



Tioga County Public Health

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

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Heather Vroman, MPH, MEd., Public Health Director



HEALTH & HUMAN SERVICES COMMITTEE – PUBLIC HEALTH

TUESDAY, DECEMBER 2, 2025

8:30 A.M.

FINANCIAL:

- 2025 Update

OLD BUSINESS:

- Strategic Plan Update
- Work From Home Update

NEW BUSINESS:

- Agency Report November 2025

PERSONNEL:

- Meagan Mertson, Early Intervention Service Coordinator, New Hire, Effective November 3, 2025
- Mark Griep, Director of Weights & Measures, Resignation, Effective November 25, 2025

RESOLUTIONS:

- Authorize Agreement with Metopio Inc. for Software Application
- Amend Budget & Transfer of Funds (RPEP)
- Reappoint Member to the Tioga County Board of Health (Hills)

PROCLAMATIONS:

- None

ADJOURNMENT:



INTERNAL MEMO

TO: William H. Standinger, III; Chair, HHS Committee
FROM: Heather Vroman, MPH, MEd.; Public Health Director
CC: Marte Sauerbrey; Chair, Tioga County Legislature
DATE: December 2, 2025
RE: Health & Human Services Meeting December 2, 2025

Attached are Public Health's materials for the Health & Human Services Committee meeting.

- Financial:
 - 2025 Update
- Strategic Plan Update
- Agency Report October 2025
- Resolutions:
 - Authorize Agreement with Metopio Inc. for Software Application
 - Amend Budget & Transfer of Funds
 - Reappoint Member to the Tioga County Board of Health (Hills)
- Proclamation:
 - None



