

PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation
September 8, 2026
2:30 PM

- **Approval of minutes** from August 4, 2026, Public Safety Committee meeting
- **Financial**
 - 1. Expended 62% of 2026 budget.
- **Old business**
 - 1. Staffing
 - 2. Training
 - 3. 2027 projected budget review
 - 4. IT purchase orders for new electronic equipment
 - 5. Quality assurance
 - 6. Reassignment of duties
- **New business**
 - 1. Staffing
 - 2. Training
 - 3. Laboratory vendor
 - 4. STSJP plan completed and submitted
 - 5. Probation hosted DCJS and OPCA
 - 6. Meeting with TCDSS Commissioner
- **Personnel** – One vacant Office Specialist I position, one vacant Probation Officer position
- **Resolutions** – One (1)
 - 1. Resolution to authorize transfer of funds from the grant award from NYS Division of Criminal Justice Services for County Pre-Trial services to various accounts
- **Proclamations**
 - 1. None
- **Adjournment**

PUBLIC SAFETY MEETING

August 4, 2026

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, August 4, 2026 at 2:30 PM.

Present:

Keith Flesher

Tracy Monell

Jake Brown

David Cantella

Ron Ciotoli

Brian Cain

Sheriff Gary Howard

William Ellis

Bob Williams

Chair, Public Safety

Chair of the Legislature

Legislator

Legislator

Legislator

Director, Probation

Sheriff's Office

Deputy Director, Emergency Services

Assistant Fire Coordinator (in at 2:35)

Guest:

Jackson Bailey

Cathy Haskell

Laura Schurter

Paul Stagg

County Administrator

Legislative Clerk

Chief Accountant

Deputy Treasurer

Absent:

APPROVAL OF MINUTES:

Approval of July 7, 2026 minutes:

Legislator Brown made the motion, seconded by Legislator Ciotoli to approve the July 7, 2026 Public Safety minutes, as written. Motion carried.

FINANCIAL:

- 2026 Budget is on track.
- 2027 Budget due:
 - Projected impact to the Probation budget is an increase of \$9,505.26.

OLD BUSINESS:

- Training: A Probation Supervisor attended a one day Threat Assessment Management training with a member of Emergency Management in July. Multiple Probation Officers attended the Probation Officer Association's Summer Conference in Syracuse in July. Two newly hired Probation Officers will go to Jefferson County to begin there fundamentals training.
- Supervisors have been concentrating on quality assurance, the new Deputy Director has been tasked with this when he arrives.
- With the New Deputy Director comes reassignment of duties.

- Juvenile Delinquency Services: There were two tickets for July. Up to 21 year to date.
- One Youth currently in juvenile sex offender treatment.
- Electronic Monitoring: Continues to fluctuate 6-10 people on it at a time.
- Community Service: WWP – Numbers continue to be low.
- Pre Trial Release: 13 currently.
- Investigations: As of today there are 45 cases.
- Supervision: 190 currently.
- Violations: 20 have violated in various courts.

NEW BUSINESS:

- In process of new vehicle purchase. Request to add additional vehicle to fleet from 3 – 4. Committee agreed.

PERSONNEL:

- Filled one of the two vacant Probation Officer Positions. Started last Monday, July 27, 2026. This coming Monday, August 10, 2026 the Deputy Director will start. One Vacant Office Specialist I position and One Vacant Probation Officer position exists.

RESOLUTIONS:

- Resolution to Approve the Renewal of Probation's Contract with Talitrix
- Authorize Budget Transfer for Purchase of a Vehicle Using New York State Division of Criminal Justice Services PreTrial Services Grant Funds

***Committee agreed to move these resolutions forward*

OFFICE of EMERGENCY MANAGEMENT – William Ellis:**FINANCIAL:**

- 2026 Budget within expected limits.
- 2027 Budget due:
 - Keep everything the same; increase of \$5,000 based on updating the pay scale for EMT Class. Increase costs for portable AED for the Sheriff Office cars.

