -2,353.00 |
| A 1174 583088 Social Security              | \$ | 27,110.67 |
| A 1174 585588 Disability                   | \$ | 152.55    |
| A 1174 584088 Workers Comp                 | \$ | 8,440.00  |
| A 1174 586088 Health Ins/HRA               | \$ | 79,332.12 |
| A 1174 588988 EAP                          | \$ | 320.00    |

And be it further

RESOLVED: That available funds at year-end of the original \$917,338.35 be carried forward into future years until used.

REFERRED TO: ITCS COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZING ACCEPTANCE ITCS CATALOG OF SERVICES FOR THE TOWN OF NICHOLS, TOWN OF SPENCER, VILLAGE OF WAVERLY, TOWN OF CANDOR, TIOGA COUNTY SOIL AND WATER, AND TIOGA COUNTY TOURISM

WHEREAS: Tioga County Resolution No. 133-26 established the process, governance, and required documents for municipalities participating in ITCS Shared Services, including the use of the ITCS Catalog of Services, the standardized ITCS Risk Assessment rubric, and the development of a Master Service Agreement; and

WHEREAS: In accordance with that established framework, the Information Technology & Communication Services (ITCS) department has conducted the necessary meetings and discussions directly with the Town of Nichols, Town of Spencer, Village of Waverly, Town of Candor, Tioga County Soil and Water and Tioga County Tourism regarding Shared Services participation; and

WHEREAS: Each municipality has reviewed and submitted its signed ITCS Catalog of Services to Tioga County for formal acceptance; and

WHEREAS: Under Resolution No. 133-26, acceptance of the Catalog of Services is the prerequisite step that authorizes ITCS to conduct the required ITCS Risk Assessment for each municipality using the standardized rubric evaluating governance, cybersecurity controls, infrastructure lifecycle, user training, and cyber-insurance readiness; and

WHEREAS: The results of these Risk Assessments must be presented to the ITCS Committee prior to the drafting of any Master Service Agreement, as established by the Shared Services governance process; therefore be it

RESOLVED: That the Tioga County Legislature hereby accepts the ITCS Catalog of Services submitted by the Town of Nichols, Town of Spencer, Village of Waverly, Town of Candor, Tioga County Soil and Water, and Tioga County Tourism; and be it further

RESOLVED: That the Legislative Chair is authorized to sign the accepted Catalogs of Services on behalf of Tioga County; and be it further



RESOLVED: That upon acceptance, the Chief Information Officer is authorized to initiate and complete the ITCS Risk Assessments for each municipality, with findings presented to the ITCS Committee prior to drafting the corresponding Master Service Agreements; and be it further

RESOLVED: That this resolution shall take effect immediately once approved.

REFERRED TO: PUBLIC WORKS COMMITTEE  
FINANCE, LEGAL & SAFETY

RESOLUTION NO. -26 AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Day Hollow Road Culvert Replacement PIN 9755.37 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Construction Support/Construction Inspection Incidentals work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Construction Support/Construction Inspection work for the Project or portions thereof; and it is further

RESOLVED: That funding be appropriated as follows:

|  |              |
|--|--------------|
| From: H51 10.445020.H2302 Federal Aid-County Road Bridge | \$102,456.00 |
| H51 10.435020.H2302 State Aid-County Road Bridge         | \$ 19,210.50 |
| H.390900 Fund Balance Unrestricted                       | \$ 6,403.50  |

|   |              |
|---|--------------|
| To: H51 10.520003.H2302 Culvert Replacement | \$128,070.00 |
|---|--------------|

And it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: This Resolution shall take effect immediately.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH  
CATHOLIC CHARITIES OF  
TOMPKINS/TIOGA COUNTIES  
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Catholic Charities of Tompkins/Tioga Counties to provide emergency and diversion services to needy families of Tioga County at its Tioga Outreach Center; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2026 through June 30, 2027 in an amount not to exceed \$101,000; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon review and approval of the County Attorney to execute the Catholic Charities of Tompkins/Tioga Counties contract for an amount not to exceed \$101,000 for the period July 1, 2026 through June 30, 2027; and be it further

RESOLVED: That available funds on 12/31/26 of the original \$101,000 will be carried forward into the New Year.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH  
CATHOLIC CHARITIES OF  
TOMPKINS/TIOGA COUNTIES  
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Catholic Charities of Tompkins/Tioga Counties to coordinate a project within the Spencer and Newark Valley school districts that addresses specific cultural and behavioral issues among middle and high school aged children, particularly those who are considered to be "at risk"; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2026 through June 30, 2027 in an amount not to exceed \$132,700; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Catholic Charities Tompkins/Tioga Counties contract for an amount not to exceed \$132,700 for the period July 1, 2026 through June 30, 2027; and be it further

RESOLVED: That available funds on 12/31/26 of the original \$132,700 will be carried forward into the New Year.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26

AUTHORIZE CONTRACT WITH  
TOGETHER FOR YOUTH  
SOCIAL SERVICES

WHEREAS: The Department of Social Services contracts with Together for Youth to provide alternatives to foster care and early intervention to serve parents and children of Tioga County; and