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A2960 Handicapped Education							
A2960 416050 Fees - Handicapped	-605,000	0	-605,000	-452,164.01	.00	-152,835.99	74.7%*
A2960 427010 Refunds Of Prior Y	0	0	0	-571.00	.00	571.00	100.0%
A2960 434600 State Aid-Handicap	-2,018,000	0	-2,018,000	-1,194,458.24	.00	-823,541.76	59.2%*
A2960 540590 Services Rendered	3,200,000	-2,000	3,198,000	1,512,826.60	400,612.89	1,284,560.51	59.8%
A2960 540620 Software Expense	7,000	0	7,000	.00	.00	7,000.00	.0%
A2960 540710 Transport/Handicap	850,000	0	850,000	393,923.63	163,075.87	293,000.50	65.5%
TOTAL Handicapped Education	1,434,000	-2,000	1,432,000	259,556.98	563,688.76	608,754.26	57.5%
A4011 Public Health Administration							
A4011 427010 Refunds Of Prior Y	0	0	0	-3,500.00	.00	3,500.00	100.0%
A4011 434010 State Aid-Public H	-839,933	-20,286	-860,219	-610,677.00	.00	-249,542.00	71.0%*
A4011 444010 MRC Federal Aid-Pub	0	-6,600	-6,600	-6,600.00	.00	.00	100.0%
A4011 444010 SPHIW Federal Aid-P	0	-129,134	-129,134	.00	.00	-129,134.16	.0%*
A4011 510010 Full Time	1,663,860	0	1,663,860	1,318,588.32	.00	345,271.68	79.2%
A4011 510020 Part Time/Temporar	179,509	0	179,509	96,234.28	.00	83,275.00	53.6%
A4011 510030 Overtime Pay Only	0	0	0	454.59	.00	-454.59	100.0%*
A4011 510050 All Other(On Call,	22,810	0	22,810	22,843.87	.00	-33.87	100.1%*
A4011 510050 SPHIW All Other-SPH	0	108,850	108,850	108,850.00	.00	.00	100.0%
A4011 520090 Computer	25,000	0	25,000	4,789.97	3,843.66	16,366.37	34.5%
A4011 520130 Equipment (Not Car	3,000	0	3,000	.00	.00	3,000.00	.0%
A4011 520200 Office Equipment	2,000	0	2,000	614.59	.00	1,385.41	30.7%
A4011 530100 Data Processing	85,984	0	85,984	44,853.46	.00	41,130.54	52.2%
A4011 530300 Legal	12,557	0	12,557	6,503.60	.00	6,053.40	51.8%
A4011 530551 Maintenance in Lie	88,380	0	88,380	37,998.24	.00	50,381.76	43.0%
A4011 540010 Advertising	4,000	300	4,300	3,995.30	.00	304.70	92.9%
A4011 540040 Books	1,500	0	1,500	364.00	.00	1,136.00	24.3%
A4011 540070 Car Maintenance	4,458	0	4,458	1,814.91	.00	2,643.09	40.7%
A4011 540120 Consulting Fees	12,000	0	12,000	4,550.00	.00	7,450.00	37.9%
A4011 540180 Dues	23,405	-10,100	13,305	3,791.77	.00	9,513.23	28.5%
A4011 540190 Education Reimburs	2,000	0	2,000	.00	.00	2,000.00	.0%
A4011 540210 Garbage/Shredding	1,000	0	1,000	544.99	105.01	350.00	65.0%
A4011 540220 Automobile Fuel	1,000	0	1,000	278.77	115.17	606.06	39.4%
A4011 540270 Insurance-Liabilit	38,000	-4,264	33,736	33,736.33	.00	.00	100.0%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4011 540320 Leased/Service Equ	4,000	0	4,000	1,940.66	963.04	1,096.30	72.6%
A4011 540330 Legal Fees	50	0	50	.00	.00	50.00	.0%
A4011 540340 Literature	50	0	50	.00	.00	50.00	.0%
A4011 540360 Meals/Food	2,400	0	2,400	2,347.39	.00	52.61	97.8%
A4011 540390 Mileage Expense	15	0	15	.00	.00	15.00	.0%
A4011 540420 Office Supplies	7,232	0	7,232	4,710.70	.00	2,521.30	65.1%
A4011 540480 Postage	1,200	0	1,200	1,113.52	.00	86.48	92.8%
A4011 540485 Printing/Paper	3,000	0	3,000	1,658.83	372.48	968.69	67.7%
A4011 540487 Program Expense	15,000	17,286	32,286	5,626.80	.00	26,659.20	17.4%
A4011 540487 MRC Program Expense	0	12,100	12,100	2,928.78	.00	9,171.22	24.2%
A4011 540487 SPHIW Program Expen	0	11,957	11,957	8,273.84	117.19	3,566.13	70.2%
A4011 540540 Reimbursements	250	0	250	.00	.00	250.00	.0%
A4011 540581 Security Systems &	27,500	0	27,500	23,474.09	.00	4,025.91	85.4%
A4011 540620 Software Expense	10,552	7,300	17,852	13,292.84	508.75	4,050.41	77.3%
A4011 540660 Telephone	7,505	0	7,505	3,700.70	.00	3,804.30	49.3%
A4011 540733 Training/All other	5,000	5,500	10,500	10,131.60	130.00	238.40	97.7%
A4011 581088 State Retirement F	180,093	0	180,093	141,438.69	.00	38,654.31	78.5%
A4011 583088 Social Security Fr	132,585	0	132,585	108,082.34	.00	24,502.66	81.5%
A4011 583088 SPHIW Social Securi	0	8,327	8,327	8,327.05	.00	-.05	100.0%*
A4011 584088 Workers Compensati	32,265	0	32,265	29,703.54	.00	2,561.46	92.1%
A4011 585588 Disability Insuran	1,632	0	1,632	1,351.98	.00	280.02	82.8%
A4011 586088 Health Insurance F	511,844	0	511,844	515,238.98	.00	-3,394.98	100.7%*
A4011 588988 EAP Fringe	416	0	416	387.31	.00	28.69	93.1%
TOTAL Public Health Administration	2,273,119	1,236	2,274,356	1,953,759.63	6,155.30	314,440.68	86.2%
A4044 Early Intervention							
A4044 416107 Early Intervention	-45,000	0	-45,000	-22,051.10	.00	-22,948.90	49.0%*
A4044 434023 State Aid- Early I	-133,170	0	-133,170	-70,108.70	.00	-63,061.30	52.6%*
A4044 434601 State Aid- Handica	-16,800	0	-16,800	-21,450.00	.00	4,650.00	127.7%
A4044 520130 Equipment (Not Car	3,000	0	3,000	.00	.00	3,000.00	.0%
A4044 540010 Advertising	100	0	100	.00	.00	100.00	.0%
A4044 540180 Dues	4,300	0	4,300	2,362.50	.00	1,937.50	54.9%
A4044 540190 Education Reimburs	10	0	10	.00	.00	10.00	.0%
A4044 540220 Automobile Fuel	1,000	0	1,000	725.49	83.35	191.16	80.9%
A4044 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4044 540480 Postage	1,000	0	1,000	590.89	.00	409.11	59.1%
A4044 540485 Printing/Paper	1,800	-750	1,050	.00	.00	1,050.00	.0%
A4044 540487 Program Expense	195,000	-2,000	193,000	91,563.58	.00	101,436.42	47.4%
A4044 540590 Services Rendered	4,000	0	4,000	3,060.00	790.00	150.00	96.3%
A4044 540620 Software Expense	7,000	1,500	8,500	7,545.18	511.00	443.82	94.8%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4044 540640 Supplies (Not Offi	4,000	0	4,000	349.01	.00	3,650.99	8.7%
A4044 540660 Telephone	1,717	0	1,717	593.65	.00	1,123.35	34.6%
A4044 540670 Therapeutic	4,000	0	4,000	.00	.00	4,000.00	.0%
A4044 540710 Transport/Handicap	1,000	2,000	3,000	1,619.20	253.60	1,127.20	62.4%
A4044 540733 Training/All other	3,500	-750	2,750	1,581.50	50.00	1,118.50	59.3%
TOTAL Early Intervention	37,010	0	37,010	-3,618.80	1,687.95	38,940.85	-5.2%
A4053 Community Health							
A4053 416101 Community Health C	-1,200	0	-1,200	-357.49	.00	-842.51	29.8%*
A4053 422800 ASAP Health Service	0	-165,273	-165,273	-36,009.36	.00	-129,263.52	21.8%*
A4053 422800 CFCS Health Service	0	-456	-456	-456.43	.00	.00	100.0%
A4053 422800 CHSC Health Service	0	-57,484	-57,484	-46,751.65	.00	-10,732.29	81.3%*
A4053 422800 CPIA Health Service	0	-1,014	-1,014	-1,013.59	.00	.00	100.0%
A4053 422800 DFC Health Services	0	-213,479	-213,479	-89,519.67	.00	-123,959.01	41.9%*
A4053 422800 LEAD Health Service	0	-20,000	-20,000	.00	.00	-20,000.00	.0%*
A4053 422800 MFT Child Passenger	0	-2,500	-2,500	-2,500.00	.00	.00	100.0%
A4053 422800 STOP Health Service	0	-109,480	-109,480	-49,880.39	.00	-59,599.27	45.6%*
A4053 422800 VFCU Child Passenge	0	-1,000	-1,000	-1,000.00	.00	.00	100.0%
A4053 434011 State Aid-Communit	-143,275	0	-143,275	-127,749.11	.00	-15,525.89	89.2%*
A4053 434011 JUUL State Aid-Prev	0	-323,674	-323,674	-121,377.85	.00	-202,296.41	37.5%*
A4053 540010 Advertising	40,000	0	40,000	27,558.80	2,042.40	10,398.80	74.0%
A4053 540180 Dues	375	0	375	.00	.00	375.00	.0%
A4053 540220 Automobile Fuel	200	250	450	408.27	33.57	8.16	98.2%
A4053 540440 Other Awards	300	0	300	.00	.00	300.00	.0%
A4053 540480 Postage	1,000	0	1,000	704.17	.00	295.83	70.4%
A4053 540485 Printing/Paper	10,000	0	10,000	9,339.22	.00	660.78	93.4%
A4053 540487 Program Expense	1,500	0	1,500	656.92	.00	843.08	43.8%
A4053 540487 ASAP Program Expens	0	165,273	165,273	20,783.79	6,403.70	138,085.39	16.5%
A4053 540487 DFC Program Expense	0	213,479	213,479	45,672.17	12,153.00	155,653.51	27.1%
A4053 540487 JUUL Program Expens	0	323,674	323,674	4,890.30	857.60	317,926.36	1.8%
A4053 540487 MFT Program Expense	0	2,500	2,500	959.66	58.00	1,482.34	40.7%
A4053 540487 STOP Program Expens	0	109,480	109,480	32,768.02	2,215.00	74,496.64	32.0%
A4053 540487 VFCU Child Passenge	0	1,000	1,000	993.66	.00	6.34	99.4%
A4053 540590 Services Rendered	1,000	0	1,000	39.50	.00	960.50	4.0%
A4053 540640 Supplies (Not Offi	7,500	0	7,500	6,314.86	.00	1,185.14	84.2%
A4053 540640 CFCS Supplies (Not	0	456	456	227.98	.00	228.45	49.9%
A4053 540640 CHSC Supplies (Not	0	57,484	57,484	46,751.65	.00	10,732.29	81.3%
A4053 540640 CPIA Supplies (Not	0	1,014	1,014	1,013.59	.00	.00	100.0%
A4053 540640 LEAD Supplies (Not	0	25,000	25,000	2,542.99	.00	22,457.01	10.2%
A4053 540660 Telephone	2,425	0	2,425	1,686.77	.50	737.73	69.6%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4053 540733 Training/All other	5,000	-250	4,750	3,944.81	108.00	697.19	85.3%
TOTAL Community Health	-75,175	5,000	-70,175	-269,358.41	23,871.77	175,311.64	349.8%
A4064 Dental Health							
A4064 416102 Dental Van Fees	-130,000	0	-130,000	-134,665.56	.00	4,665.56	103.6%
A4064 422800 Dental Grants	0	-25,000	-25,000	-25,000.00	.00	.00	100.0%
A4064 520130 Equipment (Not Car	17,000	25,000	42,000	28,955.95	3,604.75	9,439.30	77.5%
A4064 540010 Advertising	750	0	750	598.67	.00	151.33	79.8%
A4064 540070 Car Maintenance	5,500	1,000	6,500	6,118.83	.00	381.17	94.1%
A4064 540080 Clinic Supplies	22,000	-1,000	21,000	18,250.77	.00	2,749.23	86.9%
A4064 540220 Automobile Fuel	500	0	500	223.93	103.29	172.78	65.4%
A4064 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4064 540480 Postage	600	0	600	468.49	.00	131.51	78.1%
A4064 540485 Printing/Paper	750	0	750	385.50	.00	364.50	51.4%
A4064 540487 Program Expense	14,000	0	14,000	7,236.86	200.00	6,563.14	53.1%
A4064 540620 Software Expense	1,000	0	1,000	504.60	.00	495.40	50.5%
A4064 540640 Supplies (Not Offi	500	0	500	85.52	.00	414.48	17.1%
A4064 540660 Telephone	1,250	0	1,250	1,042.63	175.14	32.23	97.4%
A4064 540733 Training/All other	2,500	0	2,500	925.95	.00	1,574.05	37.0%
TOTAL Dental Health	-63,097	0	-63,097	-94,867.86	4,083.18	27,687.68	143.9%
A4070 Child Health & Surveillance							
A4070 434820 State Aid-Disease	-169,343	0	-169,343	-80,000.00	.00	-89,343.00	47.2%*
A4070 540080 Clinic Supplies	10,000	0	10,000	2,177.25	558.00	7,264.75	27.4%
A4070 540140 Contracting Servic	50,000	0	50,000	8,461.79	3,590.00	37,948.21	24.1%
A4070 540220 Automobile Fuel	405	0	405	66.20	33.80	305.00	24.7%
A4070 540370 Medical Expense	5,000	0	5,000	.00	.00	5,000.00	.0%
A4070 540444 Permits, Fees, Ins	553	0	553	.00	.00	553.00	.0%
A4070 540480 Postage	1,900	0	1,900	6.13	.00	1,893.87	.3%
A4070 540485 Printing/Paper	1,900	0	1,900	39.00	.00	1,861.00	2.1%
A4070 540487 Program Expense	2,500	0	2,500	.00	.00	2,500.00	.0%
A4070 540590 Services Rendered	2,560	0	2,560	314.52	.00	2,245.48	12.3%
A4070 540595 Services Rendered(	1,500	0	1,500	.00	.00	1,500.00	.0%
A4070 540640 Supplies (Not Offi	5,200	0	5,200	.00	.00	5,200.00	.0%
A4070 540660 Telephone	1,000	0	1,000	247.65	.00	752.35	24.8%
A4070 540733 Training/All other	6,500	0	6,500	33.00	.00	6,467.00	.5%