OLD BUSINESS:

- Radio Project: Moving along quickly. Did the generator startup tests at Ballou, Babcock, Hanson & Spencer sites. Most equipment deployed and installed by September. Prospect driveway has been completed. Athens site getting close to being completed.
- CAD: No changes.
- EMS: Coordinator continues to meet regularly. EMT Class is set to begin on August 17 and run through December 17. Have received some calls for people to sign up (8-10 people).
- Emergency Management: Working with NYS DHSES to review and update plans, including the CEMP and COOP.

NEW BUSINESS:

- None.

PERSONNEL:

- None.

RESOLUTIONS:

- Contract with Controls Service & Engineering Co., Inc for HVAC Services – Prospect Tower
- Acceptance of 2025-2026 SICG Formula Grant Appropriation of Funds & Modify 2026 Budget

***Committee agreed to move these resolutions forward*

SHERIFF – Sheriff Gary Howard:**FINANCIAL:**

- 2026 Budget on Track. Revenues are \$242,976.97 which is 51% of the budget. Expenditures are at \$7,272,568.24 which is 54% of the budget. Inmate Boarders are \$69,169.49 which is 46% of the budget.
- 2027 Budget due: Increases due to Jail security, Jail food vendor and Jail Medical.

OLD BUSINESS:

- TCLEA – No issues.
- TCCA – No issues.
- Jail Camera replacement project ongoing.
- Vesta System – Citizen Input phase is ongoing.
- HVAC overhead door – will be re-bid.
- Average daily population for inmates for July 2026 was 37.

NEW BUSINESS:

- None.

PERSONNEL:

- Update of Vacancies:
 - Civil – all Positions are filled.
 - Civil Clerk going out on Maternity Leave soon.
 - Corrections –
 - One Vacant Part Time Cook Position.
 - Four Vacant Corrections Officer Position.
 - One Corrections Officers on Light Duty.
 - No Corrections Officers on Workers Comp or on Military Deployment.
 - Road Patrol –
 - Seven Open Deputy Positions.
 - No Deputies on Light Duty.
 - E911 – No Vacant E911 Dispatcher Positions.

- Records – All positions are filled.
- Administration – All positions are filled.

RESOLUTIONS:

- Authorize Execution of Agreement with Spencer Van Etten School District for School Security
- Authorize Appointment of Captain – Operations Officer
- Authorize Agreement with AXON Enterprise Inc. for Tasers
- Approve 2027 STOP DWI Plan
- Resolution Recognizing Trevor Yaeger's 22 Years of Dedicated Service to Tioga County

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:

CORONER – Bob Williams:

FINANCIAL:

- 2027 Budget due:
 - Increase: \$3,560 software annual cost & cellular services.

ADJOURNED:

Meeting was adjourned at 3:11 PM.