WHEREAS: The Department of Social Services wishes to renew the contract for July 1, 2026 through June 30, 2027 in an amount not to exceed \$132,783; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney to execute the Together for Youth contract for an amount not to exceed \$132,783 for the period July 1, 2026 through June 30, 2027; and be it further

RESOLVED: That available funds on 12/31/26 of the original \$132,783 will be carried forward into the New Year.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZATION TO CONTRACT WITH SCHOOL DISTRICTS FOR PRESCHOOL SPECIAL EDUCATION SERVICES AND MULTIDISCIPLINARY EVALUATIONS PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) is required to have contracts with providers of Services and Multidisciplinary Evaluations (MDE) in the mandatory Preschool Special Education program; and

WHEREAS: New York State Education Department (NYSED) has declared that all school districts are eligible to perform MDE's in the Preschool Special Education program to assist in reducing the backlog of these services being provided; and

WHEREAS: School districts must contract with TCPH to be reimbursed for the services and MDE's they provide as determined by the Individualized Education Plans (IEP) for each child; and

WHEREAS: County Policy requires all contracts that could exceed \$10,000 annually must be approved by the Legislature; and

WHEREAS: TCPH is proactively seeking Legislative approval to enter into agreements with all school districts with schools located in Tioga County for Preschool Special Education Services and MDE's; and

WHEREAS: TCPH will follow all County Policies in regards to the execution of the contracts; therefore be it

RESOLVED: That Tioga County Public Health is authorized to contract with the following school districts for Services and Multidisciplinary Evaluations of children in the Preschool Special Education program for the remainder of the 2025-26 and the entire 2026-2027 school years:

- Candor Central School District
- Newark Valley Central School District
- Owego-Apalachin Central School District
- Spencer Van-Etten Central School District
- Tioga Central School District
- Union-Endicott Central School District
- Vestal Central School District
- Waverly Central School District

REFERRED TO: FINANCE COMMITTEE

RESOLUTION NO. -26 AUTHORIZE CONTRACT FOR  
CONSULTANT SERVICES FOR THE  
ASSIGNED COUNSEL PROGRAM

WHEREAS: Legislative approval is required for the replacement and filling of any position within Tioga County; and

WHEREAS: The County has secured a grant through NYS Indigent Legal Services intended to increase legal services provided to Indigent persons; and

WHEREAS: The current part-time Grants and Program Administrative Assistant Position in the Assigned Counsel Office will become vacant on May 15, 2026 due to a resignation; and

WHEREAS: There is a need to contract with the recently retired Grants and Program Administrative Assistant in the Assigned Counsel Office for continuity of operations and training of the successor; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the County Treasurer to contract with Janice Yuricek for consulting services at the rate of \$50.00 per hour, not to exceed \$5,000.00 effective May 18, 2026; to be paid from the ILS grant fund under organization number A1174 of the County budget.



REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 AWARD CONSTRUCTION TO  
J.P. DUGON CONSTRUCTION, LLC FOR  
GLENMARY DRIVE BRIDGE BIN 33351 10

WHEREAS: Tioga County was awarded funding from NYSDOT for a bridge replacement, Glenmary Drive over Thorn Hollow Creek BIN 33351 10, in the Town of Tioga; and

WHEREAS: The Commissioner of Public Works received sealed bids on March 25, 2026 and the bid results were as follows:

|                                     |                       |
|-------------------------------------|-----------------------|
| <b>J.P. Dugon Construction, LLC</b> | <b>\$1,352,277.90</b> |
| Vector Construction Corporation     | \$1,468,388.50        |
| R. DeVincentis Construction, Inc.   | \$1,476,000.00        |
| Economy Paving                      | \$1,593,977.00        |

And

WHEREAS: Barton and Loguidice have completed the review of the bids and finds the low bidder J.P. Dugon Construction, LLC. meets all the qualifications of the bid specifications; therefore be it

RESOLVED: That the Tioga County Legislature authorizes awarding the bid to J.P. Dugon Construction, LLC. for Glenmary Drive Bridge BIN 33351 10 not to exceed \$1,352,277.90 to be paid out of H5110.540004.H2401 Non Bond Road and Bridge Project.

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 AWARD ASBESTOS ABATEMENT INSPECTION  
AND SUPERVISION SERVICES TO  
DELTA ENGINEERS FOR COURTHOUSE  
ROOF REPLACEMENT

WHEREAS: Tioga County has budgeted for the replacement of multiple roofs at the Courthouse and Court Annex as well as for the rehabilitation of the cupola at the Court Annex; and

WHEREAS: The Commissioner of Public Works received a proposal for asbestos abatement inspection and supervision services for the Courthouse roof replacement project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for these services is \$1,941.25; therefore be it

RESOLVED: That the Tioga County Legislature hereby awards the proposal to execute the contract for asbestos abatement inspection and supervision services to Delta Engineers not to exceed \$1,941.25 to be paid out of the following account:

H1620 520914 Courthouse/Court Annex New Roof

REFERRED TO:

PUBLIC WORKS COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26

AWARD ADDITIONAL CONSTRUCTION  
ADMINISTRATION SERVICES TO  
DELTA ENGINEERS FOR HVAC SYSTEM AT  
56 MAIN STREET NORTH WING

WHEREAS: Tioga County has budgeted for the replacement of a portion of the HVAC system at the North Wing of the County Office Building at 56 Main Street; and

WHEREAS: The Commissioner of Public Works received a proposal for additional construction administration services for this project from Delta Engineers, Endwell, NY; and

WHEREAS: The proposal for the additional construction administration services for the project is \$9,993; therefore be it

RESOLVED: That the Tioga County Legislature approve the proposal for additional construction administration services of the partial HVAC System Replacement at the County Office Building for Delta Engineers not to exceed \$9,993 to be paid out of the following account:

|              |                            |            |
|--------------|----------------------------|------------|
| H1620.520911 | Renovations 56 Main Street | \$9,993.00 |
|--------------|----------------------------|------------|

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 APPROVE THIRD CHANGE ORDER FOR  
56 MAIN STREET NORTH WING  
HVAC CONSTRUCTION PROJECT

WHEREAS: The award for construction services to be performed for the 56 Main Street North Wing HVAC upgrade project was awarded to Postler & Jaeckle Corporation on Resolution No. 282-25; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$563.18 to be paid out of the following account:

|                                       |          |
|---------------------------------------|----------|
| H1620 520911 – Renovations 56 Main St | \$563.18 |
|---------------------------------------|----------|

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 APPROVE FOURTH CHANGE ORDER FOR  
56 MAIN STREET NORTH WING  
HVAC CONSTRUCTION PROJECT

WHEREAS: The award for construction services to be performed for the 56 Main Street North Wing HVAC upgrade project was awarded to Postler & Jaeckle Corporation on Resolution No. 282-25; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$2,866.76 to be paid out of the following account:

|                                       |            |
|---------------------------------------|------------|
| H1620 520911 – Renovations 56 Main St | \$2,866.76 |
|---------------------------------------|------------|

REFERRED TO: PUBLIC WORKS COMMITTEE

RESOLUTION NO. -26 APPROVE FIFTH CHANGE ORDER FOR  
56 MAIN STREET NORTH WING  
HVAC CONSTRUCTION PROJECT

WHEREAS: The award for construction services to be performed for the 56 Main Street North Wing HVAC upgrade project was awarded to Postler & Jaeckle Corporation on Resolution No. 282-25; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$932.28 to be paid out of the following account:

|                                       |          |
|---------------------------------------|----------|
| H1620 520911 – Renovations 56 Main St | \$932.28 |
|---------------------------------------|----------|

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AMEND RESOLUTION NO. 17-26;  
EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT CANDOR HILL ROAD,  
CANDOR, NEW YORK TO INSTALL POWER LINES  
FOR THE RADIO TOWER PROJECT  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution No. 17-26 authorized a lease and easement agreement, with Robert B. Galberd, for the property located at Candor Hill Road, Candor, New York; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network has approved the use of the Candor Tower located at 85 Benton Road, Candor, New York for upgrades to this communication tower; and

WHEREAS: The owner of the property adjacent to the Candor Tower, Robert B. Galberd, has agreed to enter into a lease and easement agreement, for a portion of the property, to Tioga County for the installation of underground power lines at a one-time payment of \$5,000; and

WHEREAS: There are funds available in account A3021.540320.E911; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the Chair of the Legislature, County Administrator, or other authorized officer, contingent upon the review and approval of the County Attorney, to execute the lease and easement agreement of property located at Candor Hill Road, Candor, New York to install power lines for the radio tower project at a one-time payment of \$5,000 from account A3021 540320 E911 Leased Service Equipment - 911.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 AMEND RESOLUTION NO. 78-26;  
MODIFY COUNTY ATTORNEY REVIEW  
REQUIREMENTS FOR CERTAIN PURCHASE  
CONTRACTS

WHEREAS: The Tioga County Legislature adopted Resolution No. 78-26 on February 10, 2026, establishing policies for the negotiation and execution of contracts by County Department Heads; and

WHEREAS: Said resolution requires that all contracts, regardless of dollar value, be reviewed and approved as to form by the County Attorney prior to execution; and

WHEREAS: The Legislature recognizes that requiring County Attorney review for low-dollar purchase contracts may create operational inefficiencies, particularly in departments with high-volume procurement activity such as Public Works; and

WHEREAS: The Legislature desires to maintain appropriate legal oversight for higher-risk agreements, including service contracts and other contractual arrangements, while streamlining routine purchase transactions; therefore be it

RESOLVED: That the third RESOLVED clause of Resolution No. 78-26 is hereby amended to read as follows:

RESOLVED: All contracts, renewals, amendments, and extensions must be reviewed and approved by the Tioga County Attorney before they are signed. Review is not required for purchasing goods or standard equipment under \$10,000 where using the vendor's standard terms or purchasing agreement. Regardless of the dollar amount, the County Attorney must review all Service and professional agreements, Intermunicipal agreements and leases and contracts involving insurance, transfer of risk and liability, or indemnification clauses; and be it further

