



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
April 6, 2023
9:00 am**

- MINUTES APPROVAL for March 9, 2023
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Authorize the Implementation of Funding 9755.37
 - Amend 2023 Budget and Transfer Funds Highway Worker (Seasonal)
 - Create And Fill One (1) Highway Worker (Seasonal) Position - Public Works
 - Amend 2023 Capital Budget and Transfer Funds Mechanic Truck
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, March 9, 2023
9:00 am

- ATTENDANCE
 - Legislators
 - William Standinger, Public Works Committee
 - Ron Ciotoli, Public Works Committee
 - Barbara Roberts, Public Works Committee
 - Staff
 - Gary Hammond, Commissioner
 - Richard Perkins, Deputy Commissioner
 - Barbara Cushman, Secretary to the Commissioner
 - Guests
 - Cathy Haskell, Legislative Clerk
 - Peter DeWind, County Attorney
 - Absent
 - Marté Sauerbrey, Legislative Chair
 - Dale Weston, Public Works Committee Chairman
- APPROVAL OF MINUTES
 - A motion to approve the minutes as submitted for February 9, 2023 was made by Mr. Ciotoli, 2nd by Mrs. Roberts. All in favor. Motion Carried.
- FINANCIAL
 - YTD Budget Summary was shared with the committee. The department is currently under budget.
- OLD BUSINESS
 - None
- NEW BUSINESS
 - Mr. Hammond reported on Buildings and Grounds.
 - ED&P has been moved into their new offices.
 - New lights have been installed in the new wash bay garage.
 - Pressure washers have been installed in the new wash bay garage.
 - The renovations in Veteran's new office have been started.
 - Two doors were repaired in the Court House that wouldn't close.
 - Changed a work station in the law department.

Department of Public Works

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Gary Hammond, P.E. Commissioner Rich Perkins, P.E. Deputy Commissioner

- Worked with the elevator company to determine a way to bypass the controls on the elevator for the new security station.
- Moved the TV and thermostat near the new security station at 56 Main Street.
- All Knox boxes are working and OPD has the key.

- Mr. Hammond reported on the Highway Department.
 - Tree trimming operations are ongoing.
 - Cold patching operations are ongoing.
 - Snow sand is being hauled and road salt is being delivered.
 - Snow removal operations are ongoing.
 - Guiderail was repaired on West and East River Roads.

- Mr. Perkins gave an update on the Capital Projects
 - Harnick Road Bridge is currently under design phase.
 - Culvert program/ Glenmary Drive culvert is under design phase in our office.
 - HVAC controls at HHS Building is ongoing.
 - Chiller at Public Safety Building preliminary inside work has started.
 - Bridge Preventative Maintenance Phase 9 is currently under design phase.
 - Day Hollow Road Culvert replacement is a NYSDOT funded project that will be starting. Agreements should be included next month.
 - Bridge NY program is now being administered through the BMTS Tip Subcommittee. The Tioga County recommendations are going to be the East Spencer Road Bridge in Spencer and the Diamond Valley Bridge in the Town of Tioga.

- PERSONNEL
 - None

- RESOLUTIONS
 - Enter into Contract with Catamount Consulting for Audiograms
 - Mr. Standinger (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye). Carried
 - Amend 2022 Capital Budget and Transfer Funds ARPA
 - Mr. Standinger (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye). Carried
 - Create And Fill Two (2) Highway Worker (Seasonal) Positions - Public Works
 - Mr. Standinger (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye). Carried
 - Amend Capital Budget and Transfer Funds for Heavy Equipment Lifts
 - Mr. Standinger (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye). Carried
 - Amend Capital Budget and Transfer Funds for Tandem Truck Box Upgrades
 - Mr. Standinger (aye) Mr. Ciotoli (aye) Mrs. Roberts (aye). Carried

TIOGA COUNTY, NEW YORK

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- PROCLAMATIONS
 - None

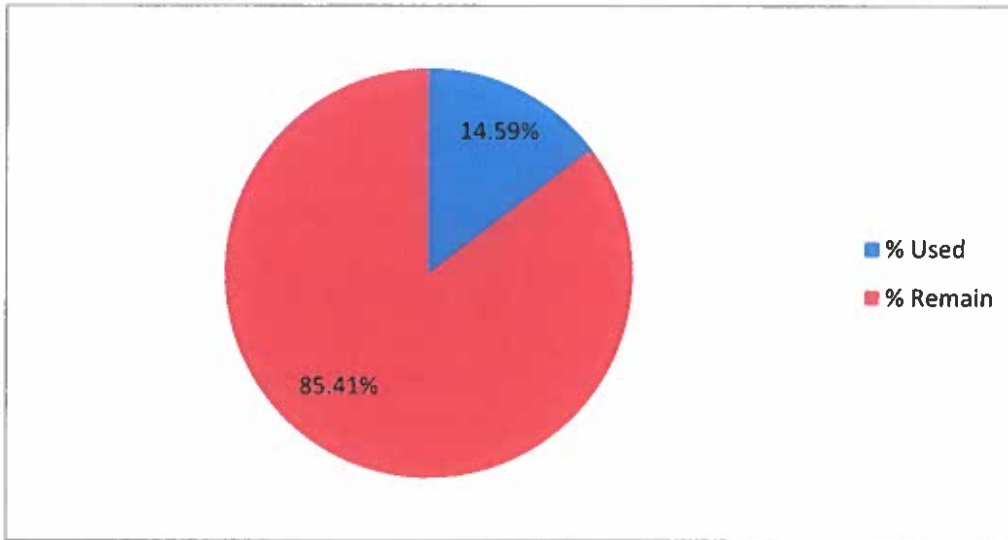
- ADJOURNMENT
 - Mr. Standinger adjourned the meeting at 9:35 am.

