



ADMINISTRATIVE SERVICES COMMITTEE – VETERANS AGENDA

October 5, 2023

1030 hours

- APPROVAL OF MINUTES:
 - September 5, 2023
- FINANCIAL:
 - 2023 Year-to-date Budget Report
- OLD BUSINESS:
 - Onward Ops (ETS) at Ft. Drum, September 11-13, 2023, met with 157 TSM's, enrolled 22
- NEW BUSINESS:
 - YTD statistics
 - Outreach for October: PGA Hope – 9/3, 9/10, 9/17, 9/24, 9/31; Onward Ops (ETS) – Ft. Drum 9/16-9/18; MHFA Training – 9/19-9/20; Coffee Mess – 9/20; MHFA Training – 9/21; Trunk or Treat – DSS, 9/23; MHFA Training 9/25-9/26; Trunk or Treat – Nichols FD, 9/28
- PERSONNEL
 - Staff completed state annual accreditation training 9/27-9/29
 - Sending Team Member from ETS Collaborative to OMH Conference 10/17 in Albany
 - Mike & Sue attending Statewide Dwyer Conference, 11/1-11/2
- RESOLUTIONS
 - J-12, Resolution To Exceed Per Event Food & Beverage Purchasing Guidelines
 - J-13, Resolution to Apply for Onward Ops/ETS Grant for Additional 2-years Funding

TIOGA COUNTY, NEW YORK

Veterans' Service Agency

1062 State Route 38 PO Box 84 Owego, NY 13827



Michael F. Middaugh Director ☎ 607 687 8228 📠 607 687 8226 🌐 www.TiogaCountyNY.com

- PROCLAMATIONS
 - N/A
- EXECUTIVE SESSION
 - N/A
- ADJOURNMENT

Veterans' Service Agency



Administrative Services Committee – Veterans Minutes September 5, 2023 Start Time: 1050 hours

ATTENDANCE:

- Legislators: Standinger, Ciotoli, Brown, Committee Chair Mullen, Chairwoman Sauerbrey
- Staff: Michael Middaugh, Director

APPROVAL OF MINUTES:

- Motion to accept July 5 & August 8 Committee Minutes made by Legislator Brown, seconded by Legislator Ciotoli, all in favor

FINANCIAL:

- 2023 Year-to-date budget report was reviewed

OLD BUSINESS:

- NA
- S' jff

NEW BUSINESS:

- YTD agency statistics
- Onward Ops – ETS Sponsorship, Ft. Drum August 13-16, 2023, spoke with 108 servicemembers and enrolled 18.
- September is Suicide Prevention and Awareness Month
- Outreach for September: PGA Hope every Tuesday, Field of Forgotten Fallen, State Fair tickets – gave out 100, Lunch & Learn with Mt. Laurel Recovery Center, Family Day & BBQ for Army Reserve Center, Onward Ops @ Ft. Drum, NYSAC Fall Conference @ Turning Stone, POW/MIA Recognition Ceremony @ County Memorials, TC Veterans Night @ Rumble Ponies game – gave out 100 tickets, MOAA Convention @ Tioga Downs, Coffee Mess @ Julie Perkins Fishing Access, Grocery Giveaway @ Park Terrace UMC, Ruck March @ Waverly Glen Park

PERSONNEL:

- NA

OLD BUSBY

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RESOLUTIONS/PROCLAMATIONS:

- Resolution I-22, Resolution to Exceed Per Event Food & Beverage Purchasing Guidelines for September

PROCLAMATIONS

- N/A

EXECUTIVE SESSION:

- NA

ADJOURNMENT:

1105 hours

DRAFT

RESOLUTION

Tioga Res 21

Veterans' Service Agency

NEW YORK

PROCLAMATION

11/17/21

RESOLUTION

Tioga Res 21

Veterans' Service Agency

NEW YORK

PROCLAMATION

11/17/21

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6510 Veterans' Service							
A6510 427700 Other Unclassified	-6,000	0	-6,000	-1,290.33	.00	-4,709.67	21.5%*
A6510 427700 DP22 Other Revenues	-100,000	-65,149	-165,149	-59,915.32	.00	-105,234.08	36.3%*
A6510 437100 State Aid-Veterans	-25,000	0	-25,000	.00	.00	-25,000.00	50.0%*
A6510 437100 ETSSP State Aid-Vs	139,823	-30,000	109,823	56,996.60	.00	15,000.00	40.8%
A6510 510010 Full Time	62,000	0	62,000	45,181.79	.00	16,818.21	72.9%
A6510 510010 DP22 Fulltime-Dwyer	18,445	0	18,445	13,977.14	.00	4,467.86	75.8%
A6510 510020 Part Time/Temporar	0	2,000	2,000	1,704.94	.00	295.06	85.2%
A6510 520130 M7674 Equipment (No	0	4,000	4,000	3,912.05	.00	87.95	97.8%
A6510 520210 M7674 Other Furnitu	0	2,200	2,200	2,176.78	.00	23.22	98.9%
A6510 520621 M7674 Computer Equi	4,700	0	4,700	3,902.00	.00	798.00	83.0%
A6510 540010 Advertising	0	6,000	6,000	3,506.00	.00	2,494.00	58.4%
A6510 540010 M7674 Advertising-A	0	0	0	305.46	.00	194.54	61.1%
A6510 540070 Car Maintenance-VA	500	0	500	260.00	.00	340.00	43.3%
A6510 540180 Dues	600	0	600	414.49	.00	185.51	69.1%
A6510 540220 Automobile Fuel	600	0	600	141.35	.00	858.65	14.1%
A6510 540220 M7674 Automobile Fu	0	1,000	1,000	1,198.99	.00	801.01	59.9%
A6510 540360 Meals/Food	1,300	700	2,000	2,916.90	.00	3,083.10	48.6%
A6510 540360 M7674 Meals/Food-AR	0	6,000	6,000	241.39	.00	458.61	34.5%
A6510 540420 Office Supplies	1,400	-700	700	75.81	.00	924.19	7.6%
A6510 540420 M7674 Office Suppli	0	1,000	1,000	82.89	.00	317.11	20.7%
A6510 540480 Postage	400	0	400	412.11	.00	187.89	68.7%
A6510 540485 Printing/Paper	600	0	600	29,180.31	.00	33,259.81	46.7%
A6510 540487 DP22 Program Expens	32,350	30,090	62,440	9,828.18	.00	36,500.06	21.2%
A6510 540487 ETSSP Program Expen	0	46,328	46,328	2,376.95	.00	3.05	99.9%
A6510 540620 Software Expense	200	2,180	2,380	1,027.11	.00	52.89	95.1%
A6510 540620 Supplies (Not Offi	1,280	-200	1,080	5,472.43	.00	219.07	37.2%
A6510 540640 M7674 Supplies (Not	0	14,705	14,705	265.93	.00	3,469.99	54.8%
A6510 540660 Telephone	485	0	485	1,530.01	.00	1,000.00	30.6%
A6510 540731 Training/State Req	5,000	0	5,000	780.00	.00	1,240.00	38.6%
A6510 540731 M7674 Training/Stat	0	1,000	1,000	398.00	.00	2,102.00	15.9%
A6510 540733 Training/All Other	4,000	-1,980	2,020	5,800.73	.00	-3,056.95	211.4%*
A6510 540733 M7674 Training/All	0	2,500	2,500	5,610.67	.00	1,348.32	80.4%
A6510 581088 State Retirement F	2,744	0	2,744	5,536.93	.00	1,091.52	76.6%
A6510 581088 DP22 State Retirement	394	6,928	7,322	3,572.77	.00	1,200.11	67.3%
A6510 583088 Social Security Fr	6,885	0	6,885	2,472.91	.00	440.76	76.6%
A6510 583088 DP22 Social Securit	1,004	3,660	4,664	1,444.69	.00	49.66	51.2%
A6510 584088 Workers Compensati	3,673	0	3,673	52.20	.00	15.66	76.9%
A6510 584088 DP22 Workers Compens	441	1,444	1,885	68	.00		
A6510 585588 Disability Insuran	102	0	102		.00		
A6510 585588 DP22 Disability Ins	24	44	68		.00		



Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6510 586088	Health Insurance F	25,721	0	25,721	20,262.40	.00	5,458.10	78.8%
A6510 586088	DP22 Health Insuran	8,904	17,842	26,746	20,573.60	.00	6,172.08	76.9%
A6510 588988	Eap Fringe	44	0	44	30.73	.00	12.95	70.4%
A6510 588988	DP22 EAP Fringe	6	18	24	18.07	.00	5.52	76.6%
TOTAL Veterans' Service		192,624	51,611	244,235	177,487.86	.00	66,746.87	72.7%
TOTAL General Fund		192,624	51,611	244,235	177,487.86	.00	66,746.87	72.7%
TOTAL REVENUES		-131,000	-95,149	-226,149	-76,205.65	.00	-149,943.75	
TOTAL EXPENSES		323,624	146,760	470,384	253,693.51	.00	216,690.62	

Month-to-Month Veteran Services Comparisons by Year

* Others: Family Members/Agencies
 ** Services: Any type of assistance we provide to a veteran or family members

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020													
Veterans	124	123	70	44	69	109	86	88	91	102	98	64	1068
*Others	64	42	26	25	29	80	42	40	37	50	46	33	514
New Vets	48	26	15	14	21	31	31	21	32	25	30	11	305
**Services Provided	318	280	189	119	176	287	231	236	290	285	244	181	2836
2021													
Veterans	103	82	93	77	95	135	121	114	109	130	129	97	1285
*Others	59	42	39	33	54	85	112	79	45	84	69	50	751
New Vets	24	14	15	21	20	31	34	15	20	29	39	34	296
**Services Provided	273	235	245	210	264	344	313	288	294	355	348	255	3424
2022													
Veterans	107	56	107	129	119	106	122	116	123	187	164	135	1471
*Others	47	29	52	74	43	42	35	46	43	49	53	67	580
New Vets	43	21	40	25	33	30	27	27	34	18	27	19	344
**Services Provided	296	146	281	392	346	303	357	431	405	586	478	444	4465
2023													
Veterans	189	151	236	262	288	244	307	248	232				2157
*Others	54	48	50	79	56	96	76	85	47				591
New Vets	28	15	18	16	28	22	24	34	24				209
**Services Provided	564	426	417	406	767	381	343	678	713				4695

