

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk



Legislative Support Minutes

September 10, 2026

1:00 p.m.

ATTENDANCE

Legislators: Legislators Brown, Bunce, Cantella, Ciotoli, Flesher, Monell, Rose, and Standinger were present with Legislator Aronstam being absent.

Staff: Legislative Clerk Haskell, Deputy Legislative Clerk Graven, County Administrator Bailey, County Attorney DeWind, Personnel Officer Parke, and Commissioner of Public Works Hammond

Guests:

Matt Freeze, Morning Times Reporter

APPROVAL OF MINUTES

Legislator Standinger made the motion, seconded by Legislator Cantella to approve the August 6, 2026 Legislative Support minutes, as written. Motion carried.

FINANCIAL

2026 YTD Budget Report: Legislative Clerk Haskell reported 69.7% utilization noting no budgetary issues or concerns.

County Auditor Accounts Payable Report: Ms. Haskell reported the following accounts payable report for August. This report is included in today's committee agenda packet.

Month	AP Invoices	AP Total	P-Card Transactions	P-Card Total
August	669	\$1,100,672.64	207	\$65,360.45
YTD	5,948	\$22,516,057.80	1,674	\$383,396.75
5 Rejected AP Invoices	Rejected invoices due to incorrect remit addresses and incorrect invoice amounts.			

OLD BUSINESS

August 2026 Meetings:

Minutes were taken, typed, copied, recorded, distributed, and indexed for the Legislature and Journal of Proceedings for the following Legislature meetings in August 2026:

- Eighth Regular Legislature Meeting – August 11, 2026
- Fourth Special Legislature Meeting – August 27, 2026

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk



The Legislative Clerk attended the following meetings/trainings in August 2026:

- Legislative Standing Committee Meetings – August 4 and 6, 2026
 - Legislative Worksessions – August 6 and 27, 2026
- Finance, Legal & Safety Committee Meeting – August 11, 2026
 - Eighth Regular Legislature Meeting – August 11, 2026
- Provided Munis AP Training to new Veterans Service Officer – August 24, 2026
 - Fourth Special Legislature Meeting – August 27, 2026
 - CCOB Meeting – August 27, 2026
 - Policy Review Committee – August 27, 2026

NYSAC Conference (9/28 – 9/30/26) – Ms. Haskell reported that Chair Monell, Legislator Aronstam, and County Administrator Bailey will be attending the NYSAC Fall Conference in Syracuse, NY from 9/28 – 9/30/26.

NEW BUSINESS

Introduction of Local Law No. A of 2026: Ms. Haskell reported that the proposed local law provides for the collection of hotel and motel occupancy tax in Tioga County. A Legislator will introduce this local law at the September 15, 2026 Legislature meeting. Ms. Haskell reviewed the proposed timeline for introduction, public hearing, and adoption as follows:

Date	Meeting	Action
9/15/26	Ninth Regular Legislature Meeting	Introduction of Local Law
9/24/26	Legislative Worksession	Public Hearing at 10:00 AM
10/13/26	Tenth Regular Legislature Meeting	Resolution for Legislature Consideration to Adopt Local Law

The County's current Hotel and Motel Occupancy Tax Local Law expires November 30, 2026.

The proposed Local Law would be effective December 1, 2026 through November 30, 2029.

Employee Recognition Pin Ceremonies and Luncheon: Ms. Haskell reported that the County recognizes September 14 – 18, 2026 as Employee Recognition Week. Employees attaining 5, 10, 15, 20, 25, 30 and more years of service will be recognized at pin ceremonies held throughout the week. Employees attaining 25 or more years of service will also be recognized at the Employee Recognition Luncheon on September 24, 2026 at 12:00 pm at Waterman's Café, Apalachin, NY.

Each pin ceremony location will have a food truck available to provide all County employees with lunch. Meal tickets were distributed to the Legislators in attendance and may be used at any one of the pin ceremony locations.

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827

☎ 607 687 8240 📠 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk



Legislators interested in attending the Employee Recognition Luncheon on September 24, 2026 will need to RSVP to the Personnel Office and submit the \$20.00 luncheon fee.

Legislative Clerk NYSACCLB Executive Meeting: Legislative Clerk Haskell reported she serves on the Executive Committee of the NYS Association of Clerks of County Legislative Boards (NYSACCLB) Executive Committee and will attend its annual meeting on September 16, 2026 in Utica, NY.

September Legislature Meeting:

- **Prayer, Pledge, Voting:** Legislator Aronstam will lead the prayer, Pledge of Allegiance and start the voting process for the September 15, 2026 Legislature meeting.
- **Recognition Resolutions:** There are two (2) recognition resolutions for the September 15, 2026 Legislature meeting:

Recognition of Dr. Rani Kapur-Pado's 26 Years of Dedicated Service to the Tioga County Board of Health

Legislator Standinger will read and present at the September 15, 2026 Legislature meeting. Dr. Kapur-Pado will be unable to attend; therefore, Director of Public Health Vroman will accept the resolution on her behalf and offer remarks.

Recognize Debra M. Goodspeed's 22 Years of Dedicated Service to the Department of Social Services

Ms. Goodspeed will be unable to attend; therefore, the resolution will be noted in the minutes of the September 15, 2026 Legislature meeting and provided to the employee following the meeting.

- **Proclamations:** There is one (1) proclamation that will be read and presented by Employee Recognition Committee member, Steve Palinosky, in recognition of employees who have attained 25-30 years of service.

Employee Recognition and Appreciation Week

- **Resolutions:**
All resolutions presented by Departments through their respective Legislative Standing Committees were reviewed for Legislature consideration at the September 15, 2026 Legislature meeting. Due to a lack of quorum at this week's Public Safety Committee meeting, all public safety resolutions were reviewed at today's Legislative Worksession with the Legislature approving the resolutions to move forward for Legislature consideration at the September 15, 2026 Legislature meeting.

Office of the Legislative Clerk

Ronald E. Dougherty County Office Building 56 Main Street Owego, NY 13827



☎ 607 687 8240 🖨 607 687 8232 🌐 www.TiogaCountyNY.gov

Cathy Haskell Legislative Clerk **Breige Graven** Deputy Legislative Clerk

- **Late-File Resolutions:** Ms. Haskell reported she is unaware of any late-file resolutions at this time.

PERSONNEL

- None.

RESOLUTIONS

101 – Schedule Public Hearing Local Law Introductory No. A of 2026- Ms. Haskell presented this resolution for Legislature consideration at the September 15, 2026 Legislature meeting. The public hearing is scheduled for September 24, 2026 at 10:00 am in the Legislative Conference Room regarding the local law providing for collection of hotel and motel occupancy tax.

PROCLAMATIONS

- None

ADJOURNMENT - Meeting adjourned at 2:40 p.m.

Respectfully submitted,

Cathy Haskell

Legislative Clerk