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Child Health & Surveillance	-80,325	0	-80,325	-68,654.46	4,181.80	-15,852.34	80.3%
A4090 Environmental Health							
A4090 416010 Public Health Fees	-116,750	0	-116,750	-128,423.84	.00	11,673.84	110.0%
A4090 434500 WELL State Aid-Publ	0	-13,850	-13,850	-6,405.44	.00	-7,444.56	46.2%*
A4090 434640 State Aid-Environm	-255,336	0	-255,336	-219,130.47	.00	-36,205.53	85.8%*
A4090 520130 Equipment (Not Car	2,000	0	2,000	1,902.10	.00	97.90	95.1%
A4090 540010 Advertising	700	-35	665	634.80	.00	30.20	95.5%
A4090 540040 Books	10	0	10	.00	.00	10.00	.0%
A4090 540080 Clinic Supplies	10,000	0	10,000	3,791.86	.00	6,208.14	37.9%
A4090 540140 Contracting Servic	40,000	-10,000	30,000	26,945.00	1,055.00	2,000.00	93.3%
A4090 540180 Dues	1,065	-1,065	0	.00	.00	.00	.0%
A4090 540220 Automobile Fuel	5,000	-1,250	3,750	2,904.06	100.31	745.63	80.1%
A4090 540330 Legal Fees	2,500	-2,500	0	.00	.00	.00	.0%
A4090 540360 Meals/Food	20	0	20	.00	.00	20.00	.0%
A4090 540390 Mileage Expense	20	0	20	.00	.00	20.00	.0%
A4090 540480 Postage	1,600	0	1,600	1,162.19	.00	437.81	72.6%
A4090 540485 Printing/Paper	100	35	135	.00	.00	135.00	.0%
A4090 540487 Program Expense	44,000	14,815	58,815	44,723.58	2,127.75	11,963.67	79.7%
A4090 540590 Services Rendered	3,000	0	3,000	2,327.13	.00	672.87	77.6%
A4090 540595 WELL Services Rende	0	13,850	13,850	6,618.44	963.00	6,268.56	54.7%
A4090 540640 Supplies (Not Offi	11,750	0	11,750	1,545.95	.00	10,204.05	13.2%
A4090 540660 Telephone	3,321	0	3,321	2,397.58	.00	923.42	72.2%
A4090 540733 Training/All other	7,000	0	7,000	4,087.34	478.00	2,434.66	65.2%
TOTAL Environmental Health	-240,000	0	-240,000	-254,919.72	4,724.06	10,195.66	104.2%
A6610 Sealer Of weights And Measures							
A6610 419620 Sealer of Weights	-10,500	0	-10,500	-2,420.00	.00	-8,080.00	23.0%*
A6610 435890 State Aid-Octane T	-600	0	-600	.00	.00	-600.00	.0%*
A6610 510020 Part Time/Temporar	17,828	0	17,828	15,573.77	.00	2,254.23	87.4%
A6610 520130 Equipment (Not Car	500	0	500	.00	.00	500.00	.0%
A6610 540040 Books	250	-25	225	.00	.00	225.00	.0%
A6610 540180 Dues	25	25	50	50.00	.00	.00	100.0%
A6610 540220 Automobile Fuel	520	0	520	206.59	54.45	258.96	50.2%
A6610 540480 Postage	100	0	100	.00	.00	100.00	.0%
A6610 540590 Services Rendered	100	0	100	.00	.00	100.00	.0%



Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A6610 540640 Supplies (Not Offi	135	0	135	81.07	.00	53.93	60.1%
A6610 540733 Training/All Other	50	0	50	.00	.00	50.00	.0%
A6610 583088 Social Security Fr	1,318	0	1,318	1,251.65	.00	66.35	95.0%
A6610 584088 Workers Compensati	1,195	0	1,195	1,057.91	.00	137.09	88.5%
A6610 588988 Eap Fringe	16	0	16	13.95	.00	2.05	87.2%
TOTAL Sealer Of Weights And Measures	10,937	0	10,937	15,814.94	54.45	-4,932.39	145.1%
TOTAL General Fund	3,296,469	4,236	3,300,706	1,537,712.30	608,447.27	1,154,546.04	65.0%
TOTAL REVENUES	-4,484,907	-1,089,230	-5,574,137	-3,454,240.90	.00	-2,119,895.70	
TOTAL EXPENSES	7,781,376	1,093,466	8,874,842	4,991,953.20	608,447.27	3,274,441.74	
H Capital Fund							
H4011 Public Health Administration							
H4011 434010 State Aid-Public H	-5,400	-11,572	-16,972	-11,571.54	.00	-5,400.00	68.2%*
H4011 520060 Car/Truck	0	32,143	32,143	32,143.16	.00	.00	100.0%
H4011 520620 Software Expense	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL Public Health Administration	9,600	20,572	30,172	20,571.62	.00	9,600.00	68.2%
TOTAL Capital Fund	9,600	20,572	30,172	20,571.62	.00	9,600.00	68.2%
TOTAL REVENUES	-5,400	-11,572	-16,972	-11,571.54	.00	-5,400.00	
TOTAL EXPENSES	15,000	32,143	47,143	32,143.16	.00	15,000.00	
GRAND TOTAL	3,306,069	24,808	3,330,877	1,558,283.92	608,447.27	1,164,146.04	65.0%

** END OF REPORT - Generated by McCann, Denis **

County of Tioga
Strategic Plan Project Owner Status Report
Project Owner: Public Health | January 2026 Update

Taxpayer Value Objectives

Goal: Communicate taxpayer value through Public Health messaging.

Project Owner: Public Health

Quarter 1 Milestone

STATUS:	Completed
---------	-----------

§ Develop materials including a presentation and fact sheet demonstrating public health value to taxpayers.

Quarter 2 Milestone

STATUS:	Completed
---------	-----------

§ Identify opportunities including one-on-one meetings and standing committees in which to present information to municipal elected officials.

Quarter 3 Milestone

STATUS:	Completed
---------	-----------

§ Conduct meetings and presentations.

Quarter 4 Milestone

STATUS:	Completed
---------	-----------

§ Review and evaluate meetings and complete any necessary follow-up.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

TCPH will continue to use materials created (handout, ads, video and presentation) in various settings to engage public and highlight taxpayer value to public.

Accessibility to Services Objectives

(1) Community Needs Assessment-Online Accessibility-

Goal: Develop assessment to determine Public Health services needed in the community and what should be accessible online.

Project Owner: Public Health

Quarter 1 Milestone

STATUS:	Complete
---------	----------

§ Develop Survey/Assessment to determine how current public health services are being accessed and to identify gaps and challenges.

Quarter 2 Milestone

STATUS:	Complete
---------	----------

§ Perform and Review. Deploy survey/assessment via multiple channels in the community. Review responses and determine action items.

Quarter 3 Milestone

STATUS:	Complete
---------	----------

§ Implement action items which are achievable within the quarter timeframe.

Quarter 4 Milestone

STATUS:	Complete
---------	----------

§ Evaluate changes and make further edits as necessary. Determine and establish timeline for further access improvements.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Most of the action items identified have been implemented; less than a handful remain. Remaining items are incorporated into quality improvement projects and will take time, i.e. recruitment video for MRC.

(2) Increase Accessibility by Leveraging Technology to Provide Greater Access to Public Health Services/Programs-

Goal: Increase accessibility by leveraging technology to provide greater access to public health services/programs online.

Project Owner: Public Health

Quarter 1 Milestone

STATUS:	Complete
---------	----------

§ Assess/Identify all options. Select and purchase software and/or subscriptions (RFP, if needed).

Quarter 2 Milestone

STATUS:	Complete
---------	----------

§ Develop policies and procedures outlining use and expectations.

Quarter 3 Milestone

STATUS:	Complete
---------	----------

§ Train and implement. Train staff and ensure understanding of tools.

Quarter 4 Milestone

STATUS:	Complete
---------	----------

§ Evaluate utilization and make changes as necessary.

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

The ability to accept electronic payments is live and running smoothly. Have created on-line forms for EH Temporary Food permits. Other online applications/forms are in progress and on-going.

Workforce Objectives

(1) Public Health Employee Engagement Satisfaction Survey-

Goal: Employee Recognition Committee to develop an employee engagement satisfaction survey.

Project Owner: Public Health

Quarter 1 Milestone

§ Develop assessment to measure employee satisfaction.

STATUS:	Complete
---------	----------

Quarter 2 Milestone

§ Perform and review assessment findings.