RESOLVED: That departments shall not structure or divide procurements for the purpose of avoiding County Attorney review requirements; and be it further



RESOLVED: That all other provisions of Resolution No. 78-26 shall remain in full force and effect, including compliance with New York General Municipal Law, required reporting to Legislative Committees, entry into the County's Financial Management Accounting System, and audit and claims procedures; and be it further

RESOLVED: That nothing herein shall be construed to waive legal reviews where deemed necessary by the County Administrator, Legislative Chair, or County Attorney based on risk, complexity, non-standard terms, modifications to vendor conditions, risk transfer provisions, or potential liability exposure.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 RESOLUTION RESCINDING RESOLUTION NO. 351-04  
AND ESTABLISHING A COUNTY EMERGENCY  
CONTRACT AUTHORIZATION PROCEDURE

WHEREAS: Resolution No. 351-04 authorized the Director of Public Health to negotiate and execute certain professional service contracts without specific legislative approval within appropriations established by the County Legislature; and

WHEREAS: The Tioga County Legislature has determined that contract authorization procedures should be applied consistently across all County departments to ensure transparency, accountability, and legislative oversight; and

WHEREAS: The Legislature recognizes that from time-to-time emergency circumstances may arise which require the County to enter into contracts immediately in order to protect public health, safety, welfare, or the continuity of essential County services; and

WHEREAS: In such circumstances it may be impractical to obtain legislative approval prior to execution of a contract; however, appropriate safeguards and documentation must exist to ensure legal compliance and subsequent legislative review; therefore, be it

RESOLVED: That Resolution No. 351-04, adopted December 14, 2004, is hereby rescinded in its entirety; and be it further

RESOLVED: That the Tioga County Legislature hereby establishes a County Emergency Contract Authorization Procedure applicable to all County departments as follows:

**1. Emergency Determination**

In the event a Department Head determines that an emergency situation exists requiring the immediate procurement of services, supplies, or contractual assistance necessary to protect public health, safety, property, or the continuity of County operations, the Department Head may request authorization to enter into an emergency contract.

**2. Emergency Authorization Form**

Prior to execution of the contract, the Department Head shall complete and submit an Emergency Contract Authorization Form which shall include:

- Description of the emergency conditions

- Justification for bypassing the normal legislative approval process
- Estimated cost of the contract
- Identification of the vendor or service provider
- Certification that sufficient appropriations exist within the approved County budget

### **3. Required Reviews**

The Emergency Contract Authorization Form must receive the following approvals prior to execution:

- Review and approval by the County Attorney as to legal form and authority
- Approval by the Chair of the Tioga County Legislature (or designee)

### **4. Execution of Contract**

Upon receiving the approvals listed above, the Department Head is authorized to negotiate and execute the emergency contract on behalf of the County.

### **5. Legislative Ratification**

All contracts authorized under this emergency procedure shall be presented to the County Legislature for ratification by resolution at the next regular meeting of the Legislature, or as soon thereafter as practicable, as a housekeeping measure to ensure full legislative oversight.

### **6. Budget Compliance**

All emergency contracts authorized under this procedure must remain within appropriations established in the County budget unless otherwise authorized by legislative action.

### **7. Procurement Compliance**

This procedure shall be used only when circumstances constitute a legitimate emergency and shall not be used to circumvent the procurement requirements established under New York State General Municipal Law or the County Procurement Policy except as permitted under applicable emergency provisions.

And be it further

RESOLVED: That the County Administrator, the Legislative Clerk, and the County Attorney are hereby authorized to develop the **Emergency Contract Authorization Form** and administrative procedures necessary to implement this policy.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
RESOLUTION NO. -26 AUTHORIZATION TO APPLY FOR GRANT  
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) has been informed of a non-competitive grant from New York State Department of Health's Bureau of Environmental Radiation Protection; and

WHEREAS: The funding is specifically for local health departments that are within designated high-risk radon counties, of which Tioga is so designated; and

WHEREAS: County Policy requires Legislative approval for grant applications that require matching funds or in-kind services of any amount; and

WHEREAS: This funding requires a 100% percent match of the \$10,000 annual funds, equating to a total of \$50,000 over the five-year funding award; and

WHEREAS: This award allows for the matching funds to be in-kind expenses of the staff time involved, including fringe benefit costs, and any travel or supplies used in facilitating the program; and

WHEREAS: The amount of the grant funding is \$50,000 over five years, distributed annually at \$10,000; and

WHEREAS: When awarded the grant, TCPH will submit a resolution to amend budget and appropriate the funds at that time and annually thereafter for the term of the award; and

WHEREAS: The Tioga County Legislature supports TCPH in pursuing funding to provide this program to Tioga County residents; therefore be it

RESOLVED: That Tioga County Public Health is authorized to confirm interest in this funding with the New York State Department of Health for up to \$50,000 with a matching requirement of up to \$50,000 over five years.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -26 AUTHORIZATION TO APPLY FOR GRANT  
MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has identified a grant opportunity to provide funding for Building Capacity for Rural Suicide Prevention in New York State; and

WHEREAS: TCMH will partner with Tioga County Public Health (TCPH) in the grant application, program management and grant deliverables; and