Respectfully submitted,

Gary Hammond, P.E.
Commissioner of Public Works

DRAFT

March 30 2023 Budget Summary



		% Used	% Remain
A1490	PW Admin	21.18%	78.82%
A1620	Building & Grounds	18.53%	81.47%
A1621	Buildings HHS	13.47%	86.53%
D5110	Maint. Roads & Bridges	17.66%	82.34%
DM5130	Road Machinery	24.59%	75.41%
H1620	Capital B&G	13.81%	86.19%
H1621	Capital HHS Building	24.95%	75.05%
H5110	Capital Roads & Bridges	0.00%	100.00%
H5130	Capital Equipment	31.69%	68.31%
	Overall	14.59%	85.41%

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -23

AUTHORIZING THE IMPLEMENTATION AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS OF A TRANSPORTATION FEDERAL-AID PROJECT AND APPROPRIATING FUNDS

WHEREAS: A project for the Day Hollow Road Culvert Replacement PIN 9755.37 (the Project) is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal Funds and 20% non-Federal Funds; and

WHEREAS: The County of Tioga desires to advance the Project by making a commitment of 100% of the Federal and non-Federal share of the costs of the Preliminary Engineering / Design and Right-of-Way Incidentals work.

NOW, THEREFORE, the Tioga County Legislature, duly convened does hereby

RESOLVE: That the Tioga County Legislature hereby approves the above-subject project; and it is hereby further

RESOLVED: That the Tioga County Legislature hereby authorized the County of Tioga to pay in the first instance 100% of the Federal and non-Federal share of the cost of the Preliminary Engineering / Design and Right-of-Way Incidentals work for the Project or portions thereof; and it is further

RESOLVED: That funding be appropriated and new project accounts established as follows:

From: H5110.445020.H2302 Federal Aid-County Road Bridge	\$128,000.00
H5110.435020.H2302 State Aid-County Road Bridge	\$ 24,000.00
H.390900 Fund Balance Unrestricted	\$ 8,000.00
To: H5110.520003.H2302 Culvert Replacement	\$160,000.00

and it is further

RESOLVED: That in the event the full Federal and non-Federal share costs of the project exceeds the amount appropriated above, the Tioga County Legislature shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and it is further

RESOLVED: That the Chair of the Tioga County Legislature of the County of Tioga be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Tioga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and it is further

RESOLVED: That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and it is further

RESOLVED: This Resolution shall take effect immediately.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND BUDGET AND TRANSFER FUNDS
HIGHWAY WORKER (SEASONAL)
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ one (1) additional Highway Worker (Seasonal) for 2023; and

WHEREAS: Public Works Administration has budgeted for an Engineering Technician position that has not been able to be filled to date; and

WHEREAS: Legislative approval is needed to amend 2023 Budget and transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of funds and amend the 2023 Budget:

From: A1490.510010	Public Works Full Time	\$20,000.00
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To: D5110.510020	County Road Part Time	\$20,000.00
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and it is further

RESOLVED: That the Tioga County Legislature authorizes an interfund transfer and appropriation funds from the General fund to the County Road fund as follows:

From A9901.591715	Interfund Transfer-A to D fund	\$20,000.00
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To: D5110.450310	Interfund Transfer	\$20,000.00
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REFERRED TO:

PUBLIC WORKS COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -23

CREATE AND FILL ONE (1)
HIGHWAY WORKER (SEASONAL) POSITION
PUBLIC WORKS

WHEREAS: There will be a need for the Highway Department to employ one (1) additional Highway Worker (Seasonal) for 2023; and

WHEREAS: The Commissioner of Public Works has budgeted money to cover expenditures of such employment; therefore be it

RESOLVED: That the Commissioner of Public Works is hereby authorized to create and fill one (1) additional temporary full-time Highway Worker (Seasonal) position effective April 10, 2023 through October 6, 2023 at an hourly rate of \$14.86 (equivalent to CSEA Grade 9), not to exceed \$16,000.00.

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -23 AMEND 2023 CAPITAL BUDGET AND
TRANSFER FUNDS FOR MECHANIC TRUCK
PUBLIC WORKS

WHEREAS: The newly purchased Mechanic Truck requires additional equipment;
and

WHEREAS: Cost savings was achieved in another 2023 Capital Budget line and
Legislative approval is needed to authorize all Capital expenses; and

WHEREAS: Legislative approval is needed to amend 2023 Capital Budget and
transfer funds; therefore be it

RESOLVED: That the Tioga County Legislature authorize the following transfer of
funds and amend the 2023 Capital Budget:

From: H5130.521922	Paver	\$10,000.00
To: H5130.521061	Mechanic Truck	\$10,000.00