STATUS:	Complete
---------	----------

Quarter 3 Milestone

§ Outline an employee engagement plan that enhances work satisfaction.

STATUS:	Complete
---------	----------

Quarter 4 Milestone

§ Execute plan with built-in opportunities to gather feedback.

STATUS:	Complete
---------	----------

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

The Engagement Plan per survey results are complete. On-going satisfaction to be monitored in Stay Interviews and Suggestion box.

(2) Training Needs Assessment for Public Health Employees-

Goal: Develop an employee training needs assessment to serve as a baseline for training needs.

Project Owner: Public Health

Quarter 1 Milestone

§ Develop a training needs assessment based on mandatory trainings and staff development.

STATUS:	Complete
---------	----------

Quarter 2 Milestone

§ Perform and review assessment and identify priority training needs.

STATUS:	Complete
---------	----------

Quarter 3 Milestone

§ Identify training which meet the needs of staff.

STATUS:	Complete
---------	----------

Quarter 4 Milestone

§ Provide staff with on-going training opportunities and encourage them to complete.

STATUS:	Complete & On-Going
---------	---------------------

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

Implementation of basic training plan implemented. Will be on-going as training and professional development is always needed. Will develop a more comprehensive workforce development plan that will include monitoring and tracking.

Community Partnership Objectives

Collaboration with Partners/Stakeholders

Goal: Identify public health partners and establish collaborations to promote healthy living.

Project Owner: Public Health

Quarter 1 Milestone

§ Identify key community public health partners.

STATUS:	Complete
---------	----------

Quarter 2 Milestone

§ Schedule one-on-one meetings with identified partners to discuss collaboration.

STATUS:	Complete
---------	----------

Quarter 3 Milestone

§ Begin meeting in person and gather insights on future collaborations and opportunities to support the health of the community.

STATUS:	Complete
---------	----------

Quarter 4 Milestone

§ Complete all meetings and assess feedback and suggestions.

STATUS:	Complete
---------	----------

NOTES: REQUESTS FOR ADDITIONAL RESOURCES/CHANGES/ADDITIONS:

No further discussion/action items currently. Will continue to develop and strengthen collaborations/partnerships to maximize efficiency and provide quality community services.



Tioga County Public Health

Health & Human Services Building | 1062 State Route 38, Owego, NY 13827

Phone: 607-687-8600 | Fax: 607-223-7030 | ph.tiogacountyny.gov

Heather Vroman, MPH, MEd., Public Health Director



AGENCY REPORT

October 23- November 19, 2025

Highlights

- Our Dentist, Dr. Sarnicola, was nominated for the New York State Association of Rural Health (NYSARH) Senator Patricia McGee Rural Health Worker Award!
- We welcomed back Meagan Mertson, as our new Early Intervention Service Coordinator!
- In partnership with Tioga County Sheriff's Office, Public Health and Tioga ASAP hosted a DEA sponsored Drug Take Back Day. Over 110 lbs of medication was collected, and five large boxes of sharps were disposed of.
- Public Health Nurse and Public Health Project Coordinator assisted the County's Safety Officer in the Tioga County Public Works training day, including providing Narcan training and assisting with CPR training. 31 Narcan kits were also distributed.

Health Education

- Public Health Project Coordinator presented to a group of Ithaca College students to share a more in-depth look about the public health field.
- Health Educator tabled at Rural Ministries' pantry to talk to community members about the importance of getting the flu vaccine. A member of Rural Health Network also attended to clarify information about the COVID vaccine and who should consider receiving it.
- Public Health Educator spoke to families at the Family Resource Center in Spencer about railway safety. They did a fun craft creating train ornaments.
- We tabled at the Winter Resource Fair at the Owego Presbyterian Church.

Environmental Health

- In response to a public health complaint, we have been able to work with a community resident to address health issues in their home in collaboration with Department of Social Services. We have supported the effort by offering protective equipment and cleaning supplies. The clean-up process is moving along and nearing completion.
- Environmental Health staff tabled the Trunk or Treat hosted at Hickories Park.
- Staff met with Stray Haven Board President to discuss the 2026 rabies vaccination schedule, emergency preparedness topics around pets and pet food for residents in need.

Patient Services (EI, Dental, Clinic)

- Public Health Nurse attended the Northeast Epi meeting which discussed foodborne and waterborne disease, measles, respiratory illness and vaccine-preventable diseases.
- Senior Early Intervention Service Coordinator did outreach for the Early Intervention Program at the Berkshire and Candor Family Resource Centers with sensory bin activities.
- Senior Early Intervention Service Coordinator and Office Specialist III (who does Preschool Transportation program billing and coordinates transportation needs) attended the Broome-Tioga Committee on Preschool Special Education (CPSE) meeting in Binghamton.
- Exploring new software options for the Dental Program. Recently had demonstration of Dentrix Ascend, a cloud based dental software.
- Dental staff and Danny the Dragon did outreach at the Cady Library Harvest Festival in Nichols.

Administration

- Presented third quarter record audits to Medical Consultant for review. We are seeing much improvement in programs. We have also successfully completed two quality improvement projects. These projects have led to improved animal bite/potential rabies exposure investigations through the development of a monitoring system and workflows, and an online Temporary Food Permit for food vendors. The teams that worked on these projects conducted a comprehensive review of the problem, identified and developed strategies to address it, and implemented them.
- Director of Administrative Services and Public Health Technician took our Weights & Measures program equipment to Albany for inspection and certification.
- Director of Dental Services and PHD hosted our final Wellness Series activities for staff which included pumpkin decorating and creating Gratitude Vaults (jars).
- Public Health Director and Public Health Emergency Preparedness Coordinator participated in the CEPA, hosted by Office of Emergency Management.

Workforce Development

- Public Health Project Coordinator and Public Health Educator were training in Operation Lifesaver, which is a nationally-recognized leader of rail safety education. With this training, they will be able to present to various groups about railway safety.
- Public Health Sanitarian attended the NYSDOH Basic Environmental Health training in Buffalo. This was the final piece of a long, extensive training program!
- Internally training various staff members (Public Health Sanitarian and Public Health Educator) in Lead Care Coordination and Welcome Baby Programs to serve as backups while our Senior Public Health Educator is on maternity leave.

- Public Health Director attended the Public Health Leaders' Summit for Public Health Director and Commissioners.