WHEREAS: If awarded, the grant would be for 30 months and be for a total of \$132,000; and

WHEREAS: County Policy requires Legislative approval for grant applications; and

WHEREAS: TCMH seeks approval from the Tioga County Legislature to apply for the grant offered by New York State Office of Mental Health; and

WHEREAS: There will be no additional County cost for the grant (i.e. cash match) if awarded; and

WHEREAS: If awarded the grant, TCMH will submit a resolution to amend budget and appropriate the funds at that time; and

WHEREAS: The Tioga County Legislature supports TCMH in pursuing funding to provide this program to Tioga County residents; therefore be it

RESOLVED: That Tioga County Mental Health is authorized to submit a grant application for the NYS Office of Mental Health's Building Capacity for Rural Suicide Prevention.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26 APPROPRIATION OF SAFE HARBOR FUNDS  
AND AMEND 2026 BUDGET  
SOCIAL SERVICES

WHEREAS: Safe Harbor NY funding has been awarded to Tioga County Department of Social Services from the Office of Children and Family Services to raise awareness about sexually exploited youth; and

WHEREAS: Appropriation of funds and budget modification requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

|   |             |
|---|-------------|
| From: A6050.436100 State Aid: Child Advocacy Center | \$16,949.00 |
| To: A6050.540010 Advertising                        | \$ 1,800.00 |
| To: A6050.540140 Contracting Services               | \$ 9,993.26 |
| To: A6050.540420 Office Supplies                    | \$ 100.00   |
| To: A6050.540485 Printing/Paper                     | \$ 100.00   |
| To: A6050.540487 Program Expense                    | \$ 4,955.74 |

And be it further

RESOLVED: That available funds on 12/31/26 of the original \$16,949.00 will be carried forward into the New Year.

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 RE-ESTABLISH PRIOR YEAR 2025 ARPA OPERATING  
OBLIGATIONS IN THE 2026 BUDGET

WHEREAS: American Rescue Plan Act “ARPA” Funds have been granted to Tioga County by the US Treasury in 2021 in the total amount of \$9,362,868; and

WHEREAS: As of 12/31/2025 there is approximately \$880,611.33 in unspent ARPA funds; and

WHEREAS: The Tioga County Veterans Service Agency has identified a need for remaining ARPA funds to be used for continued community outreach and veteran suicide prevention efforts; and

WHEREAS: It has been determined by the US Treasury that ARPA funds granted are to be considered obligated by calendar year end 2024, and be expended by the end of calendar year 2026; therefore be it

RESOLVED: The following amounts be re-established and carried forward within the 2026 Budget:

**Operational Appropriations**

|   |            |
|---|------------|
| A6510 540640 SUPPLIES (NOT OFFICE) ARPA                 | \$2,614.34 |
| VETERANS – Community Support/Suicide Prevention Efforts |            |

REFERRED TO: ITCS COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE USE OF AMERICAN RESCUE PLAN ACT  
(ARPA) FUNDS FOR EMERGENCY HVAC REPAIR AT  
56 MAIN DATA CENTER

WHEREAS: The Chief Information Officer has reported that the critical Liebert HVAC system supporting the County's Data Center at 56 Main Street suffered a complete loss of cooling due to multiple component failures, resulting in total system shutdown; and

WHEREAS: Emergency repairs were immediately required to restore cooling capacity and prevent damage to essential County IT infrastructure; and

WHEREAS: Stark Tech Services LLC responded to the emergency and performed necessary repairs, including refrigerant recovery, replacement of failed components such as sight glass, filter drier, piping assembly, heater element, and recharging of R-407C refrigerant, totaling \$15,750.93; and

WHEREAS: These repairs were essential to protect equipment, maintain continuity of Data Center operations, and prevent further system deterioration; and

WHEREAS: American Rescue Plan Act "ARPA" funds have been budgeted in H1620 520911 M7674 Renovations 56 Main Street-ARPA account for essential infrastructure improvements, and the Department is requesting the use of ARPA funds to cover the cost of these necessary emergency repairs; therefore be it

RESOLVED: That invoices related to the emergency HVAC repairs at 56 Main Street in Owego, NY, performed by Stark Tech Services LLC in the amount of \$15,750.93, are hereby authorized to be paid with ARPA funds; and be it further

RESOLVED: That said expenditure shall be appropriate from the following account:

|  |             |
|--|-------------|
| H1620 520911 M7674 Renovations 56 Main St – ARPA | \$15,750.93 |
|--|-------------|



REFERRED TO: PUBLIC WORKS COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. E16 AUTHORIZE USE OF ARPA FUNDS  
FOR VEHICLE WASH EQUIPMENT

WHEREAS: American Rescue Plan Act “ARPA” Funds have been granted to Tioga County by the US Treasury in 2021; and

WHEREAS: The Commissioner of Public Works has identified equipment that is essential for a vehicle wash facility for Tioga County; and

WHEREAS: The first identified requirement is electric cable; and

WHEREAS: The second identified requirement is installation of pressure washers and high-pressure water lines; and