Year-to-Year Veteran Services Comparisons (Totals)

	2019	2020	2021	2022	2023	2024	2025	2026	2027	Totals
Veterans	1076	1068	1285	1471	2157					7057
*Others	477	514	751	580	591					2913
New Vets	338	305	296	344	209					1492
**Services Provided	2,724	2,836	3,424	4,465	4695					18144

Year-to-Year Outreach (these totals are separate from monthly stats)

*Outreach is conducted as a way to provide non-clinical peer-to-peer support through various mediums (# of events)

	2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	12	7	9	5	8	6	5	5	10	3	2	3	75	
Attendees	400	60	187	117	201	242	118	150	312	204	71	67	2129	
	2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	6	7	3	2	4	3	4	2	5	3	6	5	50	
Attendees	124	134	59	69	84	237	201	208	389	285	204	181	2175	
	2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	3	2	4	7	9	5	11	6	5	8	9	4	73	
Attendees	105	37	248	151	237	264	306	228	499	517	390	94	3076	
	2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	8	8	5	8	13	18	18	19	14	13	10	8	142	
Attendees	79	100	181	217	170	1169	887	796	1,280	697	688	283	6547	
	2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
*Outreach	9	8	8	8	9	10	10	16	16	16			94	
Attendees	341	264	283	726	426	752	691	714	766				4963	

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. J-12
SERVICE

REQUESTING TIOGA COUNTY VETERANS'

AGENCY BE ALLOWED TO EXCEED FOOD &
BEVERAGE PURCHASE GUIDELINES

WHEREAS: The Tioga County Veterans Service Agency (TCVSA) conducts multiple community outreach events monthly and at these events provides food, beverages, and supplies to those in attendance as well as information on resources, benefits, and services available to veterans, military and their families; and

WHEREAS: County Policy – Section III; Subsection H. Purchase of Food, Beverages and Supplies limit expenses to \$150 per event; and

WHEREAS: The TCVSA will be holding the following events in October, with grant funds being used, that will exceed the \$150.00 per event limit, and requests to exceed the event limit must be made by resolution and require the approval of the County Legislature:

- October 15-18, Onward Ops @ Ft. Drum, ETS Grant - \$500.00
- October 19-20, MHFA Training, ARPA Funding - \$550.00
- October 21, MHFA Training, Dwyer Program Grant \$700.00
- October 23, Trunk or Treat @ DSS, MH Outreach -\$350.00
- October 25-26, MHFA Training, Dwyer Program Grant - \$550.00
- October 28, Trunk or Treat @ Nichols FD, MH Outreach Grant - \$350.00
- October 31, Coffee Mess, MH Outreach Grant - \$400.00

Therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to exceed the per event limit using grant funding as identified, noting that TCVSA will not exceed the total amount mentioned for each event above.

REFERRED TO:

ADMINISTRATIVE SERVICES COMMITTEE

RESOLUTION NO. J-13

REQUESTING TIOGA COUNTY VETERANS' SERVICE AGENCY BE ALLOWED TO PERSUE A GRANT KNOWN AS NY CARES UP GRANT

WHEREAS: The New York State Office of Mental Health's Suicide Prevention Center of New York is offering another two-year Veteran Serving Organization Grant that will award \$70,000 to be used to continue supporting our original 7-county collaborative and implement the Onward Ops, a program of ETS-Sponsorship (ETS-SP) in ten (10) new counties; and

WHEREAS: This community-based program has proven very effective over the last two years in assisting Transitioning Service Members (TSMs) as they shift from military to civilian life, by connecting them with a local volunteer peer sponsor. Specifically, our partnership at Ft. Drum with the Soldier For Life Transitional Assistance Program (SFLTAP) which has enrolled more than 600 TSMs since its inception in August of 2022, and the data shows the bulk of TSMs that are staying in New York State, are settling in the new 10 counties we intend to expand into; and

WHEREAS: We are certified as Community Integration Coordination point, and one county in Mohawk Valley has agreed to be the second Community Integration Coordination point; this grant will allow us to expand the existing collaborative that we have created in the Southern Tier Finger Lakes Region and include Central NY, Mohawk Valley and North Country counties; specifically, Onondaga, Madison, Oneida, Oswego, Lewis, Jefferson, Hamilton, Fulton, St. Lawrence and Franklin Counties and forming and supporting the new regional collaborative known as Central Mohawk Valley Southern Tier North Country Collaborative (CMSNC); therefore be it

RESOLVED: That the Tioga County Legislature allow the Tioga County Veterans' Service Agency to pursue this grant application to establish and maintain an expanded Onward Ops (ETS-SP) program within the new Regional Collaborative as previously described.