Ongoing Support/Partnerships

- Advocacy, Support & Prevention (ASAP) Coalition
- Child Fatality Review Team
- Family Enrichment Network (Head Start)
- Lourdes PACT Advisory Board
- Mothers and Babies Perinatal Network
- New York State Association of County Health Officials (NYSACHO)
- New York State Association for Rural Health (NYSARH)
- New York State Association of Counties (NYSAC)
- Racker Center
- Rural Health Network
- Safe Harbor Committee 2AY Pivotal Partners Finger Lakes
- Team Tioga
- Tioga County Board of Health
- Tioga County Commissioner's Advisory Council
- Tioga County Council of Governments
- Tioga County Local Emergency Planning Committee (LEPC)
- Tioga County Mental Health Sub-Committee
- Tioga County Non-Profit Network
- Tioga County Threat Assessment Management Team
- Tioga Opportunities, Inc

Attachments:

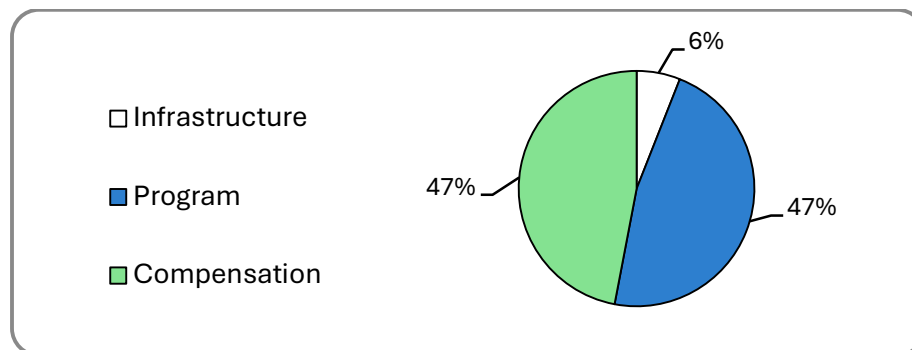
1. Financial Snapshot, YTD thru October 2025.
2. Photographs: (1) NYSARH Award Ceremony for Dr. John Sarnicola-Senator Patricia McGee Rural Health Award; (2) Hickories Park Trunk or Treat Event; (3) Dental Outreach with Danny the Dragon at the Cady Library Harvest Festival; (4) Family Resource Center Outreach with Sensory Bin-For Early Intervention Program; (5) Tabling at Owego Presbyterian Church; end of October thru November 2025.
3. Advertisement: "Ask Your Lungs if Vaping is Right for You," Owego Pennysaver, October 26, 2025.
4. Flyer: "What the Health!?", November 2025.
5. Bulletin Board: "Turkey Trot!" HHS Building, Owego, NY, November 2025.
6. Bulletin Board: "Ask Your Lungs if Vaping is Right for You," 56 Main St., Owego, NY, November 2025.
7. Billboards: "Save PTO for You Not the Flu!," "To Put it Bluntly Don't Drive High," "Ticks Hunt Too!," "Only Brush the Teeth You Want To Keep," Various Locations, November 2025.
8. Data Spreadsheet October 23-November 19, 2025.

Financial Snapshot
Year-to-date through October 2025*^{1,2,3}

	Budget 2025	Actual YTD 2025	Percentage of 2025 Budget
REVENUES			
Fees	1,015,904	808,484	80 %
State/Federal	3,763,299	2,345,245	62 %
Local	3,330,877	1,463,188	44 %
TOTAL	8,110,080	4,616,917	57 %

EXPENSES			
Compensation	2,862,548	2,173,089	76 %
Program Expense	4,796,682	2,185,876	46 %
Core Infrastructure	450,850	257,952	57 %
TOTAL	8,110,080	4,616,917	57 %

Allocation of Expenses
Year-to-date through October 2025



***Notes:**

1. These figures represent the most recent 'closed out' month by the Treasurer.
2. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.
3. Additional funds not including in the reported numbers above are JUUL Settlement Funds & ASAP Coalition grants. These are excluded as they are outside of our County approved budgets and would skew the figures to not being accurate reflections of financial status.



(1) H. Vroman, Public Health Director and J. Sarnicola, DMD, Dentist; NYSARH Senator McGee Rural Health Worker Award, November 2025



(2) L. Schumacher, OSIII & A. Knapp, PH Technician; Hickories Park Owego Trunk or Treat; October 31, 2025



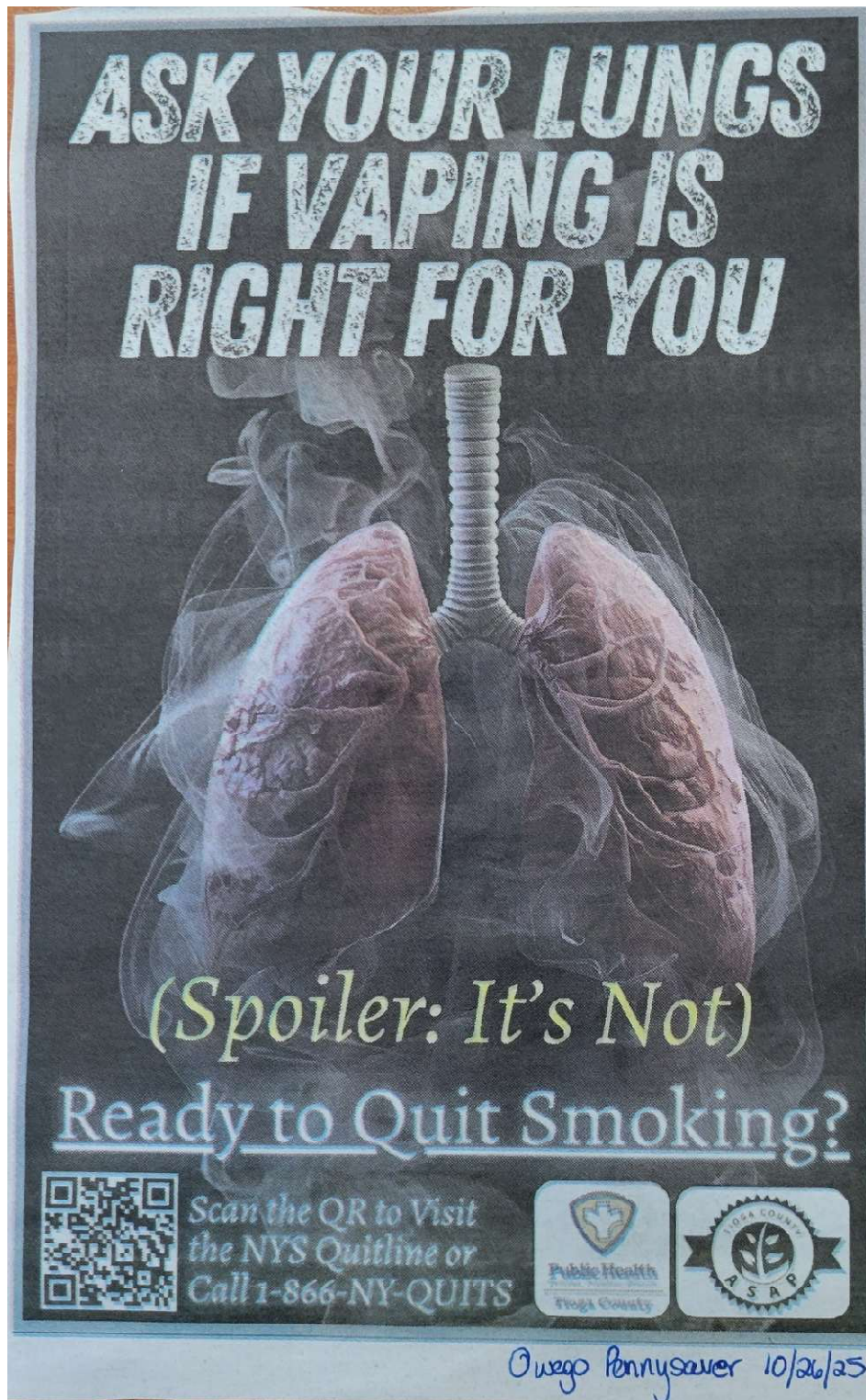
(4) Family Resource Center Sensory Box Outreach; End of October 2025