WHEREAS: The third identified requirement is for vent fans; and

WHEREAS: The fourth identified requirement is for two pressure washers; and

WHEREAS: The fifth identified requirement is for power vent purchase/installation; and

WHEREAS: The sixth identified requirement is for asbestos testing; and

WHEREAS: The seventh identified requirement is for Motorized Louvers; and

WHEREAS: The eighth identified requirement is for Freight; and

WHEREAS: The Tioga County Legislature oversees and authorizes the use of any and all “ARPA” American Rescue Plan Act funds; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the following payments totaling \$52,111.53 to be paid out of the account H1620.520994.M7674 Building Construction – ARPA.

|   |             |
|---|-------------|
| Electric Cable:   | \$ 109.89   |
| Installation of pressure washers and high-pressure water lines: | \$14,425.00 |
| Vent Fans:  | \$ 2,543.64 |
| Pressure Washers:   | \$19,975.00 |

|                                     |             |
|-------------------------------------|-------------|
| Power Vent Purchase/Installation:   | \$ 9,650.00 |
| Asbestos Testing for Existing Roof: | \$ 1,050.00 |
| Motorized Louvers:                  | \$ 3,923.00 |
| Freight:                            | \$ 435.00   |

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26 AMEND 2026 BUDGET & APPROPRIATE FUNDS  
PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) applied for a grant from the Community Foundation of the Southern Tier with authorization from Legislative Resolution No. 22-26; and

WHEREAS: TCPH has been awarded the grant and will receive the funds specifically for the Child Passenger Safety program; and

WHEREAS: Amending of Budget and Appropriation of Funds requires Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From:

A4053.422800 CFCS Grants -Non State or Federal \$5,000

To:

A4053.540640 CFCS Supplies (not office) \$5,000

And be it further

RESOLVED: That the balance of this funding on 12/31/2026 be carried forward into the 2027 budget in the same budget lines.

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 MODIFY 2026 BUDGET AND  
APPROPRIATION OF FUNDS  
RADIO PROJECT  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2026 budget and appropriation of funds; and

WHEREAS: The Office of Emergency Services has a need to appropriate funds to cover the cost of the subscribers, from Motorola Solutions, for the Radio Project; therefore be it

RESOLVED: That the 2026 budget be modified and appropriation of funds be made as follows:

|  |                |
|--|----------------|
| FROM: H3021.540140.ST22 Contracting Services | \$1,152,544.48 |
| TO: H3021.521230.ST22 Radio & Equipment      | \$1,152,544.48 |

AND

|   |                |
|---|----------------|
| FROM: H387809 Radio Comm System Reserve | \$2,296,943.23 |
| TO: H3021.521230.E911 Radio & Equipment | \$2,296,943.23 |

REFERRED TO: PUBLIC SAFETY COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 MODIFY 2026 BUDGET  
OFFICE OF EMERGENCY SERVICES

WHEREAS: Legislative approval is needed to modify the 2026 budget; and

WHEREAS: The Office of Emergency Services has a need to appropriate funds to cover the cost of the Radio Communications, Consultant Yoder Communications LLC (VID 8300/CID 2082) for the Radio Tower Upgrade Project, as well as Motorola Solutions for the maintenance of the towers; therefore be it

RESOLVED: That the 2026 budget be modified as follows:

|   |             |
|---|-------------|
| FROM: A3021.520130.E911 Equipment (not car) | \$90,678.18 |
| TO: A3021.540140.E911 Contracting Services  | \$90,678.18 |

REFERRED TO: FINANCE, LEGAL & SAFETY COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 TRANSFER OF CONTINGENCY FUNDS  
AMEND 2026 BUDGET  
GENERAL FUND AND COUNTY LIABILITY  
INSURANCE FUND

WHEREAS: The amount appropriated in the 2026 Budget for liability insurance claims is insufficient to cover two (2) unanticipated claims incurred by Tioga County; and

WHEREAS: Additional funding is necessary to satisfy these claim obligations, and

WHEREAS: The appropriation of contingency funds and transfer of said funds to the County Liability Insurance Fund requires approval of the Tioga County Legislature; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the transfer and appropriation of contingency funds and the corresponding transfer to the County Liability Insurance Fund as follows:

|     |               |                               |              |
|-----|---------------|-------------------------------|--------------|
| FR: | A1990 540715  | CONTINGENCY TRANSFER          | \$100,000.00 |
| TO: | A9901 590715  | TRANSFER A TO CI              | \$100,000.00 |
| FR: | CI1910 450310 | LIABILITY FUND INTERFUND      | \$100,000.00 |
| TO: | CI1930 540270 | INSURANCE-LIAB JUDGE & CLAIMS | \$100,000.00 |

And be it further

RESOLVED: That the County Treasurer and Budget Officer are hereby authorized and directed to process the corresponding interfund accounting entry as follows:

|     |               |                          |              |
|-----|---------------|--------------------------|--------------|
| DR: | A9901 590715  | TRANSFER A TO CI         | \$100,000.00 |
| CR: | CI1910 450310 | LIABILITY FUND INTERFUND | \$100,000.00 |