Respectfully Submitted,

Donna Gilligan

Donna Gilligan

Accounting Associate III – Payroll Tioga County Sheriff's Office

08/04/26



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 Probation							
A3140 415600 Adoption Investiga	-600	0	-600	-600.00	.00	.00	100.0%
A3140 415800 Restitution surcha	-2,000	0	-2,000	-734.09	.00	-1,265.91	36.7%
A3140 415810 Probation - DWI Su	-10,000	0	-10,000	-6,870.00	.00	-3,130.00	68.7%
A3140 415811 DWI-Probation Sala	-5,000	0	-5,000	-5,000.00	.00	100.00	100.0%
A3140 433100 State Aid-Probatio	-105,205	0	-105,205	.00	.00	-105,205.00	.0%
A3140 433160 State Aid-Enhanced	-18,566	0	-18,566	.00	.00	-18,566.00	.0%
A3140 433170 Ignition Interlock	-3,678	0	-3,678	-3,301.42	.00	-376.58	89.8%
A3140 433180 State Aid- STSJP	-7,000	0	-7,000	-5,790.17	.00	-1,209.83	82.7%
A3140 510010 Full Time	964,175	-3,075	961,100	547,971.41	.00	413,128.56	57.0%
A3140 510020 Part Time/Temporar	34,399	0	34,399	24,597.22	.00	9,801.30	71.5%
A3140 510030 Overtime Pay Only	5,000	3,075	8,075	26,586.69	.00	-18,511.98	329.3%
A3140 510050 All other(On Call,	0	0	0	1,837.78	.00	-1,837.78	100.0%
A3140 520070 Chairs	600	0	600	.00	.00	600.00	.0%
A3140 520300 Office Equipment	1,300	0	1,300	97.70	.00	1,202.30	7.5%
A3140 520215 Personal Protectiv	4,000	2,430	6,430	6,269.12	.00	160.94	97.5%
A3140 540070 Car Maintenance	1,500	0	1,500	1,033.63	.00	466.37	68.9%
A3140 540080 Clinic Supplies	4,000	0	4,000	1,687.00	.00	2,313.00	42.2%
A3140 540180 Dues	1,300	1,500	2,800	1,990.00	.00	810.00	71.1%
A3140 540210 Garbage/Shredding	2,200	0	2,200	145.80	.00	54.20	72.9%
A3140 540220 Automobile Fuel	2,000	2,000	4,200	2,069.85	.00	2,130.15	49.3%
A3140 540320 Leased/Service Equ	1,600	0	1,600	334.18	.00	1,264.31	19.7%
A3140 540340 Literature	1,000	0	1,000	315.69	.00	900.00	10.0%
A3140 540360 Meals/Food	500	0	500	100.00	.00	165.82	66.8%
A3140 540390 Mileage Expense	1,000	1,500	1,600	1,400.42	.00	199.58	87.5%
A3140 540480 Postage	1,000	0	1,000	625.33	.00	374.67	62.5%
A3140 540485 Printing/Paper	1,000	0	1,000	288.64	.00	711.36	28.9%
A3140 540590 Services Rendered	265	0	265	.00	.00	265.00	.0%
A3140 540620 Software Expense	10,560	145	10,705	10,704.54	.00	3,065.69	100.0%
A3140 540630 Stationery Supplie	6,000	0	6,000	2,934.31	.00	1,627.98	48.9%
A3140 540660 Telephone	2,052	0	2,052	424.02	.00	6,094.48	67.8%
A3140 540731 Training/State Req	24,095	-5,145	18,950	11,980.98	875.00	72,834.85	49.3%
A3140 581088 State Retirement F	143,581	0	143,581	70,746.15	.00	32,632.79	57.7%
A3140 583088 Social Security Fr	77,098	0	77,098	44,465.21	.00	5,334.77	70.7%
A3140 584088 Workers Compensati	18,182	0	18,182	12,847.77	.00	3,343.03	60.6%
A3140 585588 Disability Insuran	870	0	870	526.97	.00	142,660.18	50.4%
A3140 586088 Health Insurance F	287,494	0	287,494	144,833.82	.00	73.07	68.6%
A3140 588988 Eap Fringe	233	0	233	159.93	.00		
TOTAL NO PROJECT	1,442,254	2,430	1,444,684	894,677.94	875.00	549,131.32	62.0%
CPS01 County Pretrial Services Grant							
A3140 520060 CPS01 Car/Truck-	0	55,472	55,472	.00	.00	55,472.20	.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3140 520090 CPS01 Computer-CPS	0	923	923	.00	.00	922.87	.0%
A3140 540090 CPS01 Clothing	3,000	219	3,219	1,166.00	.00	2,052.72	36.2%
A3140 540140 CPS01 Contracting S	0	3,007	3,007	1,973.95	.00	1,032.90	65.6%
A3140 540220 CPS01 Automobile Fu	0	2,053	2,053	47.43	.00	2,005.37	2.3%
A3140 540487 CPS01 Program Expen	0	74,443	74,443	10,668.41	15,529.67	48,245.19	35.2%
A3140 540660 CPS01 Telephone (Se	0	23,119	23,119	703.35	.00	22,415.23	3.0%
TOTAL County Pretrial Services Grant	3,000	159,235	162,235	14,559.14	15,529.67	132,146.48	18.5%
FH01 Floyd Hooker Foundation Grant							
A3140 540487 FH01 Program Expens	0	10,014	10,014	2,188.59	.00	7,824.99	21.9%
TOTAL Floyd Hooker Foundation Grant	0	10,014	10,014	2,188.59	.00	7,824.99	21.9%
RTA Raise the Age Initiative							
A3140 433182 RTA State Aid -Rais	-16,920	0	-16,920	.00	.00	-16,920.00	.0%*
TOTAL Raise the Age Initiative	-16,920	0	-16,920	.00	.00	-16,920.00	.0%
TOTAL Probation	1,428,334	171,679	1,600,013	911,425.67	16,404.67	672,182.79	58.0%
TOTAL REVENUES	-168,969	0	-168,969	-22,295.68	.00	-146,673.32	
TOTAL EXPENSES	1,597,303	171,679	1,768,982	933,721.35	16,404.67	818,856.11	
A3142 Alternatives To Incarceration							
A3142 415150 Alternatives To In	-100	0	-100	-219.00	.00	119.00	219.0%
A3142 433120 State Aid-Alternat	-12,145	0	-12,145	.00	.00	-12,144.51	.0%*
A3142 510010 Full Time	16,360	0	16,360	10,468.03	.00	5,892.29	64.0%
A3142 510050 All other(On Call,	0	0	0	125.37	.00	-125.37	100.0%*
A3142 540140 Contracting Servic	3,500	0	3,500	1,741.75	.00	1,758.25	49.8%
A3142 581088 State Retirement F	2,341	0	2,341	2,351.58	.00	-10.58	100.5%*
A3142 583088 Social Security fr	1,257	0	1,257	827.22	.00	429.78	65.8%
A3142 584088 Workers Compensati	296	0	296	257.72	.00	38.28	87.1%
A3142 585588 Disability Insuran	14	0	14	12.07	.00	1.93	86.2%
A3142 586088 Health Insurance F	4,687	0	4,687	2,754.00	.00	1,933.00	58.8%
A3142 588988 Eap Fringe	4	0	4	3.23	.00	.77	80.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2026 09