(3) N. Whitmore, Dir. of Dental Services & B. Dow, OSIII; Cady Library Harvest Festival, Nichols; End of October 2025.



(5) M. Squair, PHEP Coord., C. Hickey, PH Educator & T. Jacobs, AAIll; Tabling at Owego Presbyterian Church; November 2025



Advertisement: "Ask Your Lungs If Vaping is Right for You," Owego Pennysaver, October 26, 2025



What the Health!?

November 2025



FEAST OR FUMBLE!



1. How long do you defrost a 16 - 20-pound turkey in the refrigerator?
a. 5-6 days c. 10-12 hours
b. 8-10 hours d. 4-5 days
2. A thawed turkey can stay in the refrigerator for _____ before cooking.
a. 2-3 days c. 12 hours
b. 1-2 days d. 8 hours
3. True or False: It's perfectly safe to cook a frozen turkey.
4. Thanksgiving leftovers can stay out in room temperature for how long?
a. 2 hours c. All day
b. 4 hours d. 6 hours
5. Turkey should be cooked to an internal temperature of _____.
a. 175 c. 160
b. 165 d. 185
6. True or False: You could eat thanksgiving leftovers past 7 days.
7. True or False: Once you cut a store-bought pumpkin pie, it must go in the refrigerator.

1. d 2. b 3. True 4. a
5. b 6. False 7. True

Happy Thanksgiving



★ Great American Smokeout

Be a Quitter. It's Never Too Late!

**Need help quitting?
Call 1-866-NY-QUITS**

PREVENT TICKBORNE ILLNESS!

Before Hunting:

- ☐ Consider treating your gear with permethrin
- ☐ Apply bug spray
- ☐ Dress in long-sleeved clothing

After Hunting:

- ☐ Examine clothing, gear, and pets for ticks
- ☐ Shower soon after coming inside & check yourself for ticks
- ☐ Wash your clothing in hot water, then tumble dry clothes on high heat

**Save PTO
for YOU**

**not the
FLU!**

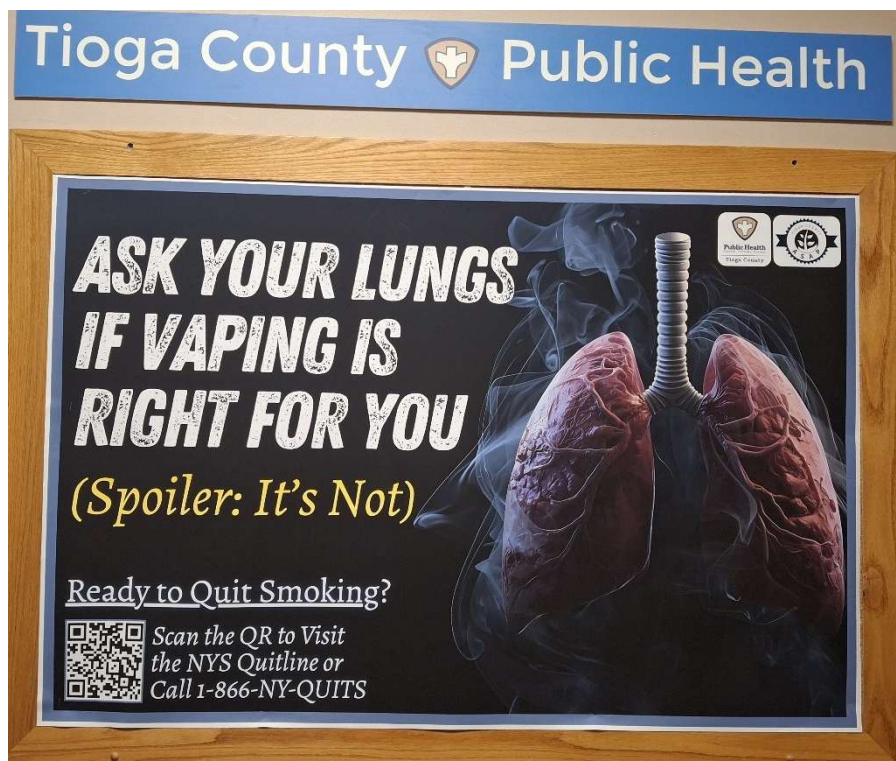


GET YOUR FLU SHOT TODAY!

Flyer: "What the Health!?", November 2025.



Bulletin Board: Health & Human Services Building, Owego, NY, November 2025.