REFERRED TO: PUBLIC SAFETY COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 AUTHORIZE CONTRACTED SERVICE RATES  
OFFICE OF EMERGENCY SERVICES –  
TRAINING PROGRAM VENDORS

WHEREAS: The Tioga County Legislature must authorize compensation structures related to County programs; and

WHEREAS: The Office of Emergency Services administers training programs requiring the use of qualified instructors and support personnel; and

WHEREAS: Such instructional and support services may be provided by independent vendors or contracted service providers, and are not classified as County employment positions; and

WHEREAS: Resolution No. 266-18 previously established hourly rates for such services; and

WHEREAS: The Office of Emergency Services has identified a need to update contracted service rates to ensure adequate vendor participation and program staffing; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the following maximum hourly rates for contracted services, applicable to vendors and independent contractors providing training services to the Office of Emergency Services:

**Certified Instructor Coordinator (CIC) – NYS Minimum Wage plus \$10.00 per hour**  
**Certified Lab Instructor (CLI) – NYS Minimum Wage plus \$4.00 per hour**  
**Skills Instructor – NYS Minimum Wage**  
**Victim Helper – NYS Minimum Wage**

And be it further

RESOLVED: That these rates shall apply only to services provided under contract or agreement, and shall not be construed as wages, salaries, or stipends for County employees; and be it further

RESOLVED: That all such services shall be procured and administered in accordance with Tioga County Procurement Policy, General Municipal Law, and any applicable contractual requirements.

REFERRED TO: PERSONNEL COMMITTEE  
LEGISLATIVE WORKSESSION

RESOLUTION NO. -26 RATIFY COLLECTIVE BARGAINING AGREEMENT  
(TCCA/NCEU)

WHEREAS: Tioga County and the Tioga County Corrections Association/National Corrections Employees Union have been negotiating a successor agreement; and

WHEREAS: The parties reached agreement on a contract for the period January 1, 2026 - December 31, 2029; and

WHEREAS: The TCCA/NCEU members ratified the agreement at a vote on May 1, 2026; therefore be it

RESOLVED: That the Tioga County Legislature hereby ratifies the 2026-2029 collective bargaining agreement; and be it further

RESOLVED: That the Chair of the Legislature, along with the Sheriff, is authorized to sign the Agreement as a joint employer; and be it further

RESOLVED: That the Tioga County Legislature does hereby agrees to implement the funds necessary to carry out the terms and provisions of said contract.



REFERRED TO: PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE  
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE SALARY INCREASE FOR  
DEPUTY COMMISSIONER OF PUBLIC WORKS AND  
APPROPRIATE FUNDS IN THE 2026 BUDGET

WHEREAS: Legislative approval is required for any salary increase for a Management/Confidential position; and

WHEREAS: The position of Deputy Commissioner of Public Works includes special requirements and professional expectations related to engineering licensure, including progression from Engineer-In-Training status to full Professional Engineer licensure as part of the position's long-term qualification; and

WHEREAS: Justin Ruggiero, Deputy Commissioner of Public Works, has successfully obtained his New York State Professional Engineer's License; and

WHEREAS: The Management/Confidential salary range for the Deputy Commissioner of Public Works with a Professional Engineer's License is established at \$76,329 to \$86,329; and

WHEREAS: This salary adjustment aligns with prior legislative actions recognizing professional licensure as a basis for compensation adjustment within Public Works; and

WHEREAS: Sufficient funds were not specifically budgeted in the 2026 Adopted Budget for this salary adjustment, requiring a budget transfer to support the increase; therefore be it

RESOLVED: That the following budget transfer be completed and funds appropriated as follows:

|       |                                   |          |
|-------|-----------------------------------|----------|
| FROM: | A1620 540140 Contracting Services | \$10,000 |
| TO:   | A1490 510010 Full Time            | \$10,000 |

And be it further

RESOLVED: That Justin Ruggiero's annual salary will increase to \$78,288 annually, effective May 18, 2026, in recognition of the attainment of a New York State Professional Engineer's License.

REFERRED TO:

PUBLIC WORKS COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -26

AUTHORIZE POSITION RECLASSIFICATION  
PUBLIC WORKS

WHEREAS: Legislative approval is required for position reclassification; and

WHEREAS: On April 03, 2026, the Personnel Department received a position description questionnaire from Christopher Smith, Maintenance Mechanic II (CSEA grade 4, \$23.45) who works within the Building and Grounds unit of the Public Works Department; and

WHEREAS: This resulted in the review of work tasks performed by Mr. Smith in comparison to the Maintenance Mechanic classification levels; and

WHEREAS: Due to the type of work assigned to and performed by Mr. Smith which routinely involves three skill trades, the Personnel Officer has determined justification exists to reclassify Mr. Smith to a Maintenance Mechanic III (CSEA grade 3, \$24.52); therefore be it

RESOLVED: That the Tioga County Legislature authorizes the reclassification of one Maintenance Mechanic II position currently filled by Christopher Smith to Maintenance Mechanic III and that Mr. Smith's new hourly rate will be \$24.52 retroactive to April 03, 2026.