A3142	Alternatives To Incarceration	ORIGINAL APPROP	TRANSFERS/ ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL NO PROJECT								
		16,215	0	16,215	18,321.97	.00	-2,107.16	113.0%
TOTAL Alternatives To Incarceration								
		16,215	0	16,215	18,321.97	.00	-2,107.16	113.0%
TOTAL REVENUES								
		-12,245	0	-12,245	-219.00	.00	-12,025.51	
TOTAL EXPENSES								
		28,459	0	28,459	18,540.97	.00	9,918.35	
A3146 Sex Offender Program								
A3146 540140 Contracting Servic								
		127,340	0	127,340	84,893.36	42,446.64	.00	100.0%
TOTAL Sex Offender Program								
		127,340	0	127,340	84,893.36	42,446.64	.00	100.0%
TOTAL EXPENSES								
		127,340	0	127,340	84,893.36	42,446.64	.00	
GRAND TOTAL								
		1,571,889	171,679	1,743,568	1,014,641.00	58,851.31	670,075.63	61.6%
** END OF REPORT - Generated by Cain, Brian **								

Public Safety Committee Meeting
Probation Department Report
September 8, 2026

Budget Status:

2026 Revenue Budget:

- \$860 of DWI Supervision fee collected in August. \$7,059 collected in 2026
- \$1,480 in restitution and surcharge collected in August. \$16,589 collected in 2026

Current Business:

1. Staffing – Probation currently has one vacant Office Specialist I position and one vacant Probation Officer I position. The Probation Officer position cannot be filled as there is not a vacant office in our Department for another Officer. Probation may consider filling the Office Specialist I position due to the increase in staff numbers and secretarial workload.
2. Training – Two Officers continue to complete training requirements for their State certified Instructor training. They have completed the General Topics portion of the training and are now working on the Anchor portion. The Anchor training will allow them to teach specific topic areas in addition to General Topics. The two newly hired Probation Officers are scheduled to attend Fundamentals of Probation Practice training on September 28, 2026, in Jefferson County.
3. Probation is looking for a new vendor to provide laboratory services. Probation uses these types of vendors to verify urine screens which are conducted at the Department. Probation was informed by the vendor that currently provides testing cups to the Department that their laboratory services no longer meet New York State requirements.
4. Probation completed and submitted the Supervision and Treatment Services for Juveniles (STSJP) Plan to the State. STSJP reimburses Tioga County 62% of the cost of identified services and staff involved in the supervision of 12 to 15 year-olds.
5. Probation hosted Joe Popcun, Department of Criminal Justice Services (DCJS) Executive Deputy Commissioner and Matt Charlton, DCJS Deputy Commissioner and Director of the Office of Probation and Correctional Alternatives (OPCA), the direct oversight agency of Probation Departments in New York State. Probation staff were able to discuss what issues challenge Probation Officers in smaller counties in New York and how OPCA and DCJS may be able to assist in addressing those issues.
6. Probation Director met with the Commissioner of the Department of Social Services (TCDSS) to discuss the STSJP and Raise the Age (RTA) plans submitted by Tioga County to the State on an annual basis. Discussion focused on possible opportunities to enhance the resources available to the juvenile population of Tioga County. The discussion focused on prosocial opportunities for youth and enhancement of the current contract TCDSS has with the Multi-Systemic Therapy (MST) Program.

7. Juvenile Delinquency Services:

August of 2026- There was one (1) Juvenile Delinquency Appearance Ticket (JDAT) received for the month of August. The JDAT alleged the respondent committed acts which if committed by an adult would constitute the crime of Sexual Misconduct a Class A Misdemeanor.

YTD: 22 JDATs received to date.

- E- Connect: To date, twenty (21) youths have been screened in 2026. As a result of the E-Connect screenings, eleven (11) youths were found to be below threshold and not in need of an immediate mental health referral. Four (4) youth were found to be level II and were referred for a mental health evaluation. Six (6) youth were found to be level III and agreed to schedule an appointment at TCDMH. Zero (0) youth were also determined to be level I which required immediate mental health intervention.
- There is currently one youth participating in juvenile sex offender treatment.

ATI Programs:

- Electronic Monitoring – There are currently nine individuals being monitored via the VCheck24 phone app, GPS electronic monitoring system, Talitrix, and AlcoTag systems.
- Community Service – WWP is up and running. The crew numbers have continued to decline. It is the hope that sentencing orders received in the near future include performance of community service on the WWP as a condition.
- Pre-Trial Release – There are 16 people being supervised via the Pre-Trial Release program

Court Ordered Investigations: 43 active investigations for Tioga County courts (Criminal, Family and Surrogate)

Supervision: 189 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 19 defendants/respondents have violation petitions pending against them in criminal & family court.

Personnel:

One Vacant Office Specialist I position, one vacant Probation Officer position

Resolutions: One (1)

1. Resolution to authorize transfer of funds from the grant award from NYS Division of Criminal Justice Services for County Pre-Trial services to various accounts

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE, LEGAL & SAFETY COMMITTEE

RESOLUTION NO. -26 AUTHORIZE TRANSFER OF FUNDS FROM THE
NYS DIVISION OF CRIMINAL JUSTICE FOR COUNTY
PRE-TRIAL SERVICES GRANT AWARD
TO VARIOUS ACCOUNTS

WHEREAS: The Probation Department received a Grant Award from the New York State Division of Criminal Justice Services for the County Pre-Trial Services in the amount of \$100,000; and

WHEREAS: The Probation Department's approved 2026 budget does not have sufficient appropriations within the necessary accounts to complete their purchases, making a budget transfer necessary; and

WHEREAS: Legislative approval is required for the transfer of funds between a 54-object code (contractual) and a 52-object code (equipment) pursuant to the County's budget procedures; therefore be it

RESOLVED: That the Probation Department be authorized to transfer funds from the following accounts:

FROM:	A3140.540487 CPS01	Program Expense - Pretrial	\$41,776.58
TO:	A3140.520215 CPS01	Personal Protective Equipment	\$ 3,645.09
	A3140.520200 CPS01	Office Equipment	\$20,725.49
	A3140.540731 CPS01	Training/State Required	\$ 9,406.00
	A3140.540140 CPS01	Contracting Services (EM)	\$ 8,000.00