Bulletin Board: 56 Main St., Owego, NY, November 2025.



Billboards: Various Locations, November 2025



Billboards: Various Locations, November 2025

DATA SPREADSHEET

October 23-November 19, 2025

PUBLIC HEALTH ACTIVITIES	Y-E 2023	Y-E 2024	Oct-25	Nov-25	Y-T-D
Community Health					
Communicable Disease	2438	3082	81	61	2247
- General Infectious Diseases (Campylobacterious, Salmonellosis, etc.)	61	330	10	3	347
- Zoonotic Diseases (Anaplasmosis, Lyme, etc.)	375	352	38	30	466
- Vaccine-Preventable Diseases (COVID- 19, Influenza, etc.)	1897	2281	25	23	1345
Child Passenger Safety Seats Inspected	47	49	1	3	36
- Child Seats FAILED Inspection	36	40	1	3	26
CredibleMind Users	N/A	N/A	253	173	2405
Immunizations: Total children and adults	62	87	20	0	49
Children Lead Tested (6 years and under)	913	812	62	66	777
Newly Identified Children with Elevated Blood Lead Levels	22	10	2	0	11
Environmental Health Assessments due to Child with EBLL	41	8	1	0	7
Current Children with EBLL Caseload	N/A	N/A	20	22	N/A
- Welcome Baby Packets Mailed	77	298	41	33	399
People Trained w/ Narcan	145	96	14	33	72
Dental					
New Clients	311	325	48	20	340
Dental Screenings	1141	1227	137	128	1248
- Clients with Low Decay Risk	374	461	36	21	270
- Clients with Moderate Decay Risk	419	274	37	41	407
- Clients with High Decay Risk	344	493	66	63	563
Extractions	102	170	13	11	186
Children Services					
Early Intervention Referrals	206	195	14	12	131
- Early Intervention CURRENT Caseload *Monthly total	N/A	N/A	32	32	N/A
- EI children waiting for service(s)	N/A	34	7	7	N/A
- Active EI Providers	N/A	N/A	13	14	N/A
Preschool					
- Children in a tuition-based program	N/A	349	25	25	N/A
- Children receiving transportation services under the Serafini contract	N/A	223	14	14	N/A
- Children receiving transportation from their parents	N/A	126	11	11	N/A

	Y-E 2023	Y-E 2024	Oct-25	Nov-25	Y-T-D
Child Find					
- Current Children being served	N/A	N/A	21	0	N/A
Environmental Health					
Animal bite investigations	198	238	12	12	223
- Individuals requiring Rabies Series (N)	2	51	1	0	36
Rabies Clinics	8	9	0	1	7
- Number of Animals Vaccinated	1098	1377	0	160	1079
Food Establishment Inspections	247	228	30	26	225
Temporary Food Inspections	66	62	2	0	60
Clean Indoor Air Act Complaints (Smoking)	0	1	0	0	5
Mobile Home Park Inspections	37	35	5	1	34
Swimming Pool Inspections	11	11	1	0	16
Tanning Inspections	1	2	0	0	2
ATUPA Checks (Underage Tobacco Sales)	108	116	1	0	141
- ATUPA Violations	3	2	0	0	5
Wellhead Replacement Projects In Progress	N/A	60	0	0	44
Wellhead Replacement Projects Completed	N/A	30	0	0	6
Children's Camp Inspections	7	13	0	0	14
Agriculture Fairground Inspections	2	3	0	0	2
Nuisance Complaints	7	25	5	4	48
Enforcement Actions	72	45	6	6	59
Weights & Measures					
Inspection Sites	110	201	14	3	139
-Devices Inspected	604	448	34	4	234
Training Hrs./Equipment Maintenance	27	43	2	12	40
Fiscal-Electronic Payments & Applications					
Total Number of Electronic Payments (All Programs)	N/A	N/A	11	7	127
Total Dollar Amount of Electronic Payments Received (All Programs)	N/A	N/A	\$2,191	\$1,256	\$24,212
Number of Electronic Applications Received	N/A	N/A	6	7	46

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
ITCS COMMITTEE

RESOLUTION NO. -25

AUTHORIZE AGREEMENT WITH METOPIO,
INC. FOR SOFTWARE APPLICATION
- PUBLIC HEALTH

WHEREAS: Tioga County Public Health (TCPH) desires to license a software application for access and collection of Public Health data for analysis, strategic planning, performance management and for sharing the data with partners and the public; and

WHEREAS: Metopio, Inc. will be beneficial in supporting the New York State mandated Community Health Assessment and Improvement Plan; and

WHEREAS: TCPH has identified Metopio, Inc. as a documented sole source provider for the application; and

WHEREAS: The software application does not reside on Tioga County networks; and

WHEREAS: An agreement is required to lease the application; and

WHEREAS: Funding is available in the TCPH budget in 2025 and this was included in the 2026 department budget request; therefore be it

RESOLVED: That the Public Health Director is authorized to execute a three (3) year agreement between Tioga County Public Health and Metopio Inc, in the amounts of \$12,400 in year one and then \$15,200 annually in years two and three.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -25

AMEND BUDGET & TRANSFER OF FUNDS
PUBLIC HEALTH

WHEREAS: The costs of Rabies post-exposure medical treatments have exceeded the 2025 budgeted amounts and additional invoices are expected; and

WHEREAS: Funds for the additional costs are available within the Tioga County Public Health budget, yet require transfer into the appropriate budget lines; and

WHEREAS: Budget Amendments and Transfers of Funds require Legislative approval; therefore be it

RESOLVED: That funding be transferred and appropriated as follows:

From:

A4070.540140	Public Health: Contracting Services	\$25,000
A4070.540640	Public Health: Supplies (Not Office)	\$ 5,000

To:

A4090.540487	Public Health: Program Expense	\$30,000
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REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -25

REAPPOINT MEMBER TO THE
TIOGA COUNTY BOARD OF HEALTH

WHEREAS: Section 344 of the Public Health Law requires that members of the Board of Health shall serve six (6) year staggered terms; and

WHEREAS: The appointed term for Terry Hills, DVM on the Board of Health expires 12/31/25; and

WHEREAS: The Board of Health recommends re-appointment and Dr. Hills has agreed to serve for another term; therefore be it

RESOLVED: That Terry Hills, DVM, be re-appointed to the Board of Health for a term of 1/1/26-12/31/31.