REFERRED TO: PERSONNEL COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. -26 AUTHORIZE APPOINTMENT OF  
ASSISTANT PAYROLL COORDINATOR  
TREASURER'S OFFICE

WHEREAS: Legislative approval is required for any appointment to a Management/Confidential position within Tioga County; and

WHEREAS: The position of Assistant Payroll Coordinator was created by Resolution No. 157-26 on 3/10/2026, within the Treasurer's Office; and

WHEREAS: The Treasurer has conducted a recruitment search and has identified a desirable candidate; therefore be it

RESOLVED: That the Treasurer is hereby authorized to appoint Tabitha Campbell provisionally to the title of Assistant Payroll Coordinator pending successful completion of civil service examination requirements, at an annual Management/Confidential salary of \$51,000, effective June 1, 2026.

REFERRED TO: PERSONNEL COMMITTEE  
FINANCE COMMITTEE

RESOLUTION NO. - 26 AUTHORIZE APPOINTMENT OF  
GRANTS AND PROGRAMS ADMINISTRATIVE  
ASSISTANT (PT) IN THE ASSIGNED COUNSEL  
OFFICE

WHEREAS: Legislative approval is required for any appointments made to a Management/Confidential position within Tioga County; and

WHEREAS: The County has secured a grant through NYS Indigent Legal Services intended to increase legal services provided to Indigent persons; and

WHEREAS: The Grants and Programs Administrative Assistant (PT) position will become vacant on May 15, 2026 due to a resignation; and

WHEREAS: The Assigned Counsel Administrator has identified that the replacement and filling of a part-time non-competitive Grants and Programs Administrative Assistant (17.5 hours per week) position to assist with the administration of the New State Indigent Legal Services Grants and Assigned Counsel Program is necessary; therefore be it

RESOLVED: That the Assigned Counsel Administrator is hereby authorized to appoint Anita Teed to the title of Grants and Programs Administrative Assistant (PT) at an annual Management/Confidential salary of \$25,875, to be paid under organization number A1174, effective May 18, 2026; and be it further

RESOLVED: That this resolution will be null and void if Ms. Teed fails to pass the County mandated criminal background check.

REFERRED TO: LEGISLATIVE WORKSESSION  
PERSONNEL COMMITTEE

RESOLUTION NO. -26 STANDARD WORK DAY AND  
REPORTING RESOLUTION

WHEREAS: The New York State Retirement System created new reporting regulations in 2009 that require establishment of terms and work hours for elected and appointed officials and a resolution stating such at the onset of each term; therefore be it

RESOLVED: That the County of Tioga hereby establishes the following as standard work days for elected and appointed officials, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by the following officials to the Clerk of this body;

| Title                                     | Name            | Standard Work Day<br>(Hrs/day) | Term Begins/Ends    | Participates in Employer's Time Keeping System<br>(Y/N) | Days/Month<br>(based on Record of Activities) |
|---|-----------------|--------------------------------|---------------------|---|---|
| <b>Appointed Officials</b>                |                 |                                |                     |   |   |
| District Attorney                         | Kirk Martin     | 7                              | 01/01/26 – 12/31/29 | N   | 38  |
| 4 <sup>th</sup> Assistant County Attorney | Ron Lanouette   | 7                              | 1/1/26-12/31/28     | N   | 11.42   |
| 1 <sup>st</sup> Assistant Public Defender | Todd Miller     | 7                              | 1/1/26-12/31/28     | N   | 18.92   |
| Assistant Public Defender (PT)            | Kristin Riddell | 7                              | 1/1/26-12/31/28     | N   | 7.10  |
| Assistant Public Defender (PT)            | Thomas Saitta   | 7                              | 1/1/26-12/31/28     | N   | 11.04   |
| Assistant Fire Coordinator                | Stephen Solomon | 7                              | 1/1/26-12/31/28     | N   | 5.12  |
| Assistant Fire Coordinator                | Michael Roden   | 7                              | 1/1/26-12/31/28     | N   | 2.39  |
| <b>Elected Officials</b>                  |                 |                                |                     |   |   |
| Legislator                                | Ron Ciotoli     | 6                              | 01/01/26-12/31/28   | N   | 11.45   |
| Legislator                                | Tracy Monell    | 6                              | 1/1/26-12/31/28     | N   | 22.89   |
| Legislator                                | JoEllen Rose    | 6                              | 1/1/2026-12/31/2028 | N   | 8.03  |
| Legislator                                | David Cantella  | 6                              | 1/1/2026-12/31/2026 | N   | 3.23  |

I, Cathy Haskell, Secretary/Clerk of the governing board of the County of Tioga, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the XXXX day of XXXX, 20XX on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Tioga County Legislature on this XXXX day of XXXX, 20XXX.

\_\_\_\_\_  
Tioga County Legislative Clerk

Affidavit of Posting: I, Cathy Haskell, being duly sworn, depose and say that the posting of the resolution began on XXXXXXXX and continued for at least 30 days. That the resolution was available to the public on the

- Employer's website at [www.tiogacountyny.com](http://www.tiogacountyny.com)
- Official sign board at Tioga County Legislative Office.
- Main Entrance Clerk's Office at \_\_\